

Notice of meeting and agenda

The City of Edinburgh Council

10.00 am, Thursday, 16 March 2017

Council Chamber, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

Contact

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 The City of Edinburgh Council of 26 January 2017 (circulated) – submitted for approval as a correct record
- 4.2 The City of Edinburgh Council of 9 February 2017 (circulated) – submitted for approval as a correct record

5. Questions

- 5.1 By Councillor Corbett – Participatory Budgeting – for answer by the Convener of the Finance and Resources Committee
- 5.2 By Councillor Main – Schools Meals - for answer by the Convener of the Education, Children and Families Committee
- 5.3 By Councillor Main – Edinburgh College – Skilled Labour Force - for answer by the Convener of the Education, Children and Families Committee
- 5.4 By Councillor Burgess – Eviction of Council Tenants – for answer by the Convener of the Health, Social Care and Housing Committee
- 5.5 By Councillor Burgess – Rent Pressure Zones – for answer by the Convener of the Health, Social Care and Housing Committee
- 5.6 By Councillor Bagshaw – Journey Targets – for answer by the Convener of the Transport and Environment Committee
- 5.7 By Councillor Rose – Title Deeds – for answer by the Convener of the Finance and Resources Committee
- 5.8 By Councillor Rose – Sciennes Primary School – for answer by the Convener of the Education, Children and Families Committee

- 5.9 By Councillor Rose – Named Person Scheme – for answer by the Convener of the Education, Children and Families Committee
- 5.10 By Councillor Heslop – Foodbank Working Group – for answer by the Convener of the Communities and Neighbourhoods Committee
- 5.11 By Councillor Heslop – Public Acts of Demonstration – for answer by the Convener of the Regulatory Committee
- 5.12 By Councillor Booth – Hospital Discharge – for answer by the Convener of the Health, Social Care and Housing Committee

6. Leader's Report

- 6.1 Leader's report

7. Appointments

- 7.1 Appointment to the Local Authority Pension Fund Forum (LAPFF) – report by the Acting Executive Director of Resources (circulated)

8. Reports

- 8.1 Chief Officer Appointments:
 - (a) Executive Directors: Resources and Communities and Families – report by the Chief Executive (circulated)
 - (b) Place Directorate: report by the Chief Executive (circulated)
- 8.2 Edinburgh Tram Board – Appointment of Executive Director – report by the Executive Director of Place (circulated)
- 8.3 Urgent Revisions to Polling Places – report by the Chief Executive (circulated)
- 8.4 The Cooperative Capital Framework 2012/17: Final Progress Report – report by the Chief Executive (circulated)
- 8.5 Annual Treasury Strategy 2017-18 – referral from the Finance and Resources Committee (circulated)

9. Motions

- 9.1 By Councillor Fullerton – Time for Inclusive Education (Tie)

“Council affirms that all young people in Edinburgh and across Scotland have the right to study in a learning environment which is fully inclusive, tolerant and accepting of LGBTI+ identities, and which is free of homophobic and transphobic bullying.

Council notes the recent contribution of the Time for Inclusive Education (Tie) campaign in raising awareness around homophobia and transphobia.

Council also notes the progress already made in the Capital, such as being the first Children and Families department in Scotland to secure a Foundation LGBT Charter Award from LGBT Youth Scotland.

Council resolves to work closely with the Tie campaign and other external stakeholders, including equalities organisations and the Scottish Government, to ensure that homophobic and transphobic bullying in Edinburgh's schools is effectively tackled and that Edinburgh's classrooms continue to actively promote equality and inclusivity for young people of LGBTI+ identities.”

9.2 By Councillor Booth – Edinburgh is a City of Sanctuary

“Council notes the City of Sanctuary movement which aims to build a culture of hospitality for people seeking sanctuary in the UK whose goal is to create a network of towns and cities throughout the UK which are proud to be places of safety for people seeking sanctuary and helping them integrate into their local communities;

Council notes the ongoing partnership working between the council and Edinburgh City of Sanctuary;

Council recognises the positive contribution of asylum-seekers and refugees to the City of Edinburgh, and commits to welcoming and including them in the life of the city;

Council agrees the City of Edinburgh should continue to work constructively with Edinburgh City of Sanctuary in welcoming refugees and asylum seekers, and agrees that Edinburgh should become a recognised 'City of Sanctuary' for refugees and asylum-seekers.”

Laurence Rockey

Head of Strategy and Insight

Information about the City of Edinburgh Council meeting

The City of Edinburgh Council consists of 58 Councillors and is elected under proportional representation. The City of Edinburgh Council usually meets once a month and the Lord Provost is the Convener when it meets.

The City of Edinburgh Council usually meets in the Council Chamber in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the Council meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Allan McCartney, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4246, e-mail allan.mccartney@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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The City of Edinburgh Council

Edinburgh, Thursday 26 January 2017

Present:-

LORD PROVOST

The Right Honourable Donald Wilson

COUNCILLORS

Elaine Aitken
Robert C Aldridge
Norma Austin Hart
Nigel Bagshaw
Angela Blacklock
Chas Booth
Mike Bridgman
Steve Burgess
Andrew Burns
Ronald Cairns
Maureen M Child
Bill Cook
Nick Cook
Gavin Corbett
Cammy Day
Denis C Dixon
Marion Donaldson
Karen Doran
Paul G Edie
Catherine Fullerton
Nick Gardner
Paul Godzik
Joan Griffiths
Bill Henderson
Ricky Henderson
Dominic R C Heslop
Lesley Hinds

Sandy Howat
Allan G Jackson
Karen Keil
David Key
Richard Lewis
Alex Lunn
Melanie Main
Mark McInnes
Adam McVey
Eric Milligan
Joanna Mowat
Gordon J Munro
Jim Orr
Lindsay Paterson
Ian Perry
Alasdair Rankin
Vicki Redpath
Lewis Ritchie
Cameron Rose
Frank Ross
Jason G Rust
Alastair Shields
Stefan Tymkewycz
David Walker
Iain Whyte
Norman Work

1. Minutes

Decision

To approve the minute of the Council of 15 December 2016 as a correct record.

2. Questions

The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

3. Leader's Report

The Leader presented his report to the Council. The Leader commented on:

- Council Budget Process
- Mel Young – Humanitarian Award – Homelessness World Cup and The Big Issue
- Young Carers Awareness Day

The following questions/comments were made:

- | | |
|----------------------|--|
| Councillor Rose | - Council workload – core work to provide services to members of the public |
| | - Waste Collection Service |
| Councillor Burgess | - Scottish Government financial settlement for 2017/18 |
| Councillor Aldridge | - Brexit - support |
| Councillor Ross | - United Nations Youth Assembly – New York February 2017 – Alison Grieves, UK representative |
| Councillor Ritchie | - Benefits Cap – call to revoke |
| Councillor Work | - Young Carers Awareness Day |
| Councillor Booth | - Air Pollution – Low Emissions Zone for Edinburgh |
| Councillor Tymkewycz | - Highlight of last five years |
| Councillor Lewis | - Celebration of 90 years of the Scottish PEN Association |

- | | |
|----------------------|---|
| Councillor Howat | - Burns' vision for the City in 2020 and action to alleviate fears of citizens for the future |
| Councillor McInnes | - Waste collections
- Exit interviews for members who are not returning in May |
| Councillor Nick Cook | - Waste collection action plan |
| Councillor Edie | - Support for EU citizens living in Edinburgh |
| Councillor Day | - Usher Hall – Chinese New Year |

4. The Edinburgh and South East Scotland City Region (EESCR) Deal

The Council had contributed to a Shadow Joint Committee for the City Region Deal programme to agree the priorities for the City Region Deal that would form the basis of negotiations with the UK and Scottish Governments.

An update was provided on the the ongoing discussions between partners and both Governments who were working towards achieving an announcement of Heads of Terms of the City Region Deal in Spring 2017.

Decision

- 1) To note the continued progress of the City Region Deal since the previous update to Council in June 2016, including the establishment of a Shadow Joint Committee for the City Region Deal programme.
- 2) To note the further development of investment propositions shaped around a twin focus on innovation and inclusion.
- 3) To note the ambition to achieve an agreed Heads of Terms document by the Spring 2017.
- 4) To note the requirement for a potential match funding allocation.

(References – Act of Council No 10 of 30 June 2016; report by the Executive Director of Place, submitted)

5. Designation of Chief Education Officer

Details were provided on the designation of the post of Head of Schools and Lifelong Learning as the Chief Education Officer in line with the statutory requirement of the Education (Scotland) Act 2016.

Decision

- 1) To approve the designation of the post of Head of Schools and Lifelong Learning as Chief Education Officer.
- 2) To appoint Andy Gray as Chief Education Officer.
- 3) To note that amendments to the Scheme of Delegation to Officers to reflect the changes to statutory regulations within the Education (Scotland) Act 2016 would be required and would be submitted to the Council in due course.

(Reference – report by the Acting Executive Director of Communities and Families, submitted)

6 Governance: Scheme of Delegation to Officers

The Council had approved a revised Scheme of Delegation to Officers which had continued to be reviewed regularly to ensure that it remained fit for purpose.

Following a number of changes to the Council's executive management structure, details were provided on updates which were required to reflect the realignment of responsibilities.

Decision

- 1) To repeal the existing Scheme of Delegation to Officers and approve in its place the draft Scheme set out in the appendix to the report by the Chief Executive, such repeal and approval to take effect from 27 January 2017.
- 2) To delegate authority to the Chief Executive to take such actions and make such minor adjustments to the draft Scheme set out in the appendix to the report as might be necessary in order to implement the decision of Council in relation to the report.

(References – Act of Council No 5 of 13 December 2012; – report by the Chief Executive, submitted.)

7. Festival Theatre - Proposed Acquisition of Solum of Former Shop at 13-17 Nicolson Street – referral from the Finance and Resources Committee

The Finance and Resources Committee had referred a report on the acquisition of the solum of the former shop at 13-17 Nicolson Street, which formed part of the entrance foyer of the Festival Theatre. Approval was sought for the use of prudential borrowing for the purchase of the solum

Decision

To approve the use of prudential borrowing for the purchase of the solum of the former shop at 13-17 Nicolson Street.

(References: Finance and Resources Committee 1 December 2016 (item 16); referral report by the Finance and Resources Committee, submitted)

Declaration of Interests

Councillors Aitken, Doran, Lewis and Main declared a non-financial interest in the above item as Directors of the Festival City Theatres Trust.

8. Potential Sale of the Green Investment Bank – Motion by Councillor Corbett

The following motion by Councillor Corbett was submitted in terms of Standing Order 16:

“Council notes mounting concerns about the potential sale of the Green Investment Bank (GIB) to Australian Bank Macquarie and the subsequent risk to 55 Edinburgh-based jobs at the bank; notes the importance of the GIB the city at a time when the public reputation of the banking sector remains low; and therefore asks the Council Leader to make representation to and seek a meeting with the UK Government: seeking assurances about sustaining the jobs in Edinburgh; about safeguarding the portfolio of investments made by the GIB; and about opportunities to further enhance the role of the GIB in developing clean, green investment in Edinburgh and elsewhere.”

Decision

To approve the motion by Councillor Corbett.

Appendix 1

(As referred to in Act of Council No 2 of 26 January 2017)

QUESTION NO 1

By Councillor Main for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 26 January 2017

Question

Would the Convener please provide for each year since 2012, the number of primary and secondary school pupils and that number as a percentage of total school roll who have additional support needs that is classed as language support for whose first language is not English, for each school together with the numbers of hours per week of additional support staff provided to each school for these children and young people.

Answer

Please see attached spreadsheet and key which provides the information requested.

Supplementary Question

Thank you Lord Provost and I thank the Convener for his reply.

For the benefit of the webcast, my question was about the number of pupils in our primary schools who receive and need help with English in order to engage with learning and the amount of support that they receive.

The information shows that the international nature of our City is reflected in the demographics of our schools and Edinburgh is rightly proud to be an international city, that we will not have any walls built here or in Scotland or in the UK. However, walls are not the only barriers to learning.

Does the Convener share with me concerns that although the number of pupils in our primary schools who need support has doubled to over 1,200 in the last five years, the number of hours of support to our schools has remained the same and what commitments can he give to ensure that all our pupils are able to engage in learning?

**Supplementary
Answer**

I thank Councillor Main for her supplementary. I don't share these concerns, there's a strategic team looking at how we further develop the provision of EAL in our schools so that it remains equitable, sustainable and responsive to the needs. The more resources we can put into, as you the say, the educator international nature of this city, we would welcome that.

Additional Support for EAL (English as an Additional Language), 2012-2016, Primary and Secondary

Key

Column headings	
Number of EAL pupils	Number of pupils recorded on EAL database as requiring some level of support for EAL. These pupils are assessed at 2 levels, 'teach' (requiring a higher level of support) and 'monitor' (requiring a lower level of support). EAL Teacher support allocated (3 rd column for each year) is based on the number of pupils requiring a higher level of support.
EALT Units	The amount of EAL Teacher support per week, in units, allocated to the school. 3 units is equivalent to one day (a morning is 2 units; an afternoon is 1 unit)
Abbreviations used to record EAL Teacher Units	
Single figure, e.g. 1, 3 etc.	The number of units (as defined above)
Figure in brackets, e.g. 2 (3)	Indicates a change in the number of units part-way through the school session.
Figure-block, e.g. 3-block	A block of support for part of the session, with the given number of units per week.
AV	Advisory Visit (usually 1 morning or afternoon visit every 4 weeks)
T	Telephone contact made at start of session; school can then contact ASL Service at any point.
PILOT	Applies to 2016-17 column only. Pilots being undertaken as part of the review of EAL provision. Intensive and time-limited blocks aimed at significantly building capacity in school. These will be followed by reduced support to embed practice and then advisory support. This includes supporting schools to closely monitor attainment of EAL learners.

Primary School	2012			2013			2014			2015			2016*		
	Number of EAL pupils	% of school roll	EALT Units	Number of EAL pupils	% of school roll	EALT Units	Number of EAL pupils	% of school roll	EALT Units	Number of EAL pupils	% of school roll	EALT Units	Number of EAL pupils	% of school roll	EALT Units
Abbeyhill	37	26%	2	30	18%	2	34	19%	2	39	23%	2	46	27%	2
Balgreen	35	10%	4	60	17%	4	79	22%	4	86	24%	4	92	26%	4
Blackhall	14	3%	AV	18	4%	AV	20	4%	AV	23	5%	AV	8	2%	AV
Bonaly	0	0%	AV	3	1%	AV	8	2%	AV	7	2%	AV	12	3%	AV
Broomhouse	25	17%	2	12	7%	AV	31	17%	2- block	30	13%	1	36	16%	1
Broughton	56	16%	6	65	17%	6	89	25%	6	94	25%	6	115	31%	6
Brunstane	11	6%	1 (AV)	26	14%	2	22	12%	3- block	21	11%	1	29	15%	1
Bruntsfield	44	9%	5	69	13%	5	49	9%	3	62	11%	3	74	13%	3
Buckstone	10	3%	AV	6	2%	AV	14	3%	AV	15	3%	AV	22	5%	AV
Canal View	13	6%	AV	25	9%	2	45	15%	3	42	12%	3	77	22%	2
Carrick Knowe	12	3%	AV	27	7%	AV	28	7%	AV	38	11%	1	28	8%	1
Castleview	20	10%	2	28	13%	3	45	18%	4	56	19%	4	72	25%	5 - PILOT
Clermiston	23	8%	2	22	7%	2	31	9%	2- block	32	7%	1	32	7%	1
Clovenstone	29	16%	4	50	26%	5	48	24%	5	47	21%	4	57	26%	4
Colinton	15	10%	AV	14	9%	AV	13	9%	AV	19	13%	AV	17	11%	AV
Corstorphine	23	5%	2	31	7%	3	23	5%	3- block	34	6%	2	50	9%	2
Craightinny	8	5%	AV	28	15%	2	19	9%	2	36	14%	2	52	21%	2
Craiglockhart	26	7%	2	44	12%	2	63	16%	3	50	12%	3	50	12%	2
Craigour Park	43	12%	4	61	16%	4	73	17%	3	93	20%	5	99	21%	6
Craigroyston	12	6%	1	24	12%	3	34	15%	3	34	14%	3	42	17%	3
Cramond	4	1%	AV	6	2%	AV	9	2%	AV	16	4%	AV	11	3%	AV
Currie	14	4%	AV	17	5%	AV	20	5%	AV	27	6%	AV	35	8%	AV

Dalmeny	0	0%	T	1	1%	AV	1	1%	AV	0	0%	AV	0	0%	AV
Dalry	127	46%	12	131	47%	10	136	52%	9	132	51%	10	115	44%	9
Davidsons Mains	27	6%	2	32	7%	3	36	7%	2	48	9%	1	35	6%	AV
Dean Park	9	2%	AV	12	3%	AV	11	2%	AV	15	3%	AV	23	5%	AV
Duddingston	34	9%	2	38	10%	2	39	10%	3- block	45	12%	3- block	41	11%	3
East Craigs	46	12%	4	22	6%	2	28	7%	AV	52	12%	2	43	10%	2
Echline	2	1%	AV	4	2%	AV	4	2%	AV	6	2%	AV	6	2%	AV
Ferryhill	13	5%	AV	16	5%	AV	25	8%	2- block	28	8%	1	31	9%	1
Flora Stevenson	52	11%	5	62	12%	6	63	12%	5	78	14%	3	80	14%	5
Forthview	48	13%	5	65	18%	5	63	17%	4	65	18%	6	61	17%	3 (6)
Fox Covert PS ND	9	4%	AV	10	5%	AV	11	5%	AV	12	5%	AV	13	5%	AV
Fox Covert RC	11	7%	2W	26	15%	3	26	16%	2	28	16%	2	34	20%	2
Gilmerton	39	11%	3	33	8%	3	36	8%	3	47	11%	3	46	11%	3
Gracemount	34	8%	3	21	5%	3	57	12%	6 (3)	57	12%	6	90	19%	5
Granton	54	16%	6	100	27%	6	84	22%	6	103	25%	3	108	26%	6
Gylemuir	25	6%	2 (3)	42	9%	4	40	9%	3	47	10%	2	51	11%	2
Hermitage Park	18	5%	2	30	9%	3	38	11%	2	40	11%	2	54	15%	2
Hillwood	2	4%	AV	3	6%	AV	3	5%	AV	6	10%	AV	11	18%	AV
Holycross	43	16%	4	59	21%	5	53	19%	4	72	24%	3	103	35%	3
James Gillespies	17	4%	3- block	26	6%	AV	24	5%	2- block	22	4%	AV	50	10%	AV
Juniper Green	36	9%	4	44	11%	5	41	10%	2	49	12%	2	45	11%	2
Kirkliston	4	1%	AV	12	3%	AV	15	4%	AV	24	5%	AV	32	7%	AV
Leith	53	20%	4	47	17%	4	70	22%	7	84	22%	6	94	25%	6
Leith Walk	71	37%	9	90	41%	8	93	41%	5	107	43%	5	119	48%	6
Liberton	39	10%	3	47	12%	4	56	14%	4	65	15%	4	71	16%	4
Longstone	11	5%	AV	14	6%	AV	27	10%	2- block	31	12%	AV	20	8%	AV
Lorne	86	36%	8	96	40%	11	89	38%	8	93	43%	7	85	39%	6

Murrayburn	5	1%	AV	10	3%	AV	24	6%	AV	33	9%	AV	39	10%	AV
Nether Currie	3	2%	AV	1	1%	AV	4	3%	AV	6	4%	AV	7	4%	AV
Newcraighall	12	10%	2- block	20	18%	AV	19	17%	AV	13	9%	AV	14	10%	AV
Niddrie Mill	19	7%	AV	20	7%	AV	22	8%	AV	22	8%	AV	24	8%	AV
Oxgangs	33	9%	2	35	9%	3 (2)	29	7%	2	38	9%	2	37	9%	5 PILOT
Parsons Green	18	6%	2 (AV)	20	7%	AV	32	10%	1	40	12%	2	38	11%	2
Pentland	13	3%	2 (AV)	9	2%	AV	11	3%	AV	15	3%	AV	21	5%	AV
Pirniehall	14	6%	2	28	10%	2	52	19%	5 (3)	63	22%	4	45	15%	4
Preston Street	45	17%	5	70	26%	6	67	23%	6	64	24%	6	75	28%	4
Prestonfield	23	13%	2	41	22%	4	46	24%	4	54	27%	3	73	36%	3
Queensferry	0	0%	T	1	0%	AV	0	0%	T	3	1%	AV	6	1%	AV
Ratho	0	0%	T	0	0%	T	1	1%	T	1	0%	AV	5	2%	AV
Roseburn	25	11%	4 (2)	40	17%	5	62	25%	4	46	17%	4	39	14%	2
Royal Mile	10	8%	3 (4)	44	35%	4	49	38%	3	51	37%	3	47	34%	3
Sciennes	41	6%	4	39	6%	2	49	8%	2	63	10%	2	81	13%	2
Sighthill	22	12%	2	30	17%	3	40	19%	3	55	25%	3	41	19%	2
South Morningside	18	3%	1	35	6%	2	45	7%	3- block	42	7%	2	33	5%	2
St Catherine's	31	15%	4	57	26%	4	52	24%	4	57	27%	6	53	25%	4
St Cuthbert's	15	10%	1 (2)	26	14%	2	48	26%	2- block	59	28%	2	72	34%	2
St David's	81	33%	11	108	42%	11	117	46%	9	127	45%	8	213	76%	18- PILOT
St Francis'	34	19%	4	49	24%	4	67	34%	5	84	43%	3	72	37%	5 (3)
St John Vianney	52	19%	4	61	22%	4	81	29%	4	89	33%	4	85	31%	4
St John's	36	9%	3	53	14%	2	51	14%	2	49	13%	3	61	17%	3
St Joseph's	63	27%	7	87	34%	7	94	36%	6	104	35%	6	117	39%	3

St Margarets	1	1%	T	2	2%	AV	7	6%	AV	10	9%	AV	7	6%	AV
St Mark's	18	11%	2	15	10%	3 (AV)	16	12%	2- block	24	15%	2	36	23%	2
St Mary's (Edin)	79	22%	8 (9)	81	23%	3 (6)	89	24%	5	82	22%	6	93	25%	6
St Mary's (Leith)	51	18%	5	74	25%	6	81	27%	5	92	27%	3	121	36%	6
St Ninian's	71	32%	6 (7)	87	40%	9	114	48%	6	139	49%	6	147	51%	6
St Peter's	30	7%	2	30	7%	3	37	9%	3	35	9%	2	55	14%	2
Stenhouse	17	6%	2	35	12%	2	49	16%	4	50	16%	4	72	23%	2
Stockbridge	27	14%	3 (2)	40	19%	2	27	12%	3- block	29	12%	1	18	7%	1
The Royal High	56	16%	6 (5)	47	14%	5	45	13%	5	54	16%	5	42	13%	4
Tollcross	32	10%	4	56	36%	3	59	31%	5	60	29%	4	86	41%	6
Towerbank	9	2%	AV	16	3%	4	17	3%	AV	24	4%	1	26	4%	1
Trinity	35	8%	2	46	10%	2	42	8%	3	48	9%	3	34	6%	3
Victoria	14	9%	1	20	12%	1	30	15%	2- block	30	12%	1	21	8%	1
Wardie	10	2%	AV	16	4%	AV	20	4%	2- block	21	4%	1	19	4%	1

* allocations are currently being reviewed following the December update.

Secondary Schools	2012			2013			2014			2015			2016*		
	Number of EAL pupils	% of school roll	EALT Units	Number of EAL pupils	% of school roll	EALT Units	Number of EAL pupils	% of school roll	EALT Units	Number of EAL pupils	% of school roll	EALT Units	Number of EAL pupils	% of school roll	EALT Units
Balerno	9	1%	AV	7	1%	AV	6	1%	AV	5	1%	AV	3	0%	AV
Boroughmuir	27	2%	3	30	3%	3	14	1%	AV	24	2%	2	30	3%	2
Broughton	59	6%	6	104	11%	8	83	8%	8	89	8%	7	104	9%	7
Castlebrae	7	4%	2 (AV)	8	6%	AV	9	7%	AV	11	9%	AV	16	13%	AV
Craigmount	25	2%	2	36	3%	2	20	2%	4	26	2%	2	23	2%	2
Craigroyston	28	7%	2	40	10%	4	43	10%	4	53	11%	4	60	13%	4
Currie	3	0%	AV	10	1%	AV	10	1%	AV	13	2%	AV	8	1%	AV
Drummond	63	14%	8	105	25%	9	67	17%	7	71	20%	9	76	22%	9
Firrhill	23	2%	2	29	3%	2	18	2%	AV	19	2%	2	26	2%	AV
Forrester	16	2%	AV (2)	23	3%	2	26	4%	2	26	4%	2	29	4%	2
Gracemount	36	6%	4	33	5%	4	41	7%	4	42	7%	3	42	7%	4
Holy Rood	92	9%	10	135	13%	8	94	9%	6	123	12%	6	122	12%	6
James Gillespie's HS	52	5%	4	48	4%	4	41	4%	3	60	5%	3	48	4%	3
Leith Academy	109	12%	14	156	17%	12	134	14%	10	126	14%	10	88	10%	9
Liberton	22	3%	2	25	4%	2	36	6%	3	38	7%	3	40	8%	2
Portobello	51	4%	6 (3)	54	4%	6	63	5%	6	66	5%	8	55	4%	5
Queensferry	5	1%	AV	5	1%	AV	9	1%	AV	10	1%	AV	13	2%	AV
St Augustine's	129	18%	10	106	15%	9	120	17%	9	125	18%	9	129	20%	9
St Thomas of Aquin's	49	6%	5	64	8%	5	56	7%	3	59	8%	5	70	9%	6
The Royal High	0	0%	2	28	2%	2	10	1%	AV	25	2%	1	32	3%	1
Trinity Academy	51	6%	6 (3)	53	6%	4	51	6%	4	41	5%	4	31	4%	5
Tynecastle	50	9%	8 (6)	60	11%	6	71	14%	8	77	15%	7	64	13%	8
WHEC	20	7%	3	21	7%	3	33	12%	5	49	17%	4	33	12%	5

* allocations are currently being reviewed following the December update

QUESTION NO 2

**By Councillor Mowat for answer by
the Convener of the Transport and
Environment Committee at a meeting
of the Council on 26 January 2017**

Bin Collection Calendars

- Question** (1) Why have full calendars detailing bin collection dates not been prepared and put on the website as at 11th January 2017?
- Answer** (1) The 60 calendar versions were prepared as scheduled prior to the end of 2016, however they could not be put on-line as planned due to technical issues relating to the software which links the calendars to specific locations. While this issue is being rectified all residents can currently view their collection dates in January and February via the web search.
- Question** (2) When will these calendars be put up on the website?
- Answer** (2) These calendars were available from 20 January 2017.
- Question** (3) What has caused the delay in devising the calendar?
- Answer** (3) As described above the delay relates to technical issues which meant the on-line calendars weren't being linked to the correct location.

QUESTION NO 3

By Councillor Burgess for answer by the Convener of the Regulatory Committee at a meeting of the Council on 26 January 2017

Question

For each year since 2012, detail: the number of private landlords registered in Edinburgh; the number refused registration; the number removed from the register as a result of not meeting standards; the number fined for being unregistered; and the number issued with rent penalty notices

Answer

End of Year	Approved	Number Refused / Revoked Registration	Rent penalty notices
2012/2013	37,364	2	0
2013/2014	39,535	1	0
2014/2015	41,231	6	0
2015/2016	42,120	4	0

In addition to those landlords that have been refused, a further 34 landlords were found to be fit and proper after consideration by the Licensing Sub-Committee.

Fines are levied by the courts upon conviction. In 2016/2017 two properties were submitted to the Procurator Fiscal and called at Court but didn't proceed to trial.

To date in 2016/2017 there five reports have been submitted to the Procurator Fiscal for Landlord registration offences involving deliberate evasion of the scheme and continuing to rent having been found not fit and proper.

Further reports will be placed before the Licensing Sub-Committee this year seeking to remove additional landlords from the register.

QUESTION NO 4

**By Councillor Bagshaw for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 26 January 2017**

Question

What progress is being made with the Council's commitments to the Charter of Brussels that 10% of all trips and 15% of journeys to work should be by bicycle by 2020

Answer

Figures below are shown as a modal share.

	2010/11 estimate	June 2015	2020 target
Journey to work (Edinburgh residents)	4.8%	7.3%	15%
All trips (Edinburgh residents)	2%	3-4%	10%

This information was extracted from Bike Life, page 14 ([Bike Life](#)).

The Bike Life Edinburgh 2015 report was produced in partnership between Sustrans and the Council in September 2015. It will be repeated in September 2017, when these modal share figures will be updated.

**Supplementary
Question**

I thank the Convener for her answer and for the sake of the webcast I asked “What progress is being made with the Council’s commitments to the Charter of Brussels that 10% of all trips and 15% of journeys to work should be by bicycle by 2020.”

Now, I appreciate that the 2010-2011 figures provided in the answer are an estimate, and the 2015 figures are for June, but even placing a generous interpretation on those figures, it’s clear that the present rate the 2020 target for journeys to work is unlikely to be met before 2030 and the percentage for all trips is unlikely to be met before 2040.

So my supplementary question is how can we ensure that the investment being made will help meet those commitments?

**Supplementary
Answer**

Councillor Bagshaw, you will know that this Council is held up as exemplar in terms of its investment into cycling in particular but also to walking and to active travel. I think it may well be the only Council in the whole of the United Kingdom that commits itself in terms of finance. The budget which we will be discussing in the next few weeks, despite the cuts that we’re having to make in the budget, will commit this Council to 10% of the Transport budget in terms of revenue and in capital. I don’t think you can get any more better of a commitment than that in terms of investment into the infrastructure, investment into cycle racks, encouraging people to cycle. You’ll know the Bike Life survey which is mentioned in the answer to the question is showing that this Council is way ahead in terms of investment and I think it’s bearing fruit already as shown in Spokes monitoring. I have confidence in this Council if we continue with investment that we have in cycling, will meet this target .

Unlike perhaps Councillor Bagshaw and the Greens, what we do in this Capital Coalition is to have policy, yes, but what we do is deliver the policy and that’s what’s important for this City.

QUESTION NO 5

**By Councillor Corbett for answer by
the Convener of the Economy
Committee at a meeting of the Council
on 26 January 2017**

Question What action has been taken to implement the City Council's Town Centres Strategy and what impact has there been on a) town centre vacancy rates; b) diversity of local and independent retailers; and c) public perception of local town centres.

Answer The Town Centre Strategy was established in 2010 and refreshed in 2013.

The main aim of the strategy has been to support businesses and residents within the city's 8 town centres to work collectively, gain funding and establish, where appropriate, Business Improvement Districts (BIDS).

The Economy Committee was last updated on the strategy on 13 February 2015. The [report](#) highlighted a number of outcomes including the establishment of Edinburgh's four BIDS (Essential Edinburgh, West End, Greater Grassmarket, and Queensferry Ambition).

Between April 2012 and April 2016, the overall vacancy rate for Edinburgh's town centres as recorded by Economic Development decreased (9.2% in April 2012, 4.3% in April 2016). The Scottish national vacancy rate for retail/leisure units in towns as reported by the Local Data Company was 13.0% in 2012 and 11.7% in 2016.

There has been an especially significant reduction in vacancy rates since 2012. For example, in April 2012, the Bruntsfield vacancy rate was 5.21%; the rate in April 2016 was 1.03%, an impressive reduction of 80% (the average reduction across all town centres for the same time period was 25%).

Between July 2014 and April 2016, the overall proportion of shops classed as independent in Edinburgh's town centres

as recorded by Economic Development decreased (79.5% in July 2014, 77.5% in April 2016).

Whilst the drop of two percentage points over two years is indicatively disappointing there is limited scope for CEC to intervene in what will in the main be private contractual arrangements between landlords and tenants.

Between 2009-10 and 2015, the proportion of residents of Edinburgh rating their neighbourhood as a “fairly good” or “very good” place to live as recorded by the Scottish Household Survey rose from 94% to 97%. The equivalent figures for Scotland were 94% and 95%.

The Economic Development Service continues to support the city’s own centres through the work plans of the Development and Enterprise and Innovation teams. Actions include local regeneration proposals such as the tram depot site at Leith Walk and Tynecastle Stadium at Gorgie Road. Business Gateway continues to provide support in localities across the city.

An example of local regeneration, is with the Newkirkgate shopping centre at the heart of Leith. It is now virtually full with just two vacant units, one of which is under offer. The plaza outside the centre has been significantly enhanced and further investment in the public realm by the centre owner is ongoing.

Edinburgh’s four BIDS generate collectively c£1.2 million per annum for use by local businesses to provide additional services and enhance the resident, visitor and customer experience. Early discussions are taking place with stakeholders to assess the appetite for an Old Town BID.

**Supplementary
Question**

Thanks Lord Provost, I thank the Convener for the answer. For the benefit of the webcast the gist of my question is what's been done by the Council to support and promote our local high streets, our local town centres across the City, and the answer's wide ranging which I welcome, so I won't attempt to paraphrase it here. But I do want to just ask by way of follow up Convener if he 'll acknowledge that across the City there is widespread concern about the pressure that our local town centres, our local high streets, our local shopping centres are under, for example in the Ward that's shared with Councillor Key and Councillor Burns in Ashley Terrace and Happy Valley and Hutchison, these concerns are seen and that the BIDs process, Business Improvement Districts process, whilst in place in four parts of the Council's area, isn't necessarily appropriate for these very localised shopping centres and therefore that the work to promote and defend our local shops and independant retailers remains on the to do list.

**Supplementary
Answer by
Councillor
Munro**

I'd like to thank Councillor Corbett for the supplementary question and in the absence of the Convener he asked me to make the reply. I think that there is not an elected member within this Chamber that does not share that concern but it's also incumbent on us to actually lead in our locally communities as well and I would direct you towards the penultimate paragraph in the answer there which references the work that was done with the new Kirkgate centre.

I personally led on that asking Anna Herriman to make links with the community centre owners because I was aware that they had a refurbishment programme at the same time as we had the Leith Walk/Constitution Street Improvement Programme and I got them to work together so that they could tailor the work there and I think that that's the way that we can make our centres work - to actually show a degree of local leadership to make things happen in concert with the Council and I think it's there that we can actually bring additionality to the local community shopping centres.

QUESTION NO 6

**By Councillor Rust for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 26 January 2017**

Winter Maintenance

Question (1) For how long have there been issues with customer enquiries which have been submitted via the Winter Maintenance portal?

Answer (1) The Winter Maintenance portal provides two ways in which customers can contact the Council – a generic email account and a telephone line (0131 200 2331). The email account was established in 2011, while the telephone line was set up in November 2016 in response to the Scottish Government's 'Being Ready for Winter' campaign.

The Customer telephone line is managed by the Council's Customer Hub. All telephone contacts are logged and actioned appropriately.

Officers became aware of an issue with access to the generic mailbox when testing the Council's response in preparation for the winter period. The issue surrounded an anomaly where the customer hub could not access the generic email account and messages were not being passed across to them for action.

Question (2) What steps are being taken to address this problem?

Answer (2) Officers with access to this mailbox are currently progressing all outstanding actions.

The issue of ownership for this mailbox is being progressed as a matter of urgency by the Acting Head of Customer with colleagues from CGI.

Question (3) How many outstanding cases remain?

Answer (3) There are currently six which require to be actioned. These are being progressed as a priority.

**Comment by
Councillor
Rust**

Thank you Lord Provost. I thank the Convener for her helpful answer and through gritted teeth her acceptance of the problem.

**Response by
the Convener**

I don't know if that was a question or not, but he stood up so I may as well. For the people who've asked, it was about a winter maintenance and particularly mailbox based, and I've certainly raised the issue particularly of how we do respond not just to this issue but to other issues in terms of people making enquiries, making complaints through the mailbox. I think it's certainly something we need to review and how we respond – there's little point in having a mailbox if we don't respond in a good way – we don't get back to the people that are making that enquiry. I'd be happy to give details of the people who did go into the mailbox and how we have responded, if you're interested, to say how the constituents have now got a response and an apology in terms of the service we provide if you'd be interested in that Councillor Rust.

QUESTION NO 7

By Councillor Heslop for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 26 January 2017

UK and Scottish Governments' Carbon Reduction Commitment Scheme

Question (1) When will the Convener next give an update on the progress made by the City of Edinburgh Council's contribution to the UK and Scottish Governments' Carbon Reduction Commitment scheme, especially in relation to Council owned properties and how this is currently being monitored?

Answer (1) The [CRC energy efficiency scheme](#) is a mandatory carbon emissions reporting and pricing scheme designed to improve energy efficiency and cut carbon dioxide emissions in large public and private organisations. To comply with the scheme each qualifying organisation must submit an annual report in July to the Environment Agency. The Council buys allowances for each tonne of carbon emitted.

The annual Carbon Reduction Commitment (CRC) report (2016/17) will be submitted to Finance & Resource Committee in August 2017. ([CRC Report for 2015/16](#)).

Question (2) When will the next report on Edinburgh's Climate Change Adoption Action Plan be published?

Answer (2) [Edinburgh Adapts](#), Edinburgh's Climate Change Adaptation Action Plan 2016-2020 was launched in December 2016 and included contributions by the Edinburgh Sustainable Development Partnership, Adaptation Scotland and more than 50 other organisations across the city. The first annual progress report on actions will be reported to Transport and Environment Committee in September 2017.

QUESTION NO 8

**By Councillor Heslop for answer by
the Convener of the Planning
Committee at a meeting of the
Council on 26 January 2017**

Planning and Building Standards Portal

Question

Can you advise as to how many discussions you have had with officials and what action has been taken regarding the continual failure of the Planning and Building Standards Portal to provide up to date data on planning applications and its accessibility via the Internet?

Answer

The Convener and Vice Convener of the Planning Committee meet the managers in Planning and Building Standards every week. ICT issues have been a standing item on the agenda since November 2016. Updates and progress are discussed at these meetings. The managers themselves have monthly meetings with ICT staff at which issues with the performance of the Public Access facility (the Portal) are discussed. Council ICT staff are working closely with our partner CGI and a plan is in place to address the issues. A number of actions have already been taken which means performance of Public Access is now much better than it was last year. The last significant period of downtime was mid-November. Council Officials are well aware of the importance of this service and the degree to which members of the public depend on it. ICT staff are continuing to monitor the situation and will act swiftly if any further problems occur.

QUESTION NO 9

**By Councillor Rose for answer by the
Leader of the Council at a meeting of
the Council on 26 January 2017**

Tram Inquiry

On 20th August 2015, Council delegated certain responsibilities in relation to the Edinburgh Tram Inquiry to the Chief Executive. It was further agreed 'that, wherever possible, decisions that would incur a cost in excess of £10,000 should be agreed by the Chief Executive. . . in consultation with the Council Leader and Deputy Council Leader. . . .'

- Question** (1) On how many occasions have decisions been taken that would incur a cost in excess of that figure?
- a) In consultation with the Council Leader and Deputy Leader.
 - b) Where it has not been possible to make such consultation
- Answer** (1) a) There have been no specific or individual decisions taken which have led to costs in excess of £10,000 being incurred. Rather, costs incurred since the decision of Council in August 2015 have been incurred as a result of ongoing legal advice in relation to various requests made by the Inquiry and also in preparing appropriately for the Inquiry
- b) None, as above.
- Question** (2) How much has been spent on Edinburgh Tram Inquiry costs?
- Answer** (2) Up to 18 January 2017, £410,083 (excluding VAT) has been spent by the Council in relation to the Tram Inquiry.
- Question** (3) Please provide a breakdown.

Answer**(3)**

Legal advice fees, including Counsel	£353,045
IT systems to maintain and access records	£19,320
Miscellaneous costs including copying, couriers, travel etc	£1,418
Cost of independent legal advice provided to those required to give evidence to the Inquiry	£36,300
Total	£410,083

QUESTION NO 10

**By Councillor Rose for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 26 January 2017**

Open Data

Question

Is the online open data record of the siting of waste collection points kept up to date? If not, what steps are being taken to maintain an accurate record?

Answer

This map is automatically updated via a weekly data source from our live Asset Management System. (Updated every Friday evening).

QUESTION NO 11

**By Councillor Rose for answer by the
Convener of the Finance and
Resources Committee at a meeting
of the Council on 26 January 2017**

Sickness Absence

Absence through sickness has increased from the annual average of 4.51% in April 2014 to 5.18 in October 2016. That is equivalent to one day lost for every nineteen and a half days worked or around 700 members of staff off at any one time.

- Question** (1) What are the top five reasons for sickness absence?
- Answer** (1) Long Term absences – Top 5 Reasons in order of frequency
- Stress, depression, mental health & fatigue syndromes
 - Other musculo-skeletal problems
 - Hospitalisation / Surgery/ Convalescence
 - Back and neck problems
 - Infections
- Short term absences - Top 5 Reasons in order of frequency
- Infections
 - Stomach, liver, Kidney & Digestion
 - Stress, depression, mental health & fatigue syndromes
 - Other musculo-skeletal problems
 - Eye, ear, mouth & nose / dental
- Question** (2) Can the sickness absence rise be attributed to the Transformation project and its effects?
- Answer** (2) The Transformation project may have had an impact on attendance rates but it is not possible to quantify the consequences.
- Question** (3) What action is currently being taken to support those returning to work?

- Answer** (3) • Managers are being trained in using the Council's Employee Assistance Programme (EAP) and Occupational Health Providers more effectively to support employees return to work.
- Training modules are also available for managers on how to carry out effective Return to Work interviews.

Question (4) What is the council doing to ensure sickness absence reduces?

- Answer** (4) • HR are proactively reviewing and monitoring absence of long term cases lasting over 3 months, in addition to coaching managers to ensure cases are managed in a timely manner.
- Half day workshops on the Managing Attendance Procedure for areas with high absence are being delivered.
 - Absence management data is being provided to service managers in order to raise awareness of problem areas so that managers can take appropriate action supported by HR.

Supplementary Question

Thank you to the Convener for the answer which confirms in fact we've got one person off sick or one day lost for every nineteen and a half days worked in this Council. I thank you for the responses of what actions you're taking, I'm acutely conscious that this has been a growing problem for the last five years and the figures seem to have been getting worse year on year and I note what you're doing about it or what you have laid out here.

Do you have any expectation of the figures continuing to go up or come down and if so how much and what's your target?

**Supplementary
Answer**

I thank Councillor Rose for his question. One thing I think it's worth pointing out is that these figures may not all, the problems that are identified here, may not all be directly to do with working for the Council. Some, as it points out elsewhere in the answer, there are some wider economic market conditions, demographic factors, lifestyle factors, and sometimes if people do have problems with depression and so on, it may be something to do with them or their family circumstances, things about which we don't know but obviously things about which we're concerned and want to help with.

In terms of the trend, you'll see that the number of remedial actions, the number of mitigations, the number of attempted solutions that Council officers are bringing to bear on this problem and there is an acknowledgement that it is possible that the transformation programme has something to do with the sorts of figures we're seeing here. It's fair to say that similar kinds of increases can be seen in the private sector where companies are undergoing a great deal of change and there's a great deal of uncertainty in the workforce, that some of these problems will occur there as well. Given all that I think we can be confident that our council officers in HR are doing their best to bring these issues fully into scope and finding solutions wherever that's possible and mitigations wherever that is helpful.

I cannot guarantee anything about the trend but what I can guarantee is that a great deal of work's been done over a wide range of policy areas in order to deal with these issues.

The City of Edinburgh Council

Edinburgh, Thursday, 9 February 2017

Present:-

LORD PROVOST

The Right Honourable Donald Wilson

COUNCILLORS

Elaine Aitken
Robert C Aldridge
Norma Austin Hart
Nigel Bagshaw
Jeremy R Balfour
Gavin Barrie
Angela Blacklock
Chas Booth
Mike Bridgman
Steve Burgess
Andrew Burns
Ronald Cairns
Steve Cardownie
Maureen M Child
Bill Cook
Nick Cook
Gavin Corbett
Cammy Day
Denis C Dixon
Marion Donaldson
Karen Doran
Paul G Edie
Catherine Fullerton
Nick Gardner
Paul Godzik
Joan Griffiths
Bill Henderson
Ricky Henderson

Dominic R C Heslop
Lesley Hinds
Sandy Howat
Allan G Jackson
Karen Keil
David Key
Richard Lewis
Alex Lunn
Melanie Main
Mark McInnes
Adam McVey
Joanna Mowat
Gordon J Munro
Lindsay Paterson
Ian Perry
Alasdair Rankin
Vicki Redpath
Lewis Ritchie
Keith Robson
Cameron Rose
Frank Ross
Jason G Rust
Alastair Shields
Stefan Tymkewycz
David Walker
Iain Whyte
Norman Work

1. Deputations

The Council agreed to hear the following deputations on the Revenue Budget 2017/18 and Capital Investment Programme/Plan 2017/18 to 2025/26:

a) Edinburgh Tenants Federation

The deputation expressed thanks to Federation members for working with the Council to improve the budget consultation process this year. The Federation broadly supported the new housing initiatives some of which were long overdue. However, the deputation felt that serious discussions still needed to take place about poverty in Edinburgh and the affordability of rents. Certain services for tenants were still well below the standards they should be. Problems had been experienced in using the repairs direct service through the call centre.

The deputation stated that Edinburgh Council tenants already paid 41% above the Scottish average rental charges. The proposed 2% rent increase in addition to the proposed 3% increase in Council Tax would not be affordable for Council tenants.

Poverty was at its highest levels and welfare reform was causing real hardship for families. Fuel poverty and foodbank use was increasing even by people in work. At a recent meeting of the Federation it had been agreed unanimously to bring a 1 year rent freeze proposal to the Council.

The deputation therefore asked the Council to improve services, listen to Federation members and deliver a rent freeze for 1 year for tenants in Edinburgh.

b) UNISON and EIS

The deputation thanked the Council Leader and other elected members for working with Unison over the past administration. The deputation expressed concerns that the loss of over 1400 jobs in the Council would have a damaging effect on remaining staff and service provision to the citizens of Edinburgh.

The deputation welcomed the Capital Coalition's budget proposals to increase the Council Tax.

The deputation expressed concerns around the proposal to increase the cost of schools meals across the school estate. More and more families were struggling to cope with increased bills and an increase would be challenging for parents with more than one child. There needed to be further engagement with families and other stakeholders across the city and an analysis undertaken of the impact of previous increases.

The EIS requested that the Council re-consider this proposal and bring it back to a future meeting of the Council for debate.

c) Edinburgh Trades Union Council

The deputation circulated a paper to members setting out their views on the lack of resources and investment for the current education service. There needed to be a change in strategy on managing austerity and to discuss with the Edinburgh public desired outcomes from education and how these could be achieved.

The deputation expressed concerns that there was no acknowledgement of any negative impact of loss of jobs over the last year. There needed to be an honest assessment of what this meant for remaining staff and on front line services and the impact on communities.

The deputation asked the Council to investigate and evaluate what services were actually required to meet the needs of citizens with associated costings and to show how their spending plans would meet the long term needs of the people of Edinburgh.

d) Unite

The deputation thanked the elected members for their support over the past five years. The deputation expressed concerns about the effects the static budget had had on delivery of services over the past 8 years. There would come a point where services could not be maintained to an acceptable level.

The deputation also highlighted the detrimental effects on families of the proposed 2% increase in Council housing rents.

Unite branch were committed to working towards trying to create a highly skilled and performing workforce who were both highly paid and well treated.

2. Revenue Budget 2017-18 and Capital Investment Programme/Plan 2017/18 to 2025/26

The Council was invited to consider:

- a) a report setting out the projected third-quarter monitoring position for the Council based on analysis of period eight data.
- b) two reports that provided an update on the implications for the Council of the Local Government Finance Settlement announced on 15 December 2016, revised revenue and capital allocations advised on 2 February 2017 and the potential for a balanced position to be achieved in 2017/18.

- c) the risks inherent in the revenue and capital budget framework and the range of measures and provisions to mitigate these.
- d) the Housing Revenue Account (HRA) Budget for 2017/18.
- e) the roll forward of the Capital Investment Programme/Plan from 2017/18 to 2025/26.
- f) an overview of feedback and engagement on the budget proposals.
- g) a review of the procedure for Council Tax on second homes
- h) an update on the project to provide a new Meadowbank sports centre and associated facilities.
- i) proposals to address accommodation pressures at seven primary schools in the City.
- j) the Council Business Plan for 2016-20.

Motion

As detailed in Appendix 1 to this minute.

- moved by Councillor Rankin, seconded by Councillor Bill Cook (on behalf of the Capital Coalition).

Amendment 1

As detailed in Appendix 2 to this minute.

- moved by Councillor Whyte, seconded by Councillor Nick Cook (on behalf of the Conservative Group).

Amendment 2

As detailed in Appendix 3 to this minute.

- moved by Councillor Corbett, seconded by Councillor Burgess (on behalf of the Green Group).

Amendment 3

As detailed in Appendix 4 to this minute.

- moved by Councillor Edie, seconded by Councillor Aldridge (on behalf of the Liberal Democrat Group).

Voting

The voting was as follows:

For the Motion	-	37 votes
For Amendment 1	-	12 votes
For Amendment 2	-	5 votes
For Amendment 3	-	2 votes

Decision

To approve the motion by Councillor Rankin.

(References:

Revenue Monitoring 2016/17 – Month Nine Position - referral from the Finance and Resources Committee;

Revenue Budget Framework 2017/21 – Update – referral from the Finance and Resources Committee;

Revenue Budget Framework 2017/21 – Further Update – report by the Acting Executive Director of Resources;

Council's Budget 2017/21 – Risks and Reserves – referral from the Finance and Resources Committee;

Housing Revenue Account – Budget Strategy 2017-22 - referral from the Finance and Resources Committee;

Capital Investment Programme/Plan 2017/18 to 2025/26 – referral from the Finance and Resources Committee;

Play Your Part – 2017-18 Budget Proposals Overview of Feedback and Engagement – referral from the Finance and Resources Committee;

Council Tax - Review of Procedure for Second Homes – referral from the Finance and Resources Committee;

New Meadowbank Update – referral from the Culture and Sport Committee;

Rising School Rolls – referral from the Education, Children and Families Committee;

Council Business Plan – report by the Chief Executive, all submitted)

Declaration of Interests

Councillors Balfour, Booth, Cairns, Doran and Lewis declared a non financial interest in the above item as directors of Edinburgh Leisure.

3. Edinburgh Schools Inquiry

The Corporate Policy and Strategy Committee had instructed an independent inquiry to be held following investigations into a wall collapse at Oxfangs Primary School and the subsequent temporary closure of schools built under the Public Private Partnership Programme in Edinburgh between 2002 and 2005.

Details of the findings and recommendations of the investigation which had been chaired by Professor John Cole CBE, were provided. Professor Cole presented his findings to the Council.

Motion

- 1) To note the report by the Chief Executive and the Inquiry Report presented by John Cole.
- 2) To note that the Chief Executive had instructed that an officer working group be set up to consider the implications of the Inquiry Report.
- 3) To request an update to Corporate Policy and Strategy Committee prior to the Summer recess confirming the actions that the Council was already, and would be, taking with regard to the matters set out in the Inquiry Report.

- moved by Councillor Burns, seconded by Councillor Ross

Amendment 1

- 1) To note the report by the Chief Executive and the Inquiry Report presented by John Cole.
- 2) To note that the Chief Executive had instructed that an officer working group be set up to consider the implications of the Inquiry Report.
- 3) To instruct a report to Council no later than April detailing:
 - a) actions already taken and instigated;
 - b) any further proposed actions;
 - c) to include financial reimbursement considerations.

in connection with matters set out in the Inquiry Report

- moved by Councillor Rose, seconded by Councillor Rust

Amendment 2

- 1) To note the report by the Chief Executive and the Inquiry Report presented by John Cole.

- 2) To note that the Chief Executive had instructed that an officer working group be set up to consider the implications of the Inquiry Report.
- 3) To request an update to Corporate Policy and Strategy Committee prior to the Summer recess confirming the actions that the Council was already, and would be, taking with regard to the matters set out in the Inquiry Report.
- 4) To note the Cole Inquiry report highlighted the failure of the Public Private Partnership (PPP) between Edinburgh Schools Partnership Holdings Ltd. and the Council to properly construct school buildings to ensure their safety.
- 5) To note that, notwithstanding variations in the PPP model, the complexity and multiple layers inherent in such contracts made accountability, responsibility and oversight more difficult and therefore created higher and unnecessary risks.
- 6) To note that this Public Private Partnership arrangement put the Council at arms-length, effectively leaving the Council remote from its direct responsibility to ensure the school buildings were properly constructed and leaving delivery of schools to a private organisation primarily responsible to its investors.
- 7) To agree that the Council would request that the Scottish Government initiate a fundamental review of public financing models to ensure that clear, straightforward and transparent models of direct public financing and construction of school buildings was the norm.
- 8) To agree that the Council would request that the Scottish Government ensure that all relevant stakeholders, including the construction industry, councils and other public bodies, act on the recommendations of the Cole Inquiry Report and that a report of these actions was made public.

- moved by Councillor Burgess, seconded by Councillor Main

Voting

The voting was as follows:

For the Motion	-	37 votes
For Amendment 1	-	7 votes
For Amendment 2	-	5 votes

Decision

To approve the motion by Councillor Burns.

(References: Corporate Policy and Strategy Committee 14 June 2016 (item 5); report by the Chief Executive and John Cole's Inquiry Report, submitted)

Appendix 1

(As referred to in Act of Council No 2 of 9 February 2017)

REVENUE BUDGET 2017/18

CAPITAL INVESTMENT PROGRAMME/PLAN 2017/18 to 2024/25

**HOUSING REVENUE ACCOUNT – BUDGET STRATEGY 2017/18 TO
2021/22**

2017-21 REVENUE AND CAPITAL BUDGET FRAMEWORK

CAPITAL COALITION MOTION

1. Introduction

The UK Government remains committed to further years of public sector austerity, far beyond the timescale originally announced in 2010, as the Autumn Statement showed. This is the context for the Capital Coalition budget for 2017-18 which has been substantially shaped by many years of severe financial constraints and rising demand for Council services.

The Local Government Finance Settlement, announced on 15 December 2016 and revised on 2 February 2017 by the Scottish Government, will result in an overall grant funding reduction for Edinburgh of 3.8% (equivalent to £27.1m) in 2017/18 compared to 2016/17, before factoring in the additional income available from the changes to Council Tax bandings.

When that additional income from the Scottish Government's changes to Council Tax bandings E-H is included, raising some £16.1m, the reduction falls to 1.5%. This level of reduction is slightly less than the 2.5% the Council had planned for when the budget framework was reviewed in September last year. The Scottish Government is also making available funding from the Education Attainment Fund and there is additional money for Health and Social Care for the Edinburgh Integrated Joint Board (EIJB) which will help support local services. The Capital Coalition has included a 3% Council Tax rise in its calculations.

There remains, however, a continued need for transformational change and strong financial management if the Council is to achieve a sustainable budget over the medium term.

2. Achievements

Despite past and remaining major financial challenges, much has been achieved by the Council. As we approach the end of the current administration's term in office, with the local government elections on 4 May

2017, this is an appropriate time to reflect on the achievements of the Capital Coalition over the last five years.

Key achievements include:

- **Shifting resources to front-line services**, protecting citizens from the full impact of reduced resources.
- **Delivering credible longer-term financial planning**. Despite mainly receiving single-year settlements, the Capital Coalition has set a four-year revenue budget framework and has a long-term financial plan in place
- **Adopting an open and transparent approach to budget setting**. We have completely revised the budget process, publishing our draft budget several months in advance and engaging in extensive budget consultation with the public, giving citizens a greater voice than ever in deciding and scrutinising how public money is spent. In response to feedback from this and previous years' consultations, the Council has listened and made significant changes.
- **Taking an open and accountable approach to decision-making**. We have webcast all Council and Executive Committee meetings live, creating a permanent record of Council debates and decisions which are archived and publicly available for viewing on the Council website.
- **The establishment of a more powerful audit committee** – the Governance, Risk and Best Value Committee – which is chaired by the opposition, scrutinises key Council decisions and holds the administration to account.
- **Introduced the Living Wage for all Council staff** within nine months of the start of the Capital Coalition's term in office, benefitting around 2,500 individuals, and achieving accreditation as a Living Wage employer in 2016. The Council also continues to encourage the adoption of the Living Wage by contractors and other businesses in Edinburgh.
- **The establishment of a no compulsory redundancy policy**, maintained despite sustained financial challenges.
- **The construction and opening of state-of-the-art Wave 3 schools** including the new Portobello and James Gillespie's High Schools.
- **Over £600m invested in new affordable homes**, resulting in 5,234 affordable homes being completed by the Council or in partnership with housing associations on brownfield sites across the city. £120 million has also been invested in improving the quality of existing homes. This investment has included the delivery of over 14,000 energy efficiency improvements (including heating, new windows and doors and insulation

measures) and over 6,500 kitchen and bathroom upgrades.

- **The creation of the Edinburgh Guarantee** which has directly supported 2,127 additional young people into jobs and apprenticeships with over 500 employers large and small.
- **A new approach to ensuring that local people are at the heart of Council services** through the Localities structure, with more decision-making power being progressively devolved to local areas and people.
- **The use of participatory budgeting in localities**, empowering local residents to choose their own budget priorities.
- **Completion of the tram project** with the opening of Edinburgh Trams in May 2014.
- **A huge increase in expenditure supporting cycling**, amounting to 9% of the transport budget in 2016/17.
- **The largest energy conservation programme undertaken by the Council** through the RE:FIT scheme and establishment of an arm's length energy company "Energy for Edinburgh" which will help to deliver the Sustainable Energy Action Plan, reducing carbon emissions.
- **The completion of the Atria office development**, allowing expansion of the Conference Centre, providing much-needed Grade A office space and generating a substantial financial return to the Council, which has allowed the funding of priority capital projects such as the new Meadowbank Sports Centre.

This highlights just some of the achievements of the Capital Coalition. At the beginning of the Coalition's term of office, in May 2012, the Capital Coalition Agreement set out in an open and transparent manner what it aimed to achieve through 53 pledges. A report to Council in December 2016 showed that all of these have been achieved or are on track. This demonstrates how much progress has been made, even in this unprecedented and challenging financial climate.

3. Financial planning and security

The Council continues to reconcile the combined pressures of increasing, demographic-led demand, rising expectations, inflation and legislative reform with a level of resources that has been steadily reducing in real terms.

Despite these challenges, the Council has:

- Maintained expenditure within budget for nine successive years;
- Delivered total annual savings of £130m between 2012/13 and 2015/16, with a further £73m substantially on track for delivery in 2016/17; and

- Reduced its overall level of borrowing by £100m between March 2014 and March 2016.

At the same time as the Council has balanced its budget and made these unprecedented savings, service improvements continue to be achieved and successful outcomes delivered. Audit Scotland has praised the Council's management of its resources. Audit Scotland's 2015/16 Annual Audit Report concluded that the Council's overall financial management arrangements continue to be effective. Audit Scotland further stated that the Council's longer-term financial plans go a substantial way towards addressing the financial challenges in the coming years.

The role of elected members in financial management was also praised in the Audit Scotland report, which noted that members provide an effective level of challenge and questioning of budget holders where significant variances and service performance issues have been identified.

The establishment of the EIJB has been a major change for Health and Social Care finances. The majority of the Health and Social Care budget is now delegated to the EIJB, however the EIJB Chief Officer has a direct line of responsibility to the Chief Executive and both Councillors and officers are members of the EIJB. This ensures that the Council retains a critical role in the oversight of the budget.

By setting a balanced budget for 2017/18 and an indicative balanced budget for 2018/19 as part of the longer-term framework, the Capital Coalition continues to demonstrate its commitment to prudent financial planning.

4. Budget engagement

This year, budget engagement focused on building on the foundations delivered through the Council's Transformation Programme. The total number of responses received was 1,983 which compares favourably with previous years given that the period of engagement was slightly shorter at just over seven weeks. The Council will continue to assess how it engages with the public on the budget.

The success of the campaign builds on previous years' achievements, including the innovative use of the budget planner in 2014, which generated the highest-ever response rate for a UK city using this approach. As a direct result of last year's consultation, numerous changes were made including the removal of the proposal to reduce street crossing patrols, the reinstatement of the night noise team and maintaining music tuition in schools free of charge.

The responses to this year's engagement will inform the Locality Improvement Plans and the development of the Edinburgh 2050 City Vision.

5. Capital Investment

The Capital Coalition is committed to investing in the city's infrastructure and has developed a Capital Investment Programme for the five years from 2017-22 totalling over £440m. This includes over £40m of funding for new projects:

- £12m on the refurbishment of North Bridge;
- £12.7m on a new primary school for South Edinburgh;
- £7.9m contribution to the new Meadowbank Sports Centre;
- £1.6m for a new care home for older people at Dumbryden;
- £7.8m to address the costs from rising school rolls, including £1.1m of the revised capital funding announced on 2 Feb; and
- £2.5m investment in roads and bridges.

In addition to the funding for these new projects, the Council will deliver a programme of capital projects in 2017/18. Some of the key projects include:

- £16.3m on new schools including Boroughmuir High School, the replacement of St Crispin's Special School and a new St John's RC Primary School. In total, over £100m has been invested in Wave 3 schools over the term of the Capital Coalition;
- £8.9m on the Water of Leith flood prevention scheme;
- £18.5m on roads and pavements;
- £12.8m on street lighting and traffic signals, including £8.7m on upgrading;
- £2.5m on Leith Walk/Constitution St;
- £11.1m on property asset management works to ensure our buildings remain fit for purpose; and
- £29.1m housing development to deliver much-needed affordable homes in the city.

The Capital Investment Programme also includes £0.6m towards the early design fees for a new secondary school in Craigmillar with delivery of a new facility within a five-year programme. The Council is part of the bid to the Scottish and UK Governments for the Edinburgh and South East Scotland City Region for a City Region Deal. This aims to secure significant investment in infrastructure, skills and innovation to promote sustainable economic growth and a substantial increase in new, affordable housing.

At its meeting in June last year, Council agreed the priorities for the City Region Deal that form the basis of negotiations with the UK and Scottish Governments. It is expected that a contribution will be required from the City of Edinburgh Council of up to £100m towards a City Region Deal. A further report will be considered by Council in the spring.

6 Savings and Investment

The Council has undertaken a significant programme of transformation with the aim of placing greater focus on customers and communities whilst getting the best value possible from the resources available. Good examples of savings that have been made without impacting negatively on frontline services are:

- The reduction in the Council's debt by around £100m over the last three years, which has contributed to an overall recurring annual revenue saving of £10m over the term of the Coalition
- The reduction in consultancy costs of 44% since 2011/12 with further reductions planned in 2017/18

The budget for 2016/17 included around £73m of savings and a balanced position for the financial year is forecast. The budget for 2017/18 includes just over £40m of savings which were approved in previous years as part of the Council's approach to prudent financial planning. This means that a significant number of the critical decisions for 2017/18 have already been made.

However, based on the original level of funding from the Scottish Government announced on 15 December and the emergence of some additional budgetary pressures during the year, a requirement for further savings of just over £11m was identified. These savings will, in the main, be met through Council-wide measures such as further reductions in agency and consultancy spend. Details of new proposals to deliver these savings have been made available to all political groups within the Council as part of the open and transparent approach to budget-setting.

Identification of these additional savings has enabled the Capital Coalition to address:

- Residual budget pressures of some £2.893m within Communities and Families, allowing additional revenue to remain in both the fostering service and the adoption service; and
- Residual budget pressure of some £1.551m within Safer and Stronger Communities, allowing additional revenue to remain in both CCTV provision and homelessness services.

The Council's share of the revenue funding from the revised settlement announced on 2 February is £9.998m. In the context of a one-year settlement, the Capital Coalition makes the prudent assumption that further savings may be required in the future and therefore proposes the following expenditure for 2017/18 to support the Council's Transformation Programme and to enhance early intervention and preventative measures:

- £3.8m on early intervention/preventative activity including early years, looked-after children, voluntary sector, homelessness prevention and library services

- £2.5m on pavements and roads repairs
- £2m on building maintenance and repairs
- £1.5m on “Clean and Green” areas such as tenement recycling, waste services and energy/sustainability issues
- £0.2m on a community events fund.

7. Risks and Challenges

The Capital Coalition’s proposals have been developed in the context of the risks and challenges set out in the Acting Executive Director of Resources’ report included within the supporting papers for today’s meeting.

8. Future Budget Development

Council agrees to:

- Continue with implementation of the Transformation Programme.
- Continue to work with partners to secure funding for a City Deal for the Edinburgh and South East Scotland City Region and set aside up to £1m from the Council Priorities Fund to support further development of detailed plans.
- Continue with the income maximisation work stream, with the Chief Executive reporting back progress to Council by June 2017.
- Commission a review by the Chief Executive on a range of Community Safety initiatives, including the Council’s support to Police Scotland and the modernisation of the Council’s CCTV system, reporting back to Council.

9. Conclusions

Council notes:

- Items 4.1 (b) (i), (ii) and 4.2 by the Acting Executive Director of Resources setting out the Revenue and Capital Budget framework
- Item 4.1 (c) by the Acting Executive Director of Resources setting out the risks associated with the Revenue Budget Framework
- Item 4.1 (d) by the Executive Director of Place setting out the Housing Revenue Account 2017/22 Budget Strategy

Council therefore approves:

- The Revenue Budget 2017/18 as set out in the reports
- A band ‘D’ Council Tax of £1,204.07
- The Council Tax and Rating resolution set out in Annex 2 to this motion

- The 2017/22 Capital Budget as set out in the report by the Acting Executive Director of Resources, with the addition of the new projects set out in Annex 3
- The removal of the Council Tax discount for Second Homes as set out in item 4.4 by the Acting Executive Director of Resources
- The schedule of charges for Council services as set out in Annex 4 to this motion
- The prudential indicators as set out in Annex 5 to this motion
- The recommendation by the Executive Director of Place to increase rents by 2% and the outline five-year Housing Revenue Account Capital Programme for 2017/22
- The Spend to Save funding of £0.575m to purchase a route management system for the Waste service as set out in item 4.1 (a)
- The agreement of the Council Business Plan for 2016-20 as set out in item 4.7

REVENUE BUDGET 2017/21 ANNEX 1 TO THE CAPITAL COALITION MOTION

	2017/18		Indicative 2018/19		Indicative 2019/20		Indicative 2020/21	
	£000	£000	£000	£000	£000	£000	£000	£000
Expenditure to be Funded								
- Resource Allocation Totals	941,715							
- Add: Expenditure funded through Specific Grants	<u>16,195</u>							
		957,910						
- General Revenue Funding and Non Domestic Rates	(685,371)							
- Ring Fenced Funding	<u>(16,195)</u>							
		(701,566)						
To be Funded by Council Tax		<u>256,344</u>						
Council Tax at Band D		£ 1,204.07						
Increase on Previous Year		£ 35.07						
- Percentage Increase		3.0%						
Funding Requirement		256,344						
Council Tax Income		266,342						
Funding (Excess) / Shortfall at Council Tax increase above as reported to Finance and Resources Committee January 2017, as revised by supplementary report to Council, 9 February		(9,998)		-		15,400		26,289
Service Investment (see Appendix 1)	8,200		-		-		-	
Add / Less: Amendments to Draft Revenue Budget Framework	1,798		-		-		-	
Less: Additional Savings (see Appendix 1)	<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>	
		9,998		-		-		-
Amendments to proposals								
		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Use of Reserves		-		-		-		-
Balance of Available Resources		<u>-</u>		<u>-</u>		<u>15,400</u>		<u>26,289</u>

The residual funding requirements shown in future years are based on the assumptions contained within the budget framework report considered by the Finance and Resources Committee on 19 January 2017. The report notes, however, that these projections may need to be revised in light of additional information concerning future years' settlements when this becomes available.

APPENDIX 1 TO ANNEX 1 OF THE CAPITAL COALITION MOTION

	2017/18	2018/19	2019/20	2020/21
SERVICE INVESTMENT	£000	£000	£000	£000
Early intervention/preventative activity	2,000			
Pavement and roads repairs	2,500			
Building maintenance and repairs	2,000			
'Clean and Green' - tenement recycling, waste services and energy initiatives	1,500			
Community events fund	200			
TOTAL SERVICE INVESTMENT	<u>8,200</u>	<u>0</u>	<u>0</u>	<u>0</u>
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2017/21				
Libraries	1,798			
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	<u>1,798</u>	<u>0</u>	<u>0</u>	<u>0</u>
ADDITIONAL SAVINGS	£000	£000	£000	£000
None additionally to budget framework report considered by Finance and Resources Committee, 19 January 2017				
TOTAL ADDITIONAL SAVINGS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

COUNCIL TAX/RATING RESOLUTION ANNEX 2 TO CAPITAL COALITION MOTION

To recommend that in respect of the year to 31st March, 2018:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £266.342m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax £	Band	Council Tax £
A	802.71	E	1,582.01
B	936.50	F	1,956.61
C	1,070.28	G	2,357.97
D	1,204.07	H	2,949.97

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Executive Director of Resources by	14 July 2017
Hearing of Appeals by the Rating Authority	15 September 2017

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Resources	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
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Hearing of Appeals by the Rating Authority	Periodically
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3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows the necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2017-2022
ADDITIONS TO REVISED PROGRAMME
ANNEX 3 TO CAPITAL COALITION MOTION**

	Total £000
Available Additional Resources for Distribution	
Additional capital resources as reported to Finance and Resources Committee January 2017:	
Unallocated additional grant, 2017/18	6,930
Unallocated funding, 2019/20	7,000
Unallocated funding, 2020/21	7,000
Contribution from Capital Fund	20,000
Further anticipated grant funding (February 2017), 2017/18	2,278
Resources Available for Distribution	43,208

	2017-18	2018-19	2019-20	2020-21	2021-22	Total
	£000	£000	£000	£000	£000	£000
Additional Investment						
North Bridge	750	1,400	4,700	4,700	450	12,000
New South Edinburgh Primary School	530	1,274	8,613	2,320	-	12,737
Meadowbank Sports Centre	1,422	3,950	2,528	-	-	7,900
Dumbryden Sports Centre	-	69	1,528	-	-	1,597
Rising school rolls	2,578	5,196	-	-	-	7,774
Energy efficiency initiatives, parks and green space	850	-	-	-	-	850
Open Libraries solution	350	-	-	-	-	350
	6,480	11,889	17,369	7,020	450	43,208

PROPOSED CHARGES 2017/18 ANNEX 4 TO CAPITAL COALITION MOTION

The following schedules set out the principal fees and charges over which the Council has an element of discretion in either the level or scope. This list only includes charges where an uplift is recommended from the current year. A full listing, reflecting approved changes arising from this budget motion and including charges levied in accordance with statute, will be published on the Council's website by March 2017.

No changes are proposed with regard to Health and Social Care services.

PROPOSED CHARGES, 2017/18

COMMUNITIES & FAMILIES

		Current fee 2016/17	Proposed fee 2017/18	Effective from	% increase 2017/18	Date of last increase
Nursery, Primary and Special Schools						
<u>Schools and School Related Organisations</u>						
<u>Open</u>						
Social events, fund-raisers or non-educational activities of schools, Parent Council or parent/school associations (16 hours per year free (runs Apr - Mar))	up to 3 hours per hall/room	£29.75	£31.10	1-Aug-17	4.54%	1-Aug-16
After School Club meetings or other activities after 6pm or at weekends	up to 3 hours per hall/room	£29.75	£31.10	1-Aug-17	4.54%	1-Aug-16
<u>Closed</u>						
Social events, fund-raisers or non-educational activities of schools, Parent Council or parent/school associations (16 hours per year free (runs Apr - Mar))	per hour	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
After School Club meetings or other activities after 6pm or at weekends	per hour	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
<u>Youth Registration Fee</u>						
Youth Rate Registration Fee (applied when groups qualify for reduced rates)	first 25 members	£44.25	£46.20	1-Aug-17	4.41%	1-Aug-16
Youth Rate Registration Fee	per additional member	£2.50	£2.60	1-Aug-17	4.00%	1-Aug-16
NB Youth Groups using the same premises 6+ days per week are entitled to 1/3 off all premises charges. (There is no reduction in Youth Reg. Fee)						
<u>Reduced Rates - All Facilities (Eligible Youth Groups)</u>						
<u>Open</u>						
<u>Monday - Saturday</u>						
Use of gym hall, classrooms, GP rooms, playgrounds	up to 3 hours per hall/room	£12.00	£12.50	1-Aug-17	4.17%	1-Aug-16
Swimming Pool	per hour	£21.00	£22.00	1-Aug-17	4.76%	1-Aug-16
Football Pitch / Playing Field	per hour	£13.00	£13.60	1-Aug-17	4.62%	1-Aug-16
All Weather Pitch – (may be shared)	per hour	£31.75	£33.20	1-Aug-17	4.57%	1-Aug-16
Floodlighting (in addition to any of the above)	per hour	£6.75	£7.10	1-Aug-17	5.19%	1-Aug-16
<u>Sunday</u>						
Use of gym hall, classrooms, GP rooms, playgrounds	up to 3 hours per hall/room	£12.00	£12.50	1-Aug-17	4.17%	1-Aug-16
Swimming Pool	per hour	£39.00	£40.70	1-Aug-17	4.36%	1-Aug-16
Football Pitch / Playing Field	per hour	£20.50	£21.40	1-Aug-17	4.39%	1-Aug-16
All Weather Pitch – (may be shared)	per hour	£63.00	£65.80	1-Aug-17	4.44%	1-Aug-16
Floodlighting (in addition to any of the above)	per hour	£6.75	£7.10	1-Aug-17	5.19%	1-Aug-16
<u>Closed</u>						
<u>Monday - Sunday</u>						
Use of gym hall, classrooms, GP rooms, playgrounds	per hour	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
Swimming Pool	per hour	£42.00	£43.90	1-Aug-17	4.52%	1-Aug-16
Football Pitch / Playing Field	per hour	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
All Weather Pitch – (may be shared)	per hour	£63.00	£65.80	1-Aug-17	4.44%	1-Aug-16
Floodlighting (in addition to any of the above)	per hour	£6.75	£7.10	1-Aug-17	5.19%	1-Aug-16

Standard Rates

Open

Meetings of recognised political parties, educational or recreational groups, residents' groups; community councils, gala or festival committees; ward consultancy for MPs or other councils; first-aid or ambulance classes; church services or activities.	up to 3 hours per hall/room	£34.00	£35.50	1-Aug-17	4.41%	1-Aug-16
Instructional classes for which participants pay a fee; local festivals or galas; events for which there is an entrance fee or which are revenue earning; residents meetings organised by Factors/Agents; non-educational or non-recreational groups; use of playing areas for activities e.g. fetes, car-boot sales	per hour	£35.50	£37.10	1-Aug-17	4.51%	1-Aug-16
Use of Playgrounds for Car Parking	per hour	£22.50	£23.50	1-Aug-17	4.44%	1-Aug-16
Additional charge for Licensed Function	per event	£15.75	£16.50	1-Aug-17	4.76%	1-Aug-16

Closed

Approved groups for people with learning/physical disabilities; senior citizens' or unemployed groups; Blood Transfusion Service; ward consultancy for CEC councillors; Trades Union Meetings for Children and Families Department	per hour	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
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Closed

Meetings of recognised political parties, educational or recreational groups, residents' groups; community councils, gala or festival committees; ward consultancy for MPs or other councils; first-aid or ambulance classes; church services or activities.	per hour per hall/room	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
Instructional classes for which participants pay a fee; local festivals or galas; events for which there is an entrance fee or which are revenue earning; residents meetings organised by Factors/Agents; non-educational or non-recreational groups; use of playing areas for activities e.g. fetes, car-boot sales	per hour	n/a	£43.00	1-Aug-17	n/a	1-Aug-16
Use of Playgrounds for Car Parking	per hour	£30.75	£32.10	1-Aug-17	4.39%	1-Aug-16
Additional charge for Licensed Function	per event	£15.75	£16.50	1-Aug-17	4.76%	1-Aug-16

Rates for Other Facilities

Open

Monday- Saturday

Gym Hall	per hour	£23.00	£24.00	1-Aug-17	4.35%	1-Aug-16
Swimming Pool	per hour	£42.25	£44.10	1-Aug-17	4.38%	1-Aug-16
Football Pitch / Playing Field	per hour	£27.75	£29.00	1-Aug-17	4.50%	1-Aug-16
All Weather Pitch - Full Pitch (may be shared)	per hour	£63.00	£65.80	1-Aug-17	4.44%	1-Aug-16
Floodlighting (in addition to any of the above)	per hour	£13.00	£13.60	1-Aug-17	4.62%	1-Aug-16

Sunday

Gym Hall	per hour	£44.75	£46.80	1-Aug-17	4.58%	1-Aug-16
Swimming Pool	per hour	£83.75	£87.50	1-Aug-17	4.48%	1-Aug-16
Football Pitch / Playing Field	per hour	£39.00	£43.00	1-Aug-17	10.26%	1-Aug-16
All Weather Pitch - Full Pitch (may be shared)	per hour	£63.00	£65.80	1-Aug-17	4.44%	1-Aug-16
Floodlighting (in addition to any of the above)	per hour	£13.00	£13.60	1-Aug-17	4.62%	1-Aug-16

Closed

Gym Hall	per hour	£44.75	£46.80	1-Aug-17	4.58%	1-Aug-16
Swimming Pool	per hour	£83.75	£87.50	1-Aug-17	4.48%	1-Aug-16
Football Pitch / Playing Field	per hour	£39.00	£43.00	1-Aug-17	10.26%	1-Aug-16
All Weather Pitch - Full Pitch (may be shared)	per hour	£63.00	£65.80	1-Aug-17	4.44%	1-Aug-16
Floodlighting (in addition to any of the above)	per hour	£13.00	£13.60	1-Aug-17	4.62%	1-Aug-16

Where any part of the let lies within a closed period, closed charges apply to that period.

In all cases where the normal rate exceeds the closed rate, the higher rate always prevails.

VAT will be charged where appropriate on the prices quoted.

Any lets that fall outwith core school opening hours will incur additional charges for janitorial overtime.

Where let activities result in the need for additional cleaning, the let holder will be required to pay the costs associated with this.

Nursery Schools

Wraparound and Additional Hours - Hourly Rate		£4.40	£4.60	1-Aug-17	4.55%	1-Aug-16
Cowgate Under 5s Centre -						
Cost per session, excluding lunch						
- 3-5 year olds	Half day	£25.30	£26.50	1-Aug-17	4.74%	1-Aug-16
- 2-3 year olds	Half day	£25.30	£26.50	1-Aug-17	4.74%	1-Aug-16
- under 2 year olds	Half day	£25.50	£26.70	1-Aug-17	4.71%	1-Aug-16
Queensferry Early Years Centre -						
Cost per session, excluding lunch						
- 2-3 year olds	Full day	£38.30	£40.00	1-Aug-17	4.44%	1-Aug-16
- under 2 year olds	Full day	£39.85	£41.70	1-Aug-17	4.64%	1-Aug-16
- 0-3 year olds	Half day	£22.90	£24.00	1-Aug-17	4.80%	1-Aug-16

Community Access to (Secondary) Schools (New)

Prices have been applied pending the outcome of a review to integrate sports services within the Council

Pool Hire 15mx4 lanes	Standard	£30.25	£31.60	1-Aug-17	4.46%	1-Apr-16
Pool Hire 15mx4 lanes	Concession/Over 60 Retired/Youth					
	Registration	£20.25	£21.20	1-Aug-17	4.69%	1-Apr-16
Pool Hire 15mx4 lanes	Commercial	£37.50	£39.20	1-Aug-17	4.53%	1-Apr-16
Pool Hire 17mx4 lanes	Standard	£34.50	£36.00	1-Aug-17	4.35%	1-Apr-16
Pool Hire 17mx4 lanes	Concession/Over 60 Retired/Youth					
	Registration	£23.00	£24.00	1-Aug-17	4.35%	1-Apr-16
Pool Hire 17mx4 lanes	Commercial	£42.75	£44.70	1-Aug-17	4.56%	1-Apr-16
Pool Hire 25mx4 lanes	Standard	£38.50	£40.20	1-Aug-17	4.42%	1-Apr-16
Pool Hire 25mx4 lanes	Concession/Over 60 Retired/Youth					
	Registration	£26.00	£27.20	1-Aug-17	4.62%	1-Apr-16
Pool Hire 25mx4 lanes	Commercial	£48.00	£50.20	1-Aug-17	4.58%	1-Apr-16
2G Synthetic Pitch - Full Pitch	Standard	£51.50	£53.80	1-Aug-17	4.47%	1-Apr-16
2G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth					
	Registration	£34.50	£36.00	1-Aug-17	4.35%	1-Apr-16
2G Synthetic Pitch - Full Pitch	Commercial	£64.50	£67.40	1-Aug-17	4.50%	1-Apr-16
2G Synthetic Pitch - Half Pitch	Standard	£31.25	£32.60	1-Aug-17	4.32%	1-Apr-16
2G Synthetic Pitch - Half Pitch	Concession/Over 60 Retired/Youth					
	Registration	£21.00	£22.00	1-Aug-17	4.76%	1-Apr-16
2G Synthetic Pitch - Half Pitch	Commercial	£39.50	£41.30	1-Aug-17	4.56%	1-Apr-16
2G Synthetic Pitch - Third Pitch	Standard	£21.00	£22.00	1-Aug-17	4.76%	1-Apr-16
2G Synthetic Pitch - Third Pitch	Concession/Over 60 Retired/Youth					
	Registration	£14.00	£14.60	1-Aug-17	4.29%	1-Apr-16
2G Synthetic Pitch - Third Pitch	Commercial	£26.00	£27.20	1-Aug-17	4.62%	1-Apr-16
3G Synthetic Pitch - Full Pitch	Standard	£53.50	£55.90	1-Aug-17	4.49%	1-Apr-16
3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth					
	Registration	£36.00	£37.60	1-Aug-17	4.44%	1-Apr-16
3G Synthetic Pitch - Full Pitch	Commercial	£66.50	£69.50	1-Aug-17	4.51%	1-Apr-16
3G Synthetic Pitch - Half Pitch	Standard	£33.50	£35.00	1-Aug-17	4.48%	1-Apr-16
3G Synthetic Pitch - Half Pitch	Concession/Over 60 Retired/Youth					
	Registration	£22.50	£23.50	1-Aug-17	4.44%	1-Apr-16
3G Synthetic Pitch - Half Pitch	Commercial	£41.75	£43.60	1-Aug-17	4.43%	1-Apr-16
3G Synthetic Pitch - Third Pitch	Standard	£22.00	£23.00	1-Aug-17	4.55%	1-Apr-16
3G Synthetic Pitch - Third Pitch	Concession/Over 60 Retired/Youth					
	Registration	£14.50	£15.20	1-Aug-17	4.83%	1-Apr-16
3G Synthetic Pitch - Third Pitch	Commercial	£27.00	£28.20	1-Aug-17	4.44%	1-Apr-16

Grass Pitch - Game 2 hour	Standard	£38.50	£40.20	1-Aug-17	4.42%	1-Apr-16
Grass Pitch - Game 2 hour	Concession/Over 60 Retired/Youth					
	Registration	£26.00	£27.20	1-Aug-17	4.62%	1-Apr-16
Grass Pitch - Game 2 hour	Commercial	£48.00	£50.20	1-Aug-17	4.58%	1-Apr-16
Sports Hall - 4 x Badminton Court	Standard	£29.00	£30.30	1-Aug-17	4.48%	1-Apr-16
Sports Hall - 4 x Badminton Court	Concession/Over 60 Retired/Youth					
	Registration	£19.75	£20.60	1-Aug-17	4.30%	1-Apr-16
Sports Hall - 4 x Badminton Court	Commercial	£36.50	£38.10	1-Aug-17	4.38%	1-Apr-16
Match Fees 3G Synthetic Pitch - Full Pitch	Club League/Cup Fixtures/Standard	New	£60.00	1-Aug-17		n/a
Match Fees 3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth					
	Registration	New	£38.00	1-Aug-17		n/a
Match Fees 3G Synthetic Pitch - Full Pitch	Commercial/Other	New	£75.00	1-Aug-17		n/a
Large Gym - 1 x Badminton Court	Standard	£21.00	£22.00	1-Aug-17	4.76%	1-Apr-16
Large Gym - 1 x Badminton Court	Concession/Over 60 Retired/Youth					
	Registration	£14.00	£14.60	1-Aug-17	4.29%	1-Apr-16
Large Gym - 1 x Badminton Court	Commercial	£26.00	£27.20	1-Aug-17	4.62%	1-Apr-16
Dance Studio	Standard	£21.00	£22.00	1-Aug-17	4.76%	1-Apr-16
Dance Studio	Concession/Over 60 Retired/Youth					
	Registration	£14.00	£14.60	1-Aug-17	4.29%	1-Apr-16
Dance Studio	Commercial	£26.00	£27.20	1-Aug-17	4.62%	1-Apr-16
Badminton Court - per court	Standard	£14.00	£14.60	1-Aug-17	4.29%	1-Apr-16
Badminton Court - per court	Concession/Over 60 Retired/Youth					
	Registration	£9.50	£9.90	1-Aug-17	4.21%	1-Apr-16
Badminton Court - per court	Commercial	£17.75	£18.50	1-Aug-17	4.23%	1-Apr-16
Multi Function Room: Small/Classroom - up to 100m2	Standard	£10.50	£11.00	1-Aug-17	4.76%	1-Apr-16
Small/Classroom - up to 100m2	Concession/Over 60 Retired/Youth					
	Registration	£7.25	£7.60	1-Aug-17	4.83%	1-Apr-16
Small/Classroom - up to 100m2	Commercial	£13.00	£13.60	1-Aug-17	4.62%	1-Apr-16
Medium - up to 200m2	Standard	£21.00	£22.00	1-Aug-17	4.76%	1-Apr-16
Medium - up to 200m2	Concession/Over 60 Retired/Youth					
	Registration	£14.00	£14.60	1-Aug-17	4.29%	1-Apr-16
Medium - up to 200m2	Commercial	£26.00	£27.20	1-Aug-17	4.62%	1-Apr-16
Large - up to 300m2	Standard	£27.00	£28.20	1-Aug-17	4.44%	1-Apr-16
Large - up to 300m2	Concession/Over 60 Retired/Youth					
	Registration	£18.25	£19.10	1-Aug-17	4.66%	1-Apr-16
Large - up to 300m2	Commercial	£34.00	£35.50	1-Aug-17	4.41%	1-Apr-16
Extra Large - 300m2 + Extra Large - 300m2 +	Standard	£34.50	£36.00	1-Aug-17	4.35%	1-Apr-16
Extra Large - 300m2 +	Concession/Over 60 Retired/Youth					
	Registration	£23.00	£24.00	1-Aug-17	4.35%	1-Apr-16
Extra Large - 300m2 +	Commercial	£42.75	£44.70	1-Aug-17	4.56%	1-Apr-16

The above charges exclude VAT. VAT applies to certain let charges, customers will be informed if VAT is applicable when applying for a let.

In some cases, different charges may apply, customers will be informed when applying for a let.

Residential Care

Weekly standard unit cost (to other authorities):

Young People's Centres	Weekly	£2,232	£2,255	1-Apr-17	1.02%	1-Apr-16
Close Support Units	Weekly	£3,434	£3,469	1-Apr-17	1.01%	1-Apr-16
Edinburgh Secure Services (Secure Units)	Weekly	£5,675	£5,732	1-Apr-17	1.00%	1-Apr-16
Edinburgh Secure Services (Close Support Units)	Weekly	£4,896	£4,945	1-Apr-17	1.00%	1-Apr-16
Seaview Special Needs Unit	Weekly	£2,775	£2,803	1-Apr-17	1.02%	1-Apr-16

The above charges exclude VAT. VAT will be charged as appropriate.

Special Schools

Annual Charge for a place at school - 1st April to 31st March -

Braidburn	per year	£26,091	£26,352	1-Apr-17	1.00%	1-Apr-16
Gorgie Mills	per year	£23,111	£23,343	1-Apr-17	1.00%	1-Apr-16
Kaimes	per year	£19,485	£19,680	1-Apr-17	1.00%	1-Apr-16
Oaklands	per year	£31,000	£31,310	1-Apr-17	1.00%	1-Apr-16
Pilrig Park	per year	£14,400	£14,544	1-Apr-17	1.00%	1-Apr-16
Prospect Bank	per year	£18,897	£19,086	1-Apr-17	1.00%	1-Apr-16
Redhall	per year	£18,646	£18,833	1-Apr-17	1.00%	1-Apr-16
Rowanfield	per year	£26,334	£26,598	1-Apr-17	1.00%	1-Apr-16
St Crispin's	per year	£31,874	£32,193	1-Apr-17	1.00%	1-Apr-16
Woodlands	per year	£15,664	£15,821	1-Apr-17	1.00%	1-Apr-16

Hospital and Outreach Teaching

1-1 hospital teaching	per hour	£71.29	£72.00	1-Apr-17	1.00%	1-Apr-16
Small class outreach teaching	per hour	£28.53	£28.81	1-Apr-17	0.98%	1-Apr-16

Fostering

Weekly charges to other local authorities for the purchase of fostering placements

Mainstream placements

Age

0-4	per week	£361.12	£364.73	1-Apr-17	1.00%	1-Apr-16
5-10	per week	£385.73	£389.59	1-Apr-17	1.00%	1-Apr-16
11	per week	£419.40	£423.59	1-Apr-17	1.00%	1-Apr-16
12-13	per week	£483.26	£488.10	1-Apr-17	1.00%	1-Apr-16
14-15	per week	£488.07	£492.95	1-Apr-17	1.00%	1-Apr-16
16+	per week	£523.28	£528.51	1-Apr-17	1.00%	1-Apr-16

Specialist placements

Age

0-4	per week	£725.85	£733.11	1-Apr-17	1.00%	1-Apr-16
5-10	per week	£750.46	£757.97	1-Apr-17	1.00%	1-Apr-16
11-13	per week	£784.12	£791.97	1-Apr-17	1.00%	1-Apr-16
14-15	per week	£788.93	£796.82	1-Apr-17	1.00%	1-Apr-16
16+	per week	£824.14	£832.38	1-Apr-17	1.00%	1-Apr-16

Inter-Country Adoption

Charge to prospective adopters to undertake necessary services		£7,592.00	£7,934.00	1-Apr-17	4.50%	1-Apr-16
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Library Service

CD hire per double set (concession 50%)	per item	£1.35	£1.40	1-Apr-17	3.70%	1-Apr-16
DVD hire per item (concession 50%) (free to under 16s)	per item	£1.30	£1.35	1-Apr-17	3.85%	1-Apr-16
DVD hire multiple set (concession 50%) (free to under 16s)	per item	£2.60	£2.70	1-Apr-17	3.85%	1-Apr-16
Inter-library loans per item (free to housebound members)	per item	£5.50	£5.80	1-Apr-17	5.45%	1-Apr-16
Replacement library card (free to under 16s)	per card	£1.65	£1.70	1-Apr-17	3.03%	1-Apr-16
Replacement items of stock (except picture and board books)	per page	At cost	At cost	1-Apr-17		1-Apr-16
Faxes - sending within UK & Europe	per fax	£1.65	£1.70	1-Apr-17	3.03%	1-Apr-16
Faxes - sending outside Europe	per fax	£3.30	£3.45	1-Apr-17	4.55%	1-Apr-16
Receiving a fax (plus £0.25 per sheet)	per fax	£1.85	£1.95	1-Apr-17	5.41%	1-Apr-16
USB memory stick	per item	£8.25	£8.60	1-Apr-17	4.24%	1-Apr-16
Sale of withdrawn stock - adult hardback	per item	£1.10	£1.15	1-Apr-17	4.55%	1-Apr-16
Sale of withdrawn stock - adult paperback	per item	£0.60	£0.65	1-Apr-17	8.33%	1-Apr-16
Sale of withdrawn stock - audio item	per item	£1.10	£1.15	1-Apr-17	4.55%	1-Apr-16
Cotton library bag (inclusive of VAT)	per bag	£2.20	£2.30	1-Apr-17	4.55%	1-Apr-16

Edinburgh Reads Events (inclusive of VAT)

Non Library members	per event	£4.50	£4.70	1-Apr-17	4.44%	1-Apr-16
Library members	per event	£3.30	£3.40	1-Apr-17	3.03%	1-Apr-16
Concessions/concession members	per event	£2.15	£2.25	1-Apr-17	4.65%	1-Apr-16

Non Library Events - Room Hire of Reference Library (up to 150 seats / people) - Exclusive of VAT

All organisations; Admin charge (setting up, dismantling etc) Times by negotiation	per event	£162.00	£170.00	1-Apr-17	4.94%	1-Apr-16
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Community Room Only Hire (Excluding VAT)**Central Library, McDonald Road and Stockbridge Libraries, Craigmillar and Drumbrae Library Hubs**

Non-community / commercial	3 hour block	£88.50	£93.00	1-Apr-17	5.08%	1-Apr-16
Community	3 hour block	£26.50	£27.50	1-Apr-17	3.77%	1-Apr-16

Blackhall, Currie, Fountainbridge, Leith, Morningside, Muirhouse, Oxbgangs, Piershill, Portobello and Westerhailes Libraries

Non-community / commercial	3 hour block	£55.00	£57.50	1-Apr-17	4.55%	1-Apr-16
Community	3 hour block	£21.50	£22.50	1-Apr-17	4.65%	1-Apr-16

THE CITY OF EDINBURGH COUNCIL

PROPOSED CHARGES, 2017/18

PLACE

		Current fee 2016/17	Proposed fee 2017/18	Effective from	% increase 2017/18	Date of last increase
COMMUNITY SAFETY						
Pest Control Charges						
Private and Domestic Treatment						
Wasps		£59.00	n/a			1-Apr-16
Wasps - Standard one level house, Rhone height or attic - No complication treatment	1 Visit	n/a	£50.00	1-Apr-17		
Wasps - Standard one level house, Rhone height or attic - No complication treatment	2nd nest on site	n/a	£25.00	1-Apr-17		
Wasps - Difficult access or time consuming nest treatments	1 Visit	n/a	£88.50	1-Apr-17		
Wasps - High ladder nest treatment charge (2 man visit)	1 Visit	n/a	£118.60	1-Apr-17		
Rats and Mice		£80.00	n/a			1-Apr-16
Rats and Mice - Poison laid with advice	3 Programmed visits	n/a	£104.16	1-Apr-17		
Rats and Mice - Advice or poison being left in situ & disclaimer signed		n/a	£33.60	1-Apr-17		
Fleas		£80.00	n/a			1-Apr-16
Fleas - Floor spray with advice	1 Visit	n/a	£96.00	1-Apr-17		
Fleas - Soft furnishing treatment, at time of floor spraying	1 Visit	n/a	£34.87	1-Apr-17		
Bed Bugs	per room	£109.00	n/a			1-Apr-16
Bed Bugs - Survey prior, 1st visit full treatment - Floor,beds furnishings spray & dust. 2nd visit floor treatment.	2 Visits	n/a	£140.40	1-Apr-17		
Hide Beetles, Ants, Woodlice, Silverfish		£66.00	n/a			1-Apr-16
Hide Beetles, Woodlice, Silverfish - Floor spray with advice. Dust at some locations.	1 Visit	n/a	£89.53	1-Apr-17		
Ants (Internal) - Internal spray only, include door entries	1 Visit	n/a	£50.00	1-Apr-17		
Ants (External) - External get treatment & dust vents	2 Visits	n/a	£76.00	1-Apr-17		
Commercial Rates		£109.00	Subject to survey			1-Apr-16
Cockroaches		£86.00	n/a			1-Apr-16
Cockroaches - Floor/Furnishing & service ducts, spray & dust. Behind white goods.	1 Visit	n/a	£140.00	1-Apr-17		
Cockroaches - Gel Treatments	2 Visits	n/a	£117.00	1-Apr-17		
Squirrels		£164.00				1-Apr-16
Squirrels - Internal trapping only, humane killer in place. No Poisons.		n/a	£175.00	1-Apr-17		
Moths, Carpet Beetles - Floor,beds furnishings spray & dust.	Survey prior, 1st visit full treatment. 2nd visit floor treatment.	n/a	£140.40	1-Apr-17		
Pest Control Survey - All pest control Issues, Insect & Rodents	Advice Only	n/a	£33.50	1-Apr-17		
Moles - Trapping		£164.00	£171.00	1-Apr-17		1-Apr-16
Water Ingress						
Fee per emergency visit		£131.00	At cost	1-Apr-17		1-Apr-16
Administration charge		£32.00	£34.00	1-Apr-17	6.25%	1-Apr-16
Call out fee - if call out not an emergency		£32.00	£34.00	1-Apr-17	6.25%	1-Apr-16
Burial Charges						
Burial Ground Fees						
Purchase of Exclusive Right of Burial (incl. Certificate of Right of Burial)		£1,199.00	£1,245.00	1-Apr-17	3.84%	1-Apr-16
Duplicate Certificate of Right of Burial		£78.00	£81.00	1-Apr-17	3.85%	1-Apr-16
Transfer of Certificate of Right of Burial		£78.00	£81.00	1-Apr-17	3.85%	1-Apr-16
Adult Interment		£1,051.00	£1,095.00	1-Apr-17	4.19%	1-Apr-16
Exhumation including Screening (VAT to be added)		£3,364.00	£3,500.00	1-Apr-17	4.04%	1-Apr-16
Saturday Interment - Adult		£1,263.00	£1,315.00	1-Apr-17	4.12%	1-Apr-16
Sunday or Public Holiday Interment - Adult		£1,541.00	£1,605.00	1-Apr-17	4.15%	1-Apr-16
Purchase of exclusive Right of Burial (Woodland) (incl. Certificate of Right of Burial)		£1,269.00	£1,325.00	1-Apr-17	4.41%	1-Apr-16
Double Adult Interment		£1,576.00	£1,640.00	1-Apr-17	4.06%	1-Apr-16
Double Adult Interment - Saturday		£1,787.00	£1,860.00	1-Apr-17	4.09%	1-Apr-16
Double Adult Interment - Sunday		£2,066.00	£2,150.00	1-Apr-17	4.07%	1-Apr-16
Test dig a grave for depth		£336.00	£350.00	1-Apr-17	4.17%	1-Apr-16
Cremated Remains Charges						
Purchase of Exclusive Right of Burial (incl. Certificate of Right of Burial)		£708.00	£735.00	1-Apr-17	3.81%	1-Apr-16
Duplicate Certificate of Right of Burial		£77.00	£80.00	1-Apr-17	3.90%	1-Apr-16
Adult Interment		£223.00	£232.00	1-Apr-17	4.04%	1-Apr-16
Exhumation (Vat to be added)		£450.00	£470.00	1-Apr-17	4.44%	1-Apr-16
Saturday Interment - Adult		£317.00	£330.00	1-Apr-17	4.10%	1-Apr-16
Sunday or Public Holiday Interment - Adult		£362.00	£375.00	1-Apr-17	3.59%	1-Apr-16
Double Adult Interment		£336.00	£350.00	1-Apr-17	4.17%	1-Apr-16
Double Adult Interment - Saturday		£400.00	£415.00	1-Apr-17	3.75%	1-Apr-16
Double Adult Interment - Sunday		£475.00	£495.00	1-Apr-17	4.21%	1-Apr-16

Monuments and Memorials (VAT to be added)

Burials					
- Provision of concrete foundation	£307.00	£320.00	1-Apr-17	4.23%	1-Apr-16
- Preparation where memorials require no foundation (including Mortonhall)	£83.00	£86.00	1-Apr-17	3.61%	1-Apr-16
Erecting a standard headstone	£110.00	£114.00	1-Apr-17	3.64%	1-Apr-16
Baby Memorial Plaque	£53.00	£55.00	1-Apr-17	3.77%	1-Apr-16

Genealogical Searches

Per Hour (Minimum Charge - 1 Hour)	£16.50	£17.50	1-Apr-17	6.06%	1-Apr-16
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Cremation Charges**Mortonhall Crematorium**

Adult Cremation (Main and Pentland Chapel)	£708.00	£735.00	1-Apr-17	3.81%	1-Apr-16
Adult Cremation (without use of either Chapel)	£365.00	£380.00	1-Apr-17	4.11%	1-Apr-16
Adult Cremation - Saturday Supplement	New	£147.00	1-Apr-17		1-Apr-16
Adult Cremation - Sunday Supplement (by arrangement)	New	£243.00	1-Apr-17		1-Apr-16
Adult Cremation - Early weekday service 9am / 9.30am	New	£625.00	1-Apr-17		1-Apr-16
Child (up to 16 years)	No Fee	No Fee	1-Apr-17		1-Apr-16
Memorial Service (Main and Pentland Chapel)	£336.00	£350.00	1-Apr-17	4.17%	1-Apr-16
Additional Time - (Main and Pentland Chapel)	£244.00	£257.00	1-Apr-17	5.33%	1-Apr-16
Storage of a Coffin Prior to Day of Service	£71.00	£74.00	1-Apr-17	4.23%	1-Apr-16
Department of Anatomy Subjects	£340.00	£355.00	1-Apr-17	4.41%	1-Apr-16
Disposal of Cremated Remains from other Crematoria	£209.00	£218.00	1-Apr-17	4.31%	1-Apr-16
Postage of Cremated Remains via Datapost (UK only)	£101.00	£106.00	1-Apr-17	4.95%	1-Apr-16
Burial of Cremated Remains within the Garden of Remembrance, with family in attendance, including Mortonhall Crematorium, Monday to Friday (12 noon)	£199.00	£208.00	1-Apr-17	4.52%	1-Apr-16
Organist's fee	£33.00	£35.00	1-Apr-17	6.06%	1-Apr-16

Book of Remembrance (VAT to be added)

Webcast of service	New	£50.00	1-Apr-17		1-Apr-16	
DVD of service (each)	New	£20.00	1-Apr-17		1-Apr-16	
2 line entry		£87.00	£91.00	1-Apr-17	4.60%	1-Apr-16
5 line entry		£131.00	£137.00	1-Apr-17	4.58%	1-Apr-16
8 line entry		£176.00	£184.00	1-Apr-17	4.55%	1-Apr-16
Badges		£126.00	£132.00	1-Apr-17	4.76%	1-Apr-16
Remembrance Cards, Maximum 8 Lines (VAT to be added)		£31.00	£32.00	1-Apr-17	3.23%	1-Apr-16
Miniature Book of Remembrance, Maximum 8 Lines (VAT to be added)		£86.00	£90.00	1-Apr-17	4.65%	1-Apr-16

Baby Book of Remembrance (VAT to be added)

5 Line Entry	£28.00	£29.00	1-Apr-17	3.57%	1-Apr-16
Motif	£37.00	£39.00	1-Apr-17	5.41%	1-Apr-16

Memorial Walkway Plaque

Memorial Plaque with Lettering - 5 year Lease	£437.00	£456.00	1-Apr-17	4.35%	1-Apr-16
Memorial Plaque with Lettering - 10 year Lease	£656.00	£685.00	1-Apr-17	4.42%	1-Apr-16
Memorial Plaque with Lettering - 20 year Lease	£901.00	£940.00	1-Apr-17	4.33%	1-Apr-16
Renewal of Plaque lease (VAT to be added)	£241.00	£251.00	1-Apr-17	4.15%	1-Apr-16

Columbarium

Columbarium with Lettering - 5 year Lease	£613.00	£640.00	1-Apr-17	4.40%	1-Apr-16
Columbarium with Lettering - 10 year Lease	£965.00	£1,008.00	1-Apr-17	4.46%	1-Apr-16
Columbarium with Lettering - 20 year Lease	£1,205.00	£1,260.00	1-Apr-17	4.56%	1-Apr-16
Renewal of Columbarium lease (VAT to be added)	£241.00	£251.00	1-Apr-17	4.15%	1-Apr-16

Niche Wall

Niche Wall with Lettering - 5 year Lease	£730.00	£763.00	1-Apr-17	4.52%	1-Apr-16
Niche Wall with Lettering - 10 year Lease	£1,205.00	£1,260.00	1-Apr-17	4.56%	1-Apr-16
Niche Wall with Lettering - 20 year Lease	£1,812.00	£1,890.00	1-Apr-17	4.30%	1-Apr-16
Renewal of Niche Wall lease (VAT to be added)	£426.00	£445.00	1-Apr-17	4.46%	1-Apr-16

Mortuary

Storage of Dead for Other Local Authorities				Annual Contract	
Defence Post Mortems (VAT to be added)	£485.00	£506.00	1-Apr-17	4.33%	1-Apr-16

Trading Standards Service

General	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Special Weighing and Measuring Equipment (Excluded from Tables B - G below)						

Special Weighing and Measuring Equipment

Weights	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Measures	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Weighing Instruments	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Measuring Instruments for Intoxicating Liquor	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Measuring Instruments for Liquid Fuel and lubricants	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
Road Tanker Fuel Measuring Equipment (above 100 litres)	per hour	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16

Town Halls**Portobello Town Hall (Excluding VAT)
Conferences, Meetings and Rehearsals**

Commercial	per Hour	£54.00 - £61.00	£56.00 - £64.00	1-Apr-17		1-Apr-16
Community	per Hour	£28.00 - £35.00	£29.00 - £36.50	1-Apr-17		1-Apr-16
Catered Functions						
Commercial	per block	£463.00 - £510.00	£482.00- £531.00	1-Apr-17		1-Apr-16
Community	per block	£293.00 - £354.00	£305.00 - £368.50	1-Apr-17		1-Apr-16
Performances						
Commercial	per block	£340.00 - £385.00	£354.00 - £401.00	1-Apr-17		1-Apr-16
Community	per block	£215.00 - £270.00	£223.50 - £281.00	1-Apr-17		1-Apr-16
Lesser Hall						
Commercial	per hour	£34.50 - £40.50	£35.90 - £42.20	1-Apr-17		1-Apr-16
Community	per hour	£16.00 - £21.00	£16.60 - £21.90	1-Apr-17		1-Apr-16
Other Charges						
Additional hours before midnight	per hour	£34.50	£36.00	1-Apr-17		1-Apr-16
Additional hours after midnight	per hour	£47.40	£49.50	1-Apr-17		1-Apr-16
Security	per hour	£18.50	£19.50	1-Apr-17		1-Apr-16
Late fee	per hour	£61.50 - £101.00	£64.00 - £105.00	1-Apr-17		1-Apr-16

Licences

Animal Boarding	1 year	£309.00	£323.00	1-Apr-17	4.53%	1-Apr-16
Boat Hire						
- New	1 year	£555.00	£580.00	1-Apr-17	4.50%	1-Apr-16
- Temporary	up to 28 days	£186.00	£194.00	1-Apr-17	4.30%	1-Apr-16
- Temporary, including late fee @ 20%	up to 28 days	£223.00	£233.00	1-Apr-17	4.48%	1-Apr-16
Change of Manager (for all civic except taxis)		£99.00	£103.00	1-Apr-17	4.04%	1-Apr-16
Dangerous Wild Animals (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	1 year	£309.00	£323.00	1-Apr-17	4.53%	1-Apr-16
Dog Breeding (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	1 year	£309.00	£323.00	1-Apr-17	4.53%	1-Apr-16
Indoor Sports						
- New / Renewal	1 year	£926.00	£968.00	1-Apr-17	4.54%	1-Apr-16
- Temporary	Up to 28 days	£646.00	£675.00	1-Apr-17	4.49%	1-Apr-16
- Temporary, including late fee @ 20%	Up to 28 days	£775.00	£810.00	1-Apr-17	4.52%	1-Apr-16
Indoor Sports - Community or Charitable events - non commercial	up to 6 weeks	£112.00	£117.00	1-Apr-17	4.46%	1-Apr-16
Knife Dealers						
- New	1 year	£208.00	£217.00	1-Apr-17	4.33%	1-Apr-16
- Renewal	1 year	£156.00	£163.00	1-Apr-17	4.49%	1-Apr-16
Late Hours Catering						
- New	1 year	£583.00	£609.00	1-Apr-17	4.46%	1-Apr-16
- Renewal	1 year	£417.00	£436.00	1-Apr-17	4.56%	1-Apr-16
- Exemption	2 Months	£104.00	£109.00	1-Apr-17	4.81%	1-Apr-16

Market Operators

Annual fee is only available to markets that operate at least once a month

- Indoor/Outdoor market outwith Ward 11	per staff, 1 year	£12.00	£13.00	1-Apr-17	8.33%	1-Apr-15
- Temporary indoor market within Ward 11 (<i>maximum fee £1,000</i>)	per stall, up to 28 days	£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
- Temporary indoor market within Ward 11, including late fee (<i>maximum fee £1,000</i>)	per stall, up to 28 days	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
- Temporary outdoor market within Ward 11 (<i>maximum fee £5,000</i>)	per stall, up to 28 days	£78.00	£82.00	1-Apr-17	5.13%	1-Apr-16
- Temporary outdoor market within Ward 11, including late fee (<i>Maximum fee £5,000</i>)	per stall, up to 28 days	£94.00	£98.00	1-Apr-17	4.26%	1-Apr-16
- Market Operators - Community markets or registered charities	20 staff max.	£112.00	£117.00	1-Apr-17	4.46%	1-Apr-14
- Community markets or registered charities incl Late fee @ 20%	20 staff max.	£134.00	£140.00	1-Apr-17	4.48%	1-Apr-16
Metal Dealers						
- New / Renewal	1 year	£594.00	£621.00	1-Apr-17	4.55%	1-Apr-16
- Renewal	3 years	£1,563.00	£1,633.00	1-Apr-17	4.48%	1-Apr-16
Performing Animals	1 year - plus vet inspection	£553.00	£578.00	1-Apr-17	4.52%	1-Apr-16
Pet Shops	1 year - plus vet inspection	£364.00	£380.00	1-Apr-17	4.40%	1-Apr-16
Public Entertainment						
- Public Entertainment, Capacity > 15,000 - New I year or Temporary up to 28 days		£12,480.00	£13,042.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity > 15,000 - New I year or Temporary up to 28 days, including late fee		£14,980.00	£15,654.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 10,001 to 15,000 - New I year or Temporary up to 28 days		£9,650.00	£10,084.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 10,001 to 15,000 - New I year or Temporary up to 28 days, including late fee		£11,575.00	£12,096.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 5,001 to 10,000 - New I year or Temporary up to 28 days		£5,942.00	£6,209.00	1-Apr-17	4.49%	1-Apr-16
- Public Entertainment, Capacity 5,001 to 10,000 - New I year or Temporary up to 28 days, including late fee		£7,117.00	£7,437.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 1,001 to 5,000 - New I year or Temporary up to 28 days		£2,970.00	£3,104.00	1-Apr-17	4.51%	1-Apr-16
- Public Entertainment, Capacity 1,001 to 5,000 - New I year or Temporary up to 28 days, including late fee		£3,565.00	£3,725.00	1-Apr-17	4.49%	1-Apr-16
- Public Entertainment, Capacity 201 to 1,000 - New I year or Temporary up to 28 days		£1,481.00	£1,548.00	1-Apr-17	4.52%	1-Apr-16
- Public Entertainment, Capacity 201 to 1,000 - New I year or Temporary up to 28 days, including late fee		£1,777.00	£1,857.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 1 to 200 - New I year or Temporary up to 28 days		£990.00	£1,035.00	1-Apr-17	4.55%	1-Apr-16
- Public Entertainment, Capacity 1 to 200 - New I year or Temporary up to 28 days, including late fee		£1,186.00	£1,239.00	1-Apr-17	4.47%	1-Apr-16
- Public Entertainment, Capacity > 15,000 - Renewal	1 year	£9,360.00	£9,781.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 10,001 to 15,000 - Renewal	1 year	£7,235.00	£7,561.00	1-Apr-17	4.51%	1-Apr-16
- Public Entertainment, Capacity 5,001 to 10,000 - Renewal	1 year	£3,955.00	£4,133.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 1,001 to 5,000 - Renewal	1 year	£1,978.00	£2,067.00	1-Apr-17	4.50%	1-Apr-16
- Public Entertainment, Capacity 201 to 1,000 - Renewal	1 year	£990.00	£1,035.00	1-Apr-17	4.55%	1-Apr-16
- Public Entertainment, Capacity 1 to 200 - Renewal	1 year	£802.00	£838.00	1-Apr-17	4.49%	1-Apr-16
Public Entertainment - Community / charitable / religious/political group, free to enter - capacity > 500. Discount of 25% on normal fee.						
- Amusement Devices > 20	1 year or temporary up to 28 days	£4,402.00	£4,600.00	1-Apr-17	4.50%	1-Apr-16
- Amusement Devices > 20, including late fee	1 year or temporary up to 28 days	£5,282.00	£5,520.00	1-Apr-17	4.51%	1-Apr-16
- Amusement Devices 6 to 20	1 year or temporary up to 28 days	£2,222.00	£2,322.00	1-Apr-17	4.50%	1-Apr-16
- Amusement Devices 6 to 20, including late fee	1 year or temporary up to 28 days	£2,666.00	£2,786.00	1-Apr-17	4.50%	1-Apr-16
- Amusement Devices 2 to 5	1 year or temporary up to 28 days	£901.00	£942.00	1-Apr-17	4.55%	1-Apr-16
- Amusement Devices 2 to 5, including late fee	1 year or temporary up to 28 days	£1,081.00	£1,130.00	1-Apr-17	4.53%	1-Apr-16
- Amusement Devices 1 only	1 year or temporary up to 28 days	£196.00	£205.00	1-Apr-17	4.59%	1-Apr-16
- Amusement Devices 1 only, including late fee	1 year or temporary up to 28 days	£234.00	£245.00	1-Apr-17	4.70%	1-Apr-16
- Sun beds - per Bed	1 year	£234.00	£245.00	1-Apr-17	4.70%	1-Apr-16
- Hypnotism	per event	£208.00	£217.00	1-Apr-17	4.33%	1-Apr-16
- Live Animal Supplement	per event	£208.00	£217.00	1-Apr-17	4.33%	1-Apr-16

Public Entertainment Variation						
- Capacity >15,000	per application	£12,500.00	£13,063.00	1-Apr-17	4.50%	1-Apr-16
- Capacity >15,000, including late fee	per application	£15,000.00	£15,675.00	1-Apr-17	4.50%	1-Apr-16
- Capacity 10,001 to 15,000	per application	£9,662.00	£10,097.00	1-Apr-17	4.50%	1-Apr-16
- Capacity 10,001 to 15,000, including late fee	per application	£11,594.00	£12,116.00	1-Apr-17	4.50%	1-Apr-16
- Capacity 5,001 to 10,000	per application	£5,942.00	£6,209.00	1-Apr-17	4.49%	1-Apr-16
- Capacity 5,001 to 10,000, including late fee	per application	£7,129.00	£7,450.00	1-Apr-17	4.50%	1-Apr-16
- Capacity 1,001 to 5,000	per application	£2,971.00	£3,105.00	1-Apr-17	4.51%	1-Apr-16
- Capacity 1,001 to 5,000, including late fee	per application	£3,565.00	£3,725.00	1-Apr-17	4.49%	1-Apr-16
- Capacity 201 to 1,000	per application	£1,495.00	£1,562.00	1-Apr-17	4.48%	1-Apr-16
- Capacity 201 to 1,000, including late fee	per application	£1,794.00	£1,875.00	1-Apr-17	4.52%	1-Apr-16
- Capacity 1 to 200	per application	£990.00	£1,035.00	1-Apr-17	4.55%	1-Apr-16
- Capacity 1 to 200, including late fee	per application	£1,188.00	£1,241.00	1-Apr-17	4.46%	1-Apr-16
Riding Establishments (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	1 year	£592.00	£619.00	1-Apr-17	4.56%	1-Apr-16
Second-Hand Dealer						
- New	1 year	£208.00	£217.00	1-Apr-17	4.33%	1-Apr-16
- Renewal	1 year	£156.00	£163.00	1-Apr-17	4.49%	1-Apr-16
- Renewal	3 years	£377.00	£394.00	1-Apr-17	4.51%	1-Apr-16
- Exemption	per application	£95.00	£99.00	1-Apr-17	4.21%	1-Apr-16
- Temporary	up to 28 days	£104.00	£109.00	1-Apr-17	4.81%	1-Apr-16
- Temporary, including late fee	up to 28 days	£125.00	£131.00	1-Apr-17	4.80%	1-Apr-16
- Antique Fairs Dealers	1 year	£61.00	£64.00	1-Apr-17	4.92%	1-Apr-16
- Stamp and Book Fairs Dealers	1 year	£61.00	£64.00	1-Apr-17	4.92%	1-Apr-16
Sex Shop - New / Renewal	1 year	£1,460.00	£1,526.00	1-Apr-17	4.52%	1-Apr-16
Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises						
- Principal Operator with Employees - New	1 year	£260.00	£272.00	1-Apr-17	4.62%	1-Apr-16
- Principal Operator with Employees - Renewal	3 years	£521.00	£544.00	1-Apr-17	4.41%	1-Apr-16
- Principal Operator with Employees - Each Additional Employee		£78.00	£82.00	1-Apr-17	5.13%	1-Apr-16
- Self Employed Operator - New	1 year	£260.00	£272.00	1-Apr-17	4.62%	1-Apr-16
- Self Employed Operator - Renewal	3 years	£521.00	£544.00	1-Apr-17	4.41%	1-Apr-16
Skin Piercing and Tattooing - where Activity Not Carried out Mainly from Premises						
- One Off Events	per application	£250.00	£261.00	1-Apr-17	4.40%	1-Apr-16
- Attending an exhibition or Arts Events	per application up to 7 days	£78.00	£82.00	1-Apr-17	5.13%	1-Apr-16
Street Traders						
- Food	1 year	£294.00	£307.00	1-Apr-17	4.42%	1-Apr-16
- non-Food	1 year	£200.00	£209.00	1-Apr-17	4.50%	1-Apr-16
- Food - Change of Vehicle	per application	£156.00	£163.00	1-Apr-17	4.49%	1-Apr-16
- Food - Change of Vehicle, including late fee	per application	£188.00	£196.00	1-Apr-17	4.26%	1-Apr-16
- Food Temporary	per application up to 7 days	£208.00	£217.00	1-Apr-17	4.33%	1-Apr-16
- Food Temporary, including late fee	per application up to 7 days	£250.00	£261.00	1-Apr-17	4.40%	1-Apr-16
- Non Food Temporary	per application up to 7 days	£156.00	£163.00	1-Apr-17	4.49%	1-Apr-16
- Non Food Temporary, including late fee	per application up to 7 days	£188.00	£196.00	1-Apr-17	4.26%	1-Apr-16
- Employees	per person	£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
Venison Dealer	3 years	£160.00	£167.00	1-Apr-17	4.38%	1-Apr-16
Window Cleaners New or Renewal	1 year	£104.00	£109.00	1-Apr-17	4.81%	1-Apr-16
Window Cleaners	3 years	£260.00	£272.00	1-Apr-17	4.62%	1-Apr-16
Zoo (any licence that involves a vet inspection will be charged the full cost of that inspection in addition to the licence fee)	6 years	£933.00	£975.00	1-Apr-17	4.50%	1-Apr-16

Miscellaneous						
- Certified Copy - Civic		£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
- Duplicate ID Badge		£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
- Change of Manager	per application	£99.00	£103.00	1-Apr-17	4.04%	1-Apr-16
Taxi and Private Hire						
- Taxi/PHC Booking Office - New	1 year	£1,042.00	£1,089.00	1-Apr-17	4.51%	1-Apr-16
- Taxi/PHC Booking Office - Renewal	1 year	£729.00	£762.00	1-Apr-17	4.53%	1-Apr-16
- Cancellation of Inspection		£99.00	£103.00	1-Apr-17	4.04%	1-Apr-16
- Change of manager		£99.00	£103.00	1-Apr-17	4.04%	1-Apr-16
- Change of vehicle - other than at annual inspection		£156.00	£163.00	1-Apr-17	4.49%	1-Apr-16
- Duplicate ID badge		£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
- Duplicate Licence		£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
- Medical Examination not attended		£99.00	£103.00	1-Apr-17	4.04%	1-Apr-16
- Further medical assessment not attended		£193.00	£202.00	1-Apr-17	4.66%	1-Apr-16
- Private Hire Car - New licence	1 year	£521.00	£544.00	1-Apr-17	4.41%	1-Apr-16
- Private Hire Car - Renewal licence (existing vehicle)	1 year	£297.00	£310.00	1-Apr-17	4.38%	1-Apr-16
- Private Hire Car - Renewal licence with variation for new vehicle	1 year	£349.00	£365.00	1-Apr-17	4.58%	1-Apr-16
- Private Hire Car - New Driver	1 year	£141.00	£147.00	1-Apr-17	4.26%	1-Apr-16
- Private Hire Car - Renewal Driver	3 years	£156.00	£163.00	1-Apr-17	4.49%	1-Apr-16
- Private Hire Car - Renewal Driver	1 year	£104.00	£109.00	1-Apr-17	4.81%	1-Apr-16
- Partnership		£521.00	£544.00	1-Apr-17	4.41%	1-Apr-16
- Replacement Plate		£81.00	£85.00	1-Apr-17	4.94%	1-Apr-16
- Brackets	per application	£26.00	£27.00	1-Apr-17	3.85%	1-Apr-16
- Taxi - New Licence	1 year	£625.00	£653.00	1-Apr-17	4.48%	1-Apr-16
- Taxi - Renewal Licence existing vehicle	1 year	£323.00	£338.00	1-Apr-17	4.64%	1-Apr-16
- Taxi - Renewal Licence with variation for new vehicle	1 year	£375.00	£392.00	1-Apr-17	4.53%	1-Apr-16
- Taxi - New Driver including 1 topographical test	1 year	£172.00	£180.00	1-Apr-17	4.65%	1-Apr-16
- Taxi - renewal driver	1 year	£104.00	£109.00	1-Apr-17	4.81%	1-Apr-16
- Taxi - renewal driver	3 years	£160.00	£167.00	1-Apr-17	4.38%	1-Apr-16
- Taxi topographical assessment	per application	£63.00	£66.00	1-Apr-17	4.76%	1-Apr-16
- Vehicle re-test (second and thereafter)	per application	£50.00	£52.00	1-Apr-17	4.00%	1-Apr-16
- Installation of forward facing cameras	per application	£53.00	£55.00	1-Apr-17	3.77%	1-Apr-16
- Installation of Safety cameras	per application	£53.00	£55.00	1-Apr-17	3.77%	1-Apr-16
- Installation of Wi-Fi	per application	£53.00	£55.00	1-Apr-17	3.77%	1-Apr-16
REGISTRAR'S FEES FOR ATTENDING CIVIL CEREMONIES OUT WITH THE REGISTRAR'S OFFICES						
Monday to Friday		£225.00	£235.00	1-Apr-17	4.44%	1-Apr-16
Saturday		£330.00	£345.00	1-Apr-17	4.55%	1-Apr-16
Sunday and Public Holidays		£345.00	£360.00	1-Apr-17	4.35%	1-Apr-16
<u>Accommodation Fees for Lothian Chambers</u>						
City of Edinburgh Room Monday-Friday		£140.00	£150.00	1-Apr-17	7.14%	1-Apr-16
City of Edinburgh Room Saturday		£200.00	£210.00	1-Apr-17	5.00%	1-Apr-16
Melbourne / McIntyre Room Monday-Friday		£100.00	£105.00	1-Apr-17	5.00%	1-Apr-16
Melbourne / McIntyre Room Saturday		£170.00	£180.00	1-Apr-17	5.88%	1-Apr-16
NATIONALITY CHECKING SERVICE						
Adult Fee		£80.00	£84.00	1-Apr-17	5.00%	1-Apr-16
Couple		£140.00	£146.00	1-Apr-17	4.29%	1-Apr-16
Family		£195.00	£204.00	1-Apr-17	4.62%	1-Apr-16
Child under 18		£50.00	£52.50	1-Apr-17	5.00%	1-Apr-16
Settlement Service		£165.00	£172.50	1-Apr-17	4.55%	1-Apr-16

ENVIRONMENT**Parks and Green Spaces****Film Charges**

Standard Filming	per day	£900.00	£940.00	1-Apr-17	4.44%	1-Apr-16
Wedding Photography (Dependent on numbers and vehicles)	per day	£70.00	£73.00	1-Apr-17	4.29%	1-Apr-16

Event Charges (excluding VAT, where applicable)**All inclusive of 10% Administration Charge****Community Gala Events exempt from charges**

Major Events to be Negotiated by Management	per day					
Princes Street Gardens	per day	£781.00	£810.00	1-Apr-17	3.71%	1-Apr-16
The Meadows (Large Event)	per day	£649.00	£680.00	1-Apr-17	4.78%	1-Apr-16
The Meadows (Small Event)	per day	£391.00	£405.00	1-Apr-17	3.58%	1-Apr-16
Calton Hill	per day	£380.00	£395.00	1-Apr-17	3.95%	1-Apr-16
Leith Links	per day	£330.00	£345.00	1-Apr-17	4.55%	1-Apr-16
Inverleith Park	per day	£451.00	£470.00	1-Apr-17	4.21%	1-Apr-16
Wedding Ceremonies (no marquee etc) dependent on size	per day	£138.00	£144.00	1-Apr-17	4.35%	1-Apr-16
All other Parks	per day	£292.00	£305.00	1-Apr-17	4.45%	1-Apr-16

Commemorative Benches

Wrought Iron, including Plaque and Placement	per bench	£1,710.00	£1,780.00	1-Apr-17	4.09%	1-Apr-16
Tropical Hardwood, including Plaque and Placement	per bench	£3,435.00	£3,560.00	1-Apr-17	3.64%	1-Apr-16

Allotment Rentals (excluding VAT, where applicable)

Full Plot	per year	£104.00	£108.00	1-Apr-17	3.85%	1-Apr-16
Half Plot	per year	£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
Elderly, Students and Unemployed - Full Plot	per year	£52.00	£54.00	1-Apr-17	3.85%	1-Apr-16
Elderly, Students and Unemployed - Half Plot	per year	£26.00	£27.00	1-Apr-17	3.85%	1-Apr-16

Garden Aid (Charges below exclude VAT)

Grass cutting up to 50 m2	per year	£60.00	£63.00	1-Apr-17	5.00%	1-Apr-16
Grass cutting 51 to 100 m2	per year	£80.00	£83.00	1-Apr-17	3.75%	1-Apr-16
Grass cutting 101 - 200 m2	per year	£110.00	£114.00	1-Apr-17	3.64%	1-Apr-16
Grass cutting 201 - 300 m2	per year	£120.00	£125.00	1-Apr-17	4.17%	1-Apr-16
Grass cutting 301 - 400 m2	per year	£130.00	£135.00	1-Apr-17	3.85%	1-Apr-16
Grass cutting 401 - 500 m2	per year	£140.00	£146.00	1-Apr-17	4.29%	1-Apr-16
Hedge trimming up to 50 m2 (max 1.8m high)	per year	£45.00	£47.00	1-Apr-17	4.44%	1-Apr-16
Hedge trimming 51 - 100 m2 (max 1.8m high)	per year	£55.00	£57.00	1-Apr-17	3.64%	1-Apr-16
Hedge trimming 101 - 200 m2 (max 1.8m high)	per year	£65.00	£68.00	1-Apr-17	4.62%	1-Apr-16
Hedge trimming 201 - 300 m2 (max 1.8m high)	per year	£75.00	£78.00	1-Apr-17	4.00%	1-Apr-16
Hedge trimming 301 - 400 m2 (max 1.8m high)	per year	£85.00	£88.00	1-Apr-17	3.53%	1-Apr-16

Special Uplifts

Special Uplift of Domestic Bulky Items - (charge applies to all domestic uplifts)	per uplift	£26.00	Discontinued	1-Apr-17		1-Apr-16
Special Uplift of Domestic Bulky Items	per item*	N/A	£5.00	17-Jan-17		N/A
Garden waste - domestic collection	up to and including 28 bags	£31.00	£33.00	1-Apr-17	6.45%	1-Apr-16
Building materials - domestic collection	up to and including 15 bags	£31.00	£33.00	1-Apr-17	6.45%	1-Apr-16

Trade Waste Charges

Charge for providing second and subsequent garden waste bins		£29.80	£31.00	1-Apr-17	4.03%	1-Apr-14
Charge for delivering bins to new developments		£27.50	£29.00	1-Apr-17	5.45%	1-Apr-14
Larger capacity recycling bin - Delivery and Handling		£16.00	£17.00	1-Apr-17	6.25%	1-Apr-16

HOUSING - HRA**Stair Cleaning Charge**

Owner occupiers private stairs	per year	£81.41	£85.00	1-Apr-17	4.41%	No Change
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Tenement Management Scheme

Travelling People's Site	per fortnight	£175.00	£178.50	1-Apr-17	2.00%	1-Apr-16
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Garage Rents

West	per year	£463.00	£484.00	1-Apr-17	4.54%	1-Apr-16
South West - Charge 1	per year	£463.00	£484.00	1-Apr-17	4.54%	1-Apr-16
South West - Charge 2	per year	£510.00	£533.00	1-Apr-17	4.51%	1-Apr-16
City Centre	per year	£640.00	£669.00	1-Apr-17	4.53%	1-Apr-16
North - Charge 1	per year	£463.00	£484.00	1-Apr-17	4.54%	1-Apr-16
North - Charge 2	per year	£641.00	£670.00	1-Apr-17	4.52%	1-Apr-16
East - Charge 1	per year	£463.00	£484.00	1-Apr-17	4.54%	1-Apr-16
East - Charge 2	per year	£641.00	£670.00	1-Apr-17	4.52%	1-Apr-16
South - Charge 1	per year	£510.00	£533.00	1-Apr-17	4.51%	1-Apr-16
South - Charge 2	per year	£577.00	£603.00	1-Apr-17	4.51%	1-Apr-16
South - Charge 3	per year	£641.00	£670.00	1-Apr-17	4.52%	1-Apr-16
South - Charge 4	per year	£772.00	£807.00	1-Apr-17	4.53%	1-Apr-16

Transport

Road Services

Temporary Traffic Regulation Order

< 5 days	per permit	£410.00	£430.00	1-Apr-17	4.88%	1-Apr-16
> 5 days	per permit	£550.00	£580.00	1-Apr-17	5.45%	1-Apr-16

Road Occupation - Scaffolding

- Initial Permit duration 1-28 days	per permit	£127.00	£133.00	1-Apr-17	4.72%	1-Apr-16
- Fee per Additional 1-28 days applied for	per month	£71.00	£75.00	1-Apr-17	5.63%	1-Apr-16

Site or Desktop Meeting Charge	per meeting	£117.00	£123.00	1-Apr-17	5.13%	1-Apr-16
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Other Permits

Access Tower

- initial permit for first day	per permit	£61.00	£65.00	1-Apr-17	6.56%	1-Apr-16
- fee per additional day applied for	per day	£14.00	£15.00	1-Apr-17	7.14%	1-Apr-16

Bus Shelter

- initial permit for up to 28 days	per permit	£136.00	£143.00	1-Apr-17	5.15%	1-Apr-16
- fee per additional period up to 28 days applied for	per month	£53.00	£56.00	1-Apr-17	5.66%	1-Apr-16

Cabin

- initial permit for up to one month	per permit	£136.00	£142.00	1-Apr-17	4.41%	1-Apr-16
- fee per additional month applied for	per month	£53.00	£56.00	1-Apr-17	5.66%	1-Apr-16

Container

- initial permit for up to one month	per permit	£136.00	£142.00	1-Apr-17	4.41%	1-Apr-16
- fee per additional month applied for	per month	£53.00	£56.00	1-Apr-17	5.66%	1-Apr-16

Crane for erecting a crane tower

- initial permit for first day	per permit	£88.00	£92.00	1-Apr-17	4.55%	1-Apr-16
- fee per additional day applied for	per day	£31.00	£33.00	1-Apr-17	6.45%	1-Apr-16

Crane

- initial permit for first day	per permit	£61.00	£64.00	1-Apr-17	4.92%	1-Apr-16
- fee per additional day applied for	per day	£31.00	£33.00	1-Apr-17	6.45%	1-Apr-16

Excavation

- per location	per location	£224.00	£234.00	1-Apr-17	4.46%	1-Apr-16
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Footway Crossing

- per location	per location	£100.00	£105.00	1-Apr-17	5.00%	1-Apr-16
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Hoarding

- initial permit for up to 28 days	per permit	£203.00	£213.00	1-Apr-17	4.93%	1-Apr-16
- fee per additional period up to 28 days applied for	per month	£107.00	£112.00	1-Apr-17	4.67%	1-Apr-16

Hoist

- initial permit for first day	per permit	£61.00	£64.00	1-Apr-17	4.92%	1-Apr-16
- fee per additional day applied for	per day	£14.00	£15.00	1-Apr-17	7.14%	1-Apr-16

Installation of ducts, pipes and cables in roads and/or pavements (Section 109)

- by applicants other than public utilities (e.g. developers or their contractors)	per permit	£260.00	£270.00	1-Apr-17	3.85%	1-Apr-16
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Materials

- initial permit for up to 28 days	per permit	£136.00	£142.00	1-Apr-17	4.41%	1-Apr-16
- fee per additional period up to 28 days applied for	per month	£61.00	£64.00	1-Apr-17	4.92%	1-Apr-16

Site Hut

- initial permit for up to 28 days	per permit	£136.00	£143.00	1-Apr-17	5.15%	1-Apr-16
- fee per additional period up to 28 days applied for	per month	£61.00	£64.00	1-Apr-17	4.92%	1-Apr-16

Skip

- initial permit for up to one week	per permit	£25.00	£27.00	1-Apr-17	8.00%	1-Apr-16
- fee per additional week applied for	per week	£20.00	£21.00	1-Apr-17	5.00%	1-Apr-16

Use of Street Lighting Columns (Package 3 Proposal) Excluding VAT

Housing Development Signs (Temporary Directional Signs to New Housing Developments)	per development	£510.00	£533.00	1-Apr-17	4.51%	1-Apr-16
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Access Protection Markings

New Marking	per marking	£103.00	£107.00	1-Apr-17	3.88%	1-Apr-16
Repainted marking	per marking	£69.00	£72.00	1-Apr-17	4.35%	1-Apr-16

Table & Chair Permits

World Heritage Site	per square metre	£100.00	£105.00	1-Apr-17	5.00%	1-Apr-16
Non-world Heritage Site	per square metre	£77.00	£81.00	1-Apr-17	5.19%	1-Apr-16

Parking**On Street Parking**

George St, St Andrew Square, Charlotte Square, Queen St, Market St, Cockburn St	per hour	£3.60	£3.80	1-Apr-17	5.56%	1-Apr-16
Stafford St and Melville St area, Morrison St to Shandwick Place, Old Town (including E Market St)	per hour	£3.00	£3.40	1-Apr-17	13.33%	1-Apr-16
West End (Palmerston Place area), Moray Place, South Side/ Nicholson St, Tollcross/Fountainbridge, Heriot Row	per hour	£2.60	£3.00	1-Apr-17	15.38%	1-Apr-16
New Town – Northumberland St to St Stephen St and Royal Crescent	per hour	£2.40	£2.80	1-Apr-17	16.67%	1-Apr-16
Bruntsfield, Sciennes, St Leonard's, Dumbiedykes, Stockbridge, Dean	per hour	£2.00	£2.40	1-Apr-17	20.00%	1-Apr-16
Extended Controlled Zone	per hour	£1.80	£2.00	1-Apr-17	11.11%	1-Apr-16

Departure Charges

Code A		£2.30	£2.33	1-Apr-17	1.30%	1-Apr-16
Code B		£6.20	£6.25	1-Apr-17	0.81%	1-Apr-16
Code F	Per removal	£208.00	£250.00	1-Apr-17	20.19%	1-Apr-16
Additional bus service less than 4hrs prior departure		£31.20	£40.00	1-Apr-17	28.21%	1-Apr-16
New or altered services (codes A and B) outwith Traffic		£48.00	£48.00	1-Apr-17	0.00%	1-Apr-16
Commissioner timescales but within 20 days of commencement						
Failure to switch off engine or break speed limit		£36.00	£40.00	1-Apr-17	11.11%	1-Apr-16
Bus Parked longer than 10mins allotted time on stance without permission		£12.50	£15.00	1-Apr-17	20.00%	1-Apr-16

Parking/Layover

Codes A, B, C & D	Up to 2hrs 59 mins	£22.00	£23.02	1-Apr-17	4.64%	1-Apr-16
	Up to 3hrs 59 mins	£30.00	£30.70	1-Apr-17	2.33%	1-Apr-16
	Up to 4hrs 59 mins	£37.00	£38.37	1-Apr-17	3.70%	1-Apr-16
	Up to 5hrs 59 mins	£44.30	£46.05	1-Apr-17	3.95%	1-Apr-16
	Up to 6hrs 59 mins	£52.00	£54.24	1-Apr-17	4.31%	1-Apr-16
	Up to 7hrs 59 mins	£59.00	£62.58	1-Apr-17	6.07%	1-Apr-16
	Up to 8hrs 59 mins	£66.00	£71.06	1-Apr-17	7.67%	1-Apr-16
	Up to 9hrs 59 mins	£74.00	£78.96	1-Apr-17	6.70%	1-Apr-16
	Up to 10hrs 59 mins	£81.00	£87.61	1-Apr-17	8.16%	1-Apr-16
	Up to 11hrs 59 mins	£89.00	£94.75	1-Apr-17	6.46%	1-Apr-16
	Each hour over 12hrs	£7.40	£7.86	1-Apr-17	6.22%	1-Apr-16
Code A-B	30-59 minutes	£1.70	£1.65	1-Apr-17	-2.94%	1-Apr-16
	Up to 1hr 59 mins	£3.00	£2.98	1-Apr-17	-0.67%	1-Apr-16
Code C-D	11-30 minutes	£7.40	£7.45	1-Apr-17	0.68%	1-Apr-16
	30-59 minutes	£7.40	£7.45	1-Apr-17	0.68%	1-Apr-16
	Up to 1hr 59 mins	£15.00	£15.72	1-Apr-17	4.80%	1-Apr-16
Overnight Parking	23:00 to 07:00	£20.00	POA	1-Apr-17		1-Apr-14

Hawes Pier

Cruise Passenger Charges	per passenger	£5.43	£5.66	1-Apr-17	4.24%	1-Apr-16
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Planning & Building Standards**Plan Store****Plan Store Fees**

Plans (up to 3 on same address)		£55.00	£57.50	1-Apr-17	4.55%	1-Apr-16
Completion Certificate & Warrant		£55.00	£57.50	1-Apr-17	4.55%	1-Apr-16
Copy Property Inspection Letter		£55.00	£57.50	1-Apr-17	4.55%	1-Apr-16
Microfiche Records		£53.00	£55.50	1-Apr-17	4.72%	1-Apr-16

Plan Copy Charges

A4		£0.57	£0.60	1-Apr-17	5.26%	1-Apr-16
A3		£1.20	£1.25	1-Apr-17	4.17%	1-Apr-16
A2		£2.20	£2.30	1-Apr-17	4.55%	1-Apr-16
A1		£3.30	£3.45	1-Apr-17	4.55%	1-Apr-16
A0		£5.60	£5.85	1-Apr-17	4.46%	1-Apr-16

Street Naming

Naming a New Street		£203.00	£215.00	1-Apr-17	5.91%	1-Apr-16
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Numbering of New Properties

1 Property		£45.00	£48.00	1-Apr-17	6.67%	1-Apr-14
2 - 5 Properties		£95.00	£100.00	1-Apr-17	5.26%	1-Apr-16
6 - 10 Properties		£131.00	£137.00	1-Apr-17	4.58%	1-Apr-16
11 - 25 Properties		£172.00	£180.00	1-Apr-17	4.65%	1-Apr-16
26 - 50 Properties		£282.00	£295.00	1-Apr-17	4.61%	1-Apr-16
51 - 100 Properties		£428.00	£450.00	1-Apr-17	5.14%	1-Apr-16
101 - 150 properties		£803.00	£840.00	1-Apr-17	4.61%	1-Apr-16
151 - 200 properties (new category)		£964.00	£1,010.00	1-Apr-17	4.77%	1-Apr-16
201+ properties (new category)		£1,068.00	£1,120.00	1-Apr-17	4.87%	1-Apr-16

Renumbering of application subsequent to issue of Statutory Notices		£118.00	£125.00	1-Apr-17	5.93%	1-Apr-16
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Confirmation of single address to Solicitors / Occupiers or Owners (including copy statutory notice if available)		£32.50	£34.00	1-Apr-17	4.62%	1-Apr-16
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Confirmation of development addresses (Map and schedule of development addresses where available)		£65.00	£68.00	1-Apr-17	4.62%	1-Apr-16
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Street Sign Costs (New Developments Only)

Sign Type

Wall Fixing	£205.00	£215.00	1-Apr-17	4.88%	1-Apr-16
Freestanding	£205.00	£215.00	1-Apr-17	4.88%	1-Apr-16
No Through Road - Wall Fixing	£205.00	£215.00	1-Apr-17	4.88%	1-Apr-16
No Through Road - Freestanding	£205.00	£215.00	1-Apr-17	4.88%	1-Apr-16
Advert in Local Press	£214.00	£225.00	1-Apr-17	5.14%	1-Apr-16

Note

Fees for explosives storage, poisons act and petroleum storage are set nationally
 Licences fees are approved by the Regulatory Committee in February
 Registrars fees are set nationally
 City Fleet Maintenance Services - MOT tests to the public are set nationally by VOSA

Culture

Museums and Galleries

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.

Reproduction Fees	Minimum reproduction fee - to be replaced by following scale of charges					
Reproduction Fees	Rate 1 - One Language / One					
Reproduction Fees	half page inside	£70.00	£73.00	1-Apr-17	4.29%	1-Apr-16
Reproduction Fees	full page inside	£90.00	£94.00	1-Apr-17	4.44%	1-Apr-16
Reproduction Fees	double page spread	£140.00	£145.00	1-Apr-17	3.57%	1-Apr-16
Reproduction Fees	front cover	£225.00	£234.00	1-Apr-17	4.00%	1-Apr-16
Reproduction Fees	back cover	£120.00	£125.00	1-Apr-17	4.17%	1-Apr-16
Reproduction Fees	Rate C - One Language / World Rights					
Reproduction Fees	half page inside	£100.00	£104.00	1-Apr-17	4.00%	1-Apr-16
Reproduction Fees	full page inside	£155.00	£161.00	1-Apr-17	3.87%	1-Apr-16
Reproduction Fees	double page spread	£205.00	£213.00	1-Apr-17	3.90%	1-Apr-16
Reproduction Fees	front cover	£330.00	£343.00	1-Apr-17	3.94%	1-Apr-16
Reproduction Fees	back cover	£185.00	£192.00	1-Apr-17	3.78%	1-Apr-16
Reproduction Fees	Rate 3 - Multiple Languages / World Rights					
Reproduction Fees	half page inside	£125.00	£130.00	1-Apr-17	4.00%	1-Apr-16
Reproduction Fees	full page inside	£185.00	£192.00	1-Apr-17	3.78%	1-Apr-16
Reproduction Fees	double page spread	£235.00	£244.00	1-Apr-17	3.83%	1-Apr-16
Reproduction Fees	front cover	£360.00	£374.00	1-Apr-17	3.89%	1-Apr-16
Reproduction Fees	back cover	£235.00	£244.00	1-Apr-17	3.83%	1-Apr-16
Filming Facility Fee	Filming from Monuments	by negotiation	by negotiation	1-Apr-17		1-Apr-16
Talks to outside groups	Staff speakers to ask for a donation when asked to visit groups.	£30 minimum	£32 minimum	1-Apr-17		1-Apr-16
General Accommodation Rentals	All are for a three-hour minimum booking, each extra hour charged at 33% of the basic rate.	Varies depending on venue size	Varies depending on venue size	1-Apr-17		1-Apr-16
Museum of Edinburgh - Lecture Room	Daytime (Monday to Saturday) - per hour	£45.00	£47.00	1-Apr-17	4.44%	1-Apr-16
Museum of Edinburgh Lecture Room	Evening / Sunday	£350.00	£365.00	1-Apr-17	4.29%	1-Apr-16
Museum of Edinburgh Lecture Room	Evening / Sunday - per hour	£50.00	£52.00	1-Apr-17	4.00%	1-Apr-16
Museum of Edinburgh - Private view or corporate function (whole museum)	Sept - June- 5.30 - 8.30 p.m.	£850.00	£885.00	1-Apr-17	4.12%	1-Apr-16
Museum of Edinburgh - Private view or corporate function (whole museum)	July & August - 5.30 - 8.30 p.m.	£1,200.00	£1,250.00	1-Apr-17	4.17%	1-Apr-16
Writers' Museum - Main Gallery	half day / launch event	£480.00	£500.00	1-Apr-17	4.17%	1-Apr-16
Writers' Museum - Main Gallery	Evenings	£350.00	£364.00	1-Apr-17	4.00%	1-Apr-16
Writers' Museum - Private view or corporate function (whole museum)	Evenings (weekdays) - 5.30 - 8.30 p.m.	£575.00	£598.00	1-Apr-17	4.00%	1-Apr-16
Writers' Museum - Private view or corporate function (whole museum)	Evenings (weekends) - 5.30 - 8.30 p.m.	£840.00	£870.00	1-Apr-17	3.57%	1-Apr-16

Lauriston Castle							
Ground Floor	Daytime (Mon - Sat) - Community / Educational - per hour	£65.00	£67.00	1-Apr-17	3.08%	1-Apr-16	
Ground Floor	Evenings / Sundays - Community / Educational - per hour	£108.00	£112.00	1-Apr-17	3.70%	1-Apr-16	
The Old Kitchen	Mon - Sat half day	£150.00	£156.00	1-Apr-17	4.00%	1-Apr-16	
The Old Kitchen	Sunday half day	£190.00	£197.00	1-Apr-17	3.68%	1-Apr-16	
The Old Kitchen	Mon - Sat full day	£325.00	£338.00	1-Apr-17	4.00%	1-Apr-16	
The Old Kitchen	Sunday full day	£365.00	£380.00	1-Apr-17	4.11%	1-Apr-16	
City Art Centre							
Gallery 5	Daytime - Mon-Sat - per hour	£80.00	£83.00	1-Apr-17	3.75%	1-Apr-16	
Gallery 5	Daytime - Mon-Sat - half day	£325.00	£338.00	1-Apr-17	4.00%	1-Apr-16	
Gallery 5	Sundays - half day	£400.00	£415.00	1-Apr-17	3.75%	1-Apr-16	
Gallery 5	Daytime - Mon-Sat full day	£535.00	£555.00	1-Apr-17	3.74%	1-Apr-16	
Gallery 5	Sundays - full day	£620.00	£645.00	1-Apr-17	4.03%	1-Apr-16	
Gallery 5	Evening	£380.00	£395.00	1-Apr-17	3.95%	1-Apr-16	
Fergusson Room (was Seminar Rm)	Daytime - per hour	£65.00	£67.00	1-Apr-17	3.08%	1-Apr-16	
Fergusson Room (was Seminar Rm)	Daytime - Mon - Sat half day	£220.00	£228.00	1-Apr-17	3.64%	1-Apr-16	
Fergusson Room (was Seminar Rm)	Sundays - half day	£280.00	£291.00	1-Apr-17	3.93%	1-Apr-16	
Fergusson Room (was Seminar Rm)	Daytime - Mon - Sat full day	£380.00	£395.00	1-Apr-17	3.95%	1-Apr-16	
Fergusson Room (was Seminar Rm)	Sunday - full day	£435.00	£450.00	1-Apr-17	3.45%	1-Apr-16	
Fergusson Room (was Seminar Rm)	Evenings	£300.00	£310.00	1-Apr-17	3.33%	1-Apr-16	
Cadell Room (was Conference Rm)	Daytime - per hour	£35.00	£36.00	1-Apr-17	2.86%	1-Apr-16	
Cadell Room (was Conference Rm)	Daytime - Mon-Sat half day	£100.00	£104.00	1-Apr-17	4.00%	1-Apr-16	
Cadell Room (was Conference Rm)	Sundays - half day	£160.00	£166.00	1-Apr-17	3.75%	1-Apr-16	
Cadell Room (was Conference Rm)	Mon - Sat full day	£210.00	£218.00	1-Apr-17	3.81%	1-Apr-16	
Cadell Room (was Conference Rm)	Sunday full day	£280.00	£290.00	1-Apr-17	3.57%	1-Apr-16	
Cadell Room (was Conference Rm)	Evenings	£140.00	£145.00	1-Apr-17	3.57%	1-Apr-16	
Education Floor - Conference Room	Private View 5.30 - 8.30pm - functions after 8.30pm	by negotiation	by negotiation	1-Apr-17		1-Apr-16	
Evening Visits - up to 20 people	Monday - Saturday	£100.00	£105.00	1-Apr-17	5.00%	1-Apr-16	
Evening Visits - up to 20 people	Monday - Saturday	£150.00	£156.00	1-Apr-17	4.00%	1-Apr-16	
Trinity Apse							
Evening Visits - Monday to Saturday	up to 20 people	£100.00	£105.00	1-Apr-17	5.00%	1-Apr-16	
Evening Visits - Monday to Saturday	up to 40 people	£150.00	£156.00	1-Apr-17	4.00%	1-Apr-16	
Public Programmes - The Museums and Galleries Service offers a range of workshops, lectures and events. Many of these are free; for the remainder costs are recovered by applying a sliding scale of charges up to a maximum of £220. From 2017/18 school groups will be charged a flat rate of £26 for a general tour or visit to a Museum or Gallery venue, and there will be charge of £62 per school group for a specialist workshop. Additional workshops and events can be arranged on request. Depending on the content, duration and expertise required these may attract a higher charge, which will be subject to negotiation.		Max. £120.00	Max. £220.00	1-Apr-17		1-Apr-16	
School Groups	general tour / visit	£25.00	£26.00	1-Apr-17	4.00%	1-Apr-16	
School Groups	specialist workshop	£60.00	£62.00	1-Apr-17	3.33%	1-Apr-16	
Non-school groups		Max. £120.00	max £120.00	1-Apr-17		1-Apr-16	
Travelling Gallery - Exhibition Tour Hires	per week	£800.00	£830.00	1-Apr-17	3.75%	1-Jan-15	
Picture Loan Scheme - Paintings, Drawings, Sculptures and Tapestry	First year of loan	£226.53	£228.00	1-Apr-17	0.65%		
Picture Loan Scheme - Paintings, Drawings, Sculptures and Tapestry	Each subsequent year	£113.78	£115.00	1-Apr-17	1.08%		
Picture Loan Scheme - Prints and Photographs	First year of loan	£158.88	£160.00	1-Apr-17	0.71%		
Picture Loan Scheme - Prints and Photographs	Each subsequent year	£85.08	£87.00	1-Apr-17	2.26%		
Archaeological Specialist Advice and Reporting	Planning application archaeological evaluation	£510.00	£530.00	1-Apr-17	3.92%	1-Apr-16	
Group Visits	Evenings - weekdays only up to 20	£100.00	£105.00	1-Apr-17	5.00%	1-Apr-16	
Group Visits	6pm - 8pm - up to 40	£130.00	£135.00	1-Apr-17	3.85%	1-Apr-09	
Touring Exhibitions	Hire fees for Showrooms exhibitions, four weeks	£500.00	£520.00	1-Apr-17	4.00%	1-Apr-16	

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.

Public Safety

Inspections & Consultancy

Inspections & Consultancy	Public safety of events – consultancy service per hour	£85.00	£88.00	1-Apr-17	3.53%	1-Apr-16
Inspections & Consultancy	Section 89, Civic Government (Scotland) Act 1982 - raised temporary structures per application	£265.00	£270.00	1-Apr-17	1.89%	1-Apr-16
Inspections & Consultancy	Where final inspection takes place outwith working hours - per application	£315.00	£321.00	1-Apr-17	1.90%	1-Apr-16

Hire of display infrastructure

Square or hex concrete block	per week	£75.00	£78.00	1-Apr-17	4.00%	1-Apr-16
Galvanised pole for use with concrete block	per week	£37.00	£38.00	1-Apr-17	2.70%	1-Apr-16
Flagpole for use with concrete block	per week	£37.00	£38.00	1-Apr-17	2.70%	1-Apr-16
Banner arm and fixing	per week	£16.00	£17.00	1-Apr-17	6.25%	1-Apr-16
Use of socket in High Street	per week	£16.00	£17.00	1-Apr-17	6.25%	1-Apr-16
Galvanised pole or flagpole to fit socket in High Street	per week	£37.00	£38.00	1-Apr-17	2.70%	1-Apr-16
Access to electricity distribution box	per box	£53.00	£55.00	1-Apr-17	3.77%	1-Apr-16
5-pole indoor flagstand with flags and poles to fit	per week	£53.00	£55.00	1-Apr-17	3.77%	1-Apr-16
3-pole indoor flagstand with flags and poles to fit	per week	£32.00	£33.00	1-Apr-17	3.13%	1-Apr-16
2-pole indoor flagstand with flags and poles to fit	per week	£21.00	£22.00	1-Apr-17	4.76%	1-Apr-16
Bunting (per length of 200m)	per week	£10.50	£11.00	1-Apr-17	4.76%	1-Apr-16
Hire of heraldic banner and clan standards	per week	£32.00	£33.00	1-Apr-17	3.13%	1-Apr-16
Saltire flying banners complete base, poles and flying banners	minimum per week	£32.00	£33.00	1-Apr-17	3.13%	1-Apr-16

Usher Hall

		Current fee 2016/17	Proposed fee 2017/18	Proposed Effective 2018/19 from	% increase 2017/18	Date of last increase	
Auditorium concert (seated)	Full day 8am to midnight	£6,150.00	£6,400.00	£6,400.00	1-Apr-17	4.07%	1-Apr-15
Auditorium (recording or rehearsal)	per 3 hour session	£750.00	£780.00	£780.00	1-Apr-17	4.00%	1-Apr-15
Conference Day	Full day 8am to midnight	£7,500.00	£7,800.00	£7,800.00	1-Apr-17	4.00%	1-Apr-15
Hospitality Suite 1	per session (am/pm/eve)	£175.00	£182.00	£182.00	1-Apr-17	4.00%	1-Apr-15
Hospitality Suite 2	per session (am/pm/eve)	£175.00	£182.00	£182.00	1-Apr-17	4.00%	1-Apr-15
Hospitality Suites Combined	per session (am/pm/eve)	£320.00	£335.00	£335.00	1-Apr-17	4.69%	1-Apr-15
Hospitality Suite 3	per session (am/pm/eve)	£110.00	£115.00	£115.00	1-Apr-17	4.55%	1-Apr-15
Upper Circle Atrium	per session (am/pm/eve)	£975.00	£1,015.00	£1,015.00	1-Apr-17	4.10%	1-Apr-15
Café/bar	per session (am/pm/eve)	£900.00	£935.00	£935.00	1-Apr-17	3.89%	1-Apr-15
Resources							
Steinway Piano		£160.00	£170.00	£170.00	1-Apr-17	6.25%	1-Apr-15
Norman and Beard Organ		£350.00	£365.00	£365.00	1-Apr-17	4.29%	1-Apr-15
City Organist		£195.00	£205.00	£205.00	1-Apr-17	5.13%	1-Apr-15
Spotlight		£65.00	£70.00	£70.00	1-Apr-17	7.69%	1-Apr-15
Merchandise space	(Or 20% of merchandise income, whichever is greater)	£195.00	£200.00	£200.00	1-Apr-17	2.56%	1-Apr-15

A discretionary 30% reduction in room rates will be offered to key partners (RSNO, SCO), charitable and amateur organisations.

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (ie the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.

Church Hill Theatre

Theatre and Coffee Bar Performances	Professional and Commercial Groups - Evening - Public Holidays	£845.00	£870.00	£900.00	1-Apr-17	2.96%	1-Apr-16
Rehearsals Get In / Get Out	Professional and Commercial Groups - Mon - Sun - per hour	£90.00	£93.00	£96.00	1-Apr-17	3.33%	1-Apr-16
Rehearsals Get In / Get Out	Professional and Commercial Groups - Public Holidays	£115.00	£118.00	£125.00	1-Apr-17	2.61%	1-Apr-16
Theatre and Coffee Bar Performances	Amateur Groups and Charities - Matinee	£185.00	£190.00	£195.00	1-Apr-17	2.70%	1-Apr-16
Theatre and Coffee Bar Performances	Amateur Groups and Charities - Evening	£325.00	£335.00	£345.00	1-Apr-17	3.08%	1-Apr-16
Theatre and Coffee Bar Performances	Amateur Groups and Charities - Matinee - Public Holidays	£270.00	£278.00	£285.00	1-Apr-17	2.96%	1-Apr-16
Theatre and Coffee Bar Performances	Amateur Groups and Charities - Evening - Public Holidays	£425.00	£438.00	£450.00	1-Apr-17	3.06%	1-Apr-16
Rehearsals Get In / Get Out	Non Professional Groups and Charities - Mon - Sun per hour	£45.00	£46.00	£47.00	1-Apr-17	2.22%	1-Apr-16
Rehearsals Get In / Get Out	Non Professional Groups and Charities - Public Holidays per hour	£60.00	£62.00	£64.00	1-Apr-17	3.33%	1-Apr-16
Theatre Performances	Professional and Commercial Groups - Matinee	£360.00	£370.00	£380.00	1-Apr-17	2.78%	1-Apr-16
Theatre Performances	Professional and Commercial Groups - Evening Performance	£645.00	£665.00	£680.00	1-Apr-17	3.10%	1-Apr-16
Theatre Performances	Professional and Commercial Groups - Matinee - Public Holidays	£460.00	£474.00	£485.00	1-Apr-17	3.04%	1-Apr-16
The Studio	Professional and Commercial Groups - Mon - Sun - per hour	£50.00	£52.00	£54.00	1-Apr-17	4.00%	1-Apr-16
The Studio	Professional and Commercial Groups - Public Holidays - per hour	£65.00	£67.00	£70.00	1-Apr-17	3.08%	1-Apr-16
The Studio	Non-Professional Groups & Charities - Mon - Sun - per hour	£40.00	£41.00	£42.00	1-Apr-17	2.50%	1-Apr-16
The Studio	Non-Professional Groups & Charities - Public Holidays - per hour	£50.00	£52.00	£55.00	1-Apr-17	4.00%	1-Apr-16
Failure to Vacate Premises at End of Each Let - All	Mon - Sun: rate charged per hour until the space is cleared	Double the hourly rate relevant to the booking	Double the hourly rate relevant to the booking		1-Apr-17		1-Apr-16
Failure to Vacate Premises at End of Each Let - All	Public holidays: rate charged per hour until the space is cleared	Double the hourly rate relevant to the booking	Double the hourly rate relevant to the booking		1-Apr-17		1-Apr-16
Additional Charges	Stewards (per person, per hour; min 3.5 hrs)	£12.50	£13.00	£13.50	1-Apr-17	4.00%	1-Apr-16

Assembly Rooms

		Current fee 2016/17	Proposed fee 2017/18	Proposed Effective 2018/19 from	% increase 2017/18	Date of last increase	
Music Hall	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)	£985.00	1,015.00	£1,040.00	1-Apr-17	3.05%	1-Apr-16
Music Hall	Full Day Hire (8am - 5pm)	£1,970.00	2,030.00	£2,080.00	1-Apr-17	3.05%	1-Apr-16
Music Hall	Full Evening Hire (5pm - 1am)	£2,195.00	2,260.00	£2,310.00	1-Apr-17	2.96%	1-Apr-16
Ballroom	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)	£890.00	920.00	£950.00	1-Apr-17	3.37%	1-Apr-16
Ballroom	Full Day Hire (8am - 5pm)	£1,780.00	£1,835.00	£1,875.00	1-Apr-17	3.09%	1-Apr-16
Ballroom	Full Evening Hire (5pm - 1am)	£1,995.00	£2,055.00	£2,100.00	1-Apr-17	3.01%	1-Apr-16
West Drawing Room	Half Day Hire	£395.00	£410.00	£420.00	1-Apr-17	3.80%	1-Apr-16
West Drawing Room	Full Day Hire	£790.00	£815.00	£835.00	1-Apr-17	3.16%	1-Apr-16
West Drawing Room	Full Evening Hire	£995.00	£1,025.00	£1,050.00	1-Apr-17	3.02%	1-Apr-16
East Drawing Room	Half Day Hire	£395.00	£410.00	£425.00	1-Apr-17	3.80%	1-Apr-16
East Drawing Room	Full Day Hire	£790.00	£815.00	£835.00	1-Apr-17	3.16%	1-Apr-16
East Drawing Room	Full Evening Hire	£995.00	£1,025.00	£1,050.00	1-Apr-17	3.02%	1-Apr-16
First Floor	Half Day Hire	£2,665.00	£2,745.00	£2,825.00	1-Apr-17	3.00%	1-Apr-16
First Floor	Full Day Hire	£5,325.00	£5,485.00	£5,625.00	1-Apr-17	3.00%	1-Apr-16
First Floor	Full Evening Hire	£6,175.00	£6,360.00	£6,490.00	1-Apr-17	3.00%	1-Apr-16
Oval Room	Half Day Hire	£185.00	£190.00	£195.00	1-Apr-17	2.70%	1-Apr-16
Oval Room	Full Day Hire	£370.00	£380.00	£390.00	1-Apr-17	2.70%	1-Apr-16
Oval Room	Full Evening Hire	£470.00	£485.00	£500.00	1-Apr-17	3.19%	1-Apr-16
Set up rate for bookings of 8 hours or more	Additional Hours	£290.00	£300.00	£310.00	1-Apr-17	3.45%	1-Apr-16
Additional Charges subject to type of event	Cloakroom staff (per person, per hour; min 3.5 hrs)	£12.50	£13.50	£14.00	1-Apr-17	8.00%	1-Apr-16
		Current fee 2016/17	Proposed fee 2017/18	Proposed Effective 2018/19 from	% increase 2017/18	Date of last increase	
Additional Charges subject to type of event	Stewards (per person, per hour; min 3.5 hrs)	£12.50	£13.50	£14.00	1-Apr-17	8.00%	1-Apr-16
Additional Charges subject to type of event	Security staff (per person, per hour; min 5 hrs)	£15.00	£15.50	£16.00	1-Apr-17	3.33%	1-Apr-16
Additional Charges subject to type of event	Technician (fee per full day 8am - 5pm or full evening 5pm - 1am)	£340.00	£350.00	£360.00	1-Apr-17	2.94%	1-Apr-16
Additional Charges subject to type of event	Production technical support (per person, per hour, min 5 hrs)	£36.00	£37.00	£38.00	1-Apr-17	2.78%	1-Apr-16

The Assembly Rooms offers a range of equipment to hirers. The client is given a written quote and is not obliged to use the Assembly Rooms

Ross Theatre

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.

Standard Hire - Event Day	Rental	£3,640.00	£3,800.00		1-Apr-17	4.40%	1-Apr-16
Standard Hire - Set up Day	Rental	£470.00	£490.00		1-Apr-17	4.26%	1-Apr-16
Standard Hire - Hourly Rate	Rental	£470.00	£490.00		1-Apr-17	4.26%	1-Apr-16
Standard Hire - per hour	Staffing	£30.00	£31.00		1-Apr-17	3.33%	1-Apr-16
Charity/Amateur Event* - Event Day	Rental	£520.00	£540.00		1-Apr-17	3.85%	1-Apr-16
Charity/Amateur Event* - Set up Day	Rental	£160.00	£167.00		1-Apr-17	4.38%	1-Apr-16
Charity/Amateur Event* - Hourly Rate	Rental	£90.00	£94.00		1-Apr-17	4.44%	1-Apr-16
Charity/Amateur Event* - per hour	Staffing	£30.00	£31.00		1-Apr-17	3.33%	1-Apr-16

* Where the main purpose of the programme or activity can be demonstrated to be either of an amateur and/or community nature or solely designed to raise funds for a charitable organisation.

Rental charges are free of VAT. VAT will be added to staffing charges

Regular or extended bookings throughout the year are subject to negotiation.

Please note that Technical Staff may require to be at the venue during the period of Let subject to the nature of the event and risk assessment associated with the event.

Rental by the hour is available, by negotiation, for both commercial and charity / amateur organisations for a minimum hire period of two hours, Monday to Friday between 9 a.m. and 7 p.m.. Regular or extended bookings throughout the year are subject to negotiation.

THE CITY OF EDINBURGH COUNCIL

PROPOSED CHANGES TO CHARGES 2017/18

RESOURCES

		Current fee 2016/17	Proposed fee 2017/18	Effective From	% increase 2017/18	Date of last increase
School Meals						
Primary Schools		£2.05	£2.15	1-Aug-17	4.88%	1-Aug-16
Secondary Schools		£2.45	£2.55	1-Aug-17	4.08%	1-Aug-16
Special Schools (Primary)		£2.05	£2.15	1-Aug-17	4.88%	1-Aug-16
Special Schools (Secondary)		£2.45	£2.55	1-Aug-17	4.08%	1-Aug-16
Nursery Schools		£2.05	£2.15	1-Aug-17	4.88%	1-Aug-16
Non Pupil/Staff Meals						
One Course		£2.31	£2.40	1-Aug-17	3.90%	1-Aug-16
Two Courses		£3.21	£3.34	1-Aug-17	4.05%	1-Aug-16
Property Conservation / Shared Repairs						
Call Out Fee (8.30 - 5.00pm)	Emergency Works	£90.00	£95.00	1-Apr-17	5.56%	1-Apr-16
Call Out Fee (Out of Hours)	Emergency Works	£125.00	£131.25	1-Apr-17	5.00%	1-Apr-16
Administration Charge		15%	21%	1-Apr-17		1-Apr-16
Minimum charge for emergency jobs	fewer than 20 properties	£28.75	£40.00	1-Apr-17	39.13%	1-Apr-14
minimum charge for emergency jobs	more than 20 properties	£14.62	£20.00	1-Apr-17	36.80%	1-Apr-14
City Chambers/Lothian Chambers Room Hire						
Council Chamber	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£117.00	£122.00	01-Apr-17	4.27%	1-Apr-15
Council Chamber	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£467.00	£486.00	01-Apr-17	4.07%	1-Apr-15
Council Chamber	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£841.00	£875.00	01-Apr-17	4.04%	1-Apr-15
Council Chamber	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£698.00	£726.00	01-Apr-17	4.01%	1-Apr-15
Council Chamber	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£935.00	£972.00	01-Apr-17	3.96%	1-Apr-15
Council Chamber	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	£958.00	£996.00	01-Apr-17	3.97%	1-Apr-15
Council Chamber	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	£720.00	£749.00	01-Apr-17	4.03%	1-Apr-15

European Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£111.00	£115.00	01-Apr-17	3.60%	1-Apr-15
European Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£443.00	£461.00	01-Apr-17	4.06%	1-Apr-15
European Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£796.00	£828.00	01-Apr-17	4.02%	1-Apr-15
European Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£664.00	£691.00	01-Apr-17	4.07%	1-Apr-15
European Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£886.00	£921.00	01-Apr-17	3.95%	1-Apr-15
European Room	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	£908.00	£944.00	01-Apr-17	3.96%	1-Apr-15
European Room	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	£682.00	£709.00	01-Apr-17	3.96%	1-Apr-15
Councillors' Lounge	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£324.00	£337.00	01-Apr-17	4.01%	1-Apr-15
Councillors' Lounge	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Councillors' Lounge	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Councillors' Lounge	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	£333.00	£346.00	01-Apr-17	3.90%	1-Apr-15
Dunedin Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£53.00	£55.00	01-Apr-17	3.77%	1-Apr-15
Dunedin Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£216.00	£225.00	01-Apr-17	4.17%	1-Apr-15
Dunedin Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£390.00	£406.00	01-Apr-17	4.10%	1-Apr-15
Dunedin Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£324.00	£337.00	01-Apr-17	4.01%	1-Apr-15
Dunedin Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Dunedin Room	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Dunedin Room	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	£333.00	£346.00	01-Apr-17	3.90%	1-Apr-15

Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£53.00	£55.00	01-Apr-17	3.77%	1-Apr-15
Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£216.00	£225.00	01-Apr-17	4.17%	1-Apr-15
Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£390.00	£406.00	01-Apr-17	4.10%	1-Apr-15
Diamond Jubilee Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£324.00	£337.00	01-Apr-17	4.01%	1-Apr-15
Diamond Jubilee Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Diamond Jubilee Room	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Diamond Jubilee Room	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	£333.00	£346.00	01-Apr-17	3.90%	1-Apr-15
Mandela Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£53.00	£55.00	01-Apr-17	3.77%	1-Apr-15
Mandela Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£216.00	£225.00	01-Apr-17	4.17%	1-Apr-15
Mandela Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£390.00	£406.00	01-Apr-17	4.10%	1-Apr-15
Mandela Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£324.00	£337.00	01-Apr-17	4.01%	1-Apr-15
Mandela Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Mandela Room	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	£433.00	£450.00	01-Apr-17	3.93%	1-Apr-15
Mandela Room	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	£333.00	£346.00	01-Apr-17	3.90%	1-Apr-15
Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£28.00	£29.00	01-Apr-17	3.57%	1-Apr-15
Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£113.00	£118.00	01-Apr-17	4.42%	1-Apr-15
Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£204.00	£212.00	01-Apr-17	3.92%	1-Apr-15
Dean of Guild Waiting Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£167.00	£174.00	01-Apr-17	4.19%	1-Apr-15
Dean of Guild Waiting Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£226.00	£235.00	01-Apr-17	3.98%	1-Apr-15
Dean of Guild Waiting Room	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	£231.00	£240.00	01-Apr-17	3.90%	1-Apr-15
Dean of Guild Waiting Room	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	£174.00	£181.00	01-Apr-17	4.02%	1-Apr-15

Business Centre	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£117.00	£122.00	01-Apr-17	4.27%	1-Apr-15
Business Centre	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£467.00	£486.00	01-Apr-17	4.07%	1-Apr-15
Business Centre	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£841.00	£875.00	01-Apr-17	4.04%	1-Apr-15
Business Centre	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£698.00	£726.00	01-Apr-17	4.01%	1-Apr-15
Business Centre	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£935.00	£972.00	01-Apr-17	3.96%	1-Apr-15
Business Centre	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	£958.00	£996.00	01-Apr-17	3.97%	1-Apr-15
Business Centre	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	£720.00	£749.00	01-Apr-17	4.03%	1-Apr-15
Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£111.00	£115.00	01-Apr-17	3.60%	1-Apr-15
Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£443.00	£461.00	01-Apr-17	4.06%	1-Apr-15
Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£796.00	£828.00	01-Apr-17	4.02%	1-Apr-15
Business Centre Auditorium	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£664.00	£691.00	01-Apr-17	4.07%	1-Apr-15
Business Centre Auditorium	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£886.00	£921.00	01-Apr-17	3.95%	1-Apr-15
Business Centre Auditorium	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	£908.00	£944.00	01-Apr-17	3.96%	1-Apr-15
Business Centre Auditorium	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	£682.00	£709.00	01-Apr-17	3.96%	1-Apr-15
Pod	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£20.00	£21.00	01-Apr-17	5.00%	1-Apr-15
Pod	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£75.00	£78.00	01-Apr-17	4.00%	1-Apr-15
Pod	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£150.00	£156.00	01-Apr-17	4.00%	1-Apr-15
Pod	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	n/a	n/a	01-Apr-17		1-Apr-15
Pod	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	n/a	n/a	01-Apr-17		1-Apr-15
Pod	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	n/a	n/a	01-Apr-17		1-Apr-15
Pod	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	n/a	n/a	01-Apr-17		1-Apr-15

Pendolino	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£28.00	£29.00	01-Apr-17	3.57%	1-Apr-15
Pendolino	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£113.00	£118.00	01-Apr-17	4.42%	1-Apr-15
Pendolino	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£204.00	£212.00	01-Apr-17	3.92%	1-Apr-15
Pendolino	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£167.00	£174.00	01-Apr-17	4.19%	1-Apr-15
Pendolino	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£226.00	£235.00	01-Apr-17	3.98%	1-Apr-15
Pendolino	Fri - Sun Evening, 17.00 - 01.00 (Evening Rate)	£231.00	£240.00	01-Apr-17	3.90%	1-Apr-15
Pendolino	Sunday Special Offer, 08.30 - 01.00 (Day/Evening Rate)	£174.00	£181.00	01-Apr-17	4.02%	1-Apr-15
Midlothian Suite	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£111.00	£115.00	01-Apr-17	3.60%	1-Apr-15
Midlothian Suite	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£443.00	£461.00	01-Apr-17	4.06%	1-Apr-15
Midlothian Suite	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£797.00	£829.00	01-Apr-17	4.02%	1-Apr-15
West Lothian Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£54.00	£56.00	01-Apr-17	3.70%	1-Apr-15
West Lothian Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£217.00	£226.00	01-Apr-17	4.15%	1-Apr-15
West Lothian Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£390.00	£406.00	01-Apr-17	4.10%	1-Apr-15
East Lothian Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£54.00	£56.00	01-Apr-17	3.70%	1-Apr-15
East Lothian Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£217.00	£226.00	01-Apr-17	4.15%	1-Apr-15
East Lothian Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£390.00	£406.00	01-Apr-17	4.10%	1-Apr-15

THE CITY OF EDINBURGH COUNCIL

PROPOSED CHANGES TO CHARGES 2017/18

SAFER AND STRONGER COMMUNITIES

		Current fee 2016/17	Proposed fee 2017/18	Effective From	% increase 2017/18	Date of last increase
Homeless Temporary Accommodation						
Dispersed flats - Rent 0 APT	per week	£80.22	£81.82	1-Apr-17	1.99%	
Dispersed flats - Rent 1 APT	per week	£88.26	£90.03	1-Apr-17	2.01%	
Dispersed flats - Rent 2 APT	per week	£100.97	£102.99	1-Apr-17	2.00%	
Dispersed flats - Rent 3 APT	per week	£113.68	£115.95	1-Apr-17	2.00%	
Dispersed flats - Rent 4 APT	per week	£120.36	£122.77	1-Apr-17	2.00%	
Dispersed flats - Service Charge	per week	£345.70	£352.61	1-Apr-17	2.00%	1-Apr-12
Oxgangs - Rent (2 room Flat)	per week	£44.87	£45.77	1-Apr-17	2.01%	
Oxgangs - Rent (3 room Flat)	per week	£32.58	£33.23	1-Apr-17	2.00%	
Oxgangs - Service Charge	per week	£325.18	£331.68	1-Apr-17	2.00%	1-Apr-12
Broomhouse - Rent per week	per week	£36.54	£37.27	1-Apr-17	2.00%	
Broomhouse - Service Charge	per week	£364.38	£371.67	1-Apr-17	2.00%	1-Apr-12
Crewe Road Ground Floor - Rent	per week	£30.55	£31.16	1-Apr-17	2.00%	
Crewe Road - All other floors Rent	per week	£29.16	£29.74	1-Apr-17	1.99%	
Crewe Road - Service Charge	per week	£368.12	£375.48	1-Apr-17	2.00%	1-Apr-12
West Pilton Park (Single Occupancy) - Rent	per week	£42.50	£43.35	1-Apr-17	2.00%	
West Pilton Park (Single occupancy) - Service Charge	per week	£528.83	£539.41	1-Apr-17	2.00%	1-Apr-12
West Pilton Park (Family occupancy) - Service Charge	per week	£654.02	£667.10	1-Apr-17	2.00%	1-Apr-12
Bingham	per week	£50.07	£51.07	1-Apr-17	2.00%	
Bingham - Service charge	per week	£504.54	£514.63	1-Apr-17	2.00%	1-Apr-12
Leith Street - Service Charge	per week	£504.54	£514.63	1-Apr-17	2.00%	1-Apr-12
Randolph Hostel - Rent	per week	£324.64	£331.13	1-Apr-17	2.00%	1-Apr-12
Guest Rooms - Sheltered Housing						
Standard Charge	per night	£11.30	£11.32	1-Apr-17	0.18%	1-Apr-16
Persons in receipt of state pension	per night	£11.30	£11.32	1-Apr-17	0.18%	1-Apr-16
Hire of Community Rooms						
Full Day Hire		£25.00	£26.13	1-Apr-17	4.52%	1-Apr-16
Morning Hire		£10.00	£10.45	1-Apr-17	4.50%	1-Apr-16
Afternoon Hire		£10.00	£10.45	1-Apr-17	4.50%	1-Apr-16
Evening Hire		£10.00	£10.45	1-Apr-17	4.50%	1-Apr-16
Lunchtime Hire		£12.00	£12.54	1-Apr-17	4.50%	1-Apr-16

PRUDENTIAL INDICATORS ANNEX 5 TO CAPITAL COALITION MOTION

Indicator 1 - Estimate of Capital Expenditure

The actual capital expenditure that was incurred in 2015/16 and the estimates of capital expenditure to be incurred for the current and future years that are recommended for approval are:

	Capital Expenditure General Services						
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual £000	Estimate £000	Estimate £000	Estimate £000	Estimate £000	Estimate £000	Estimate £000
Children and Families	48,181	0	0	0	0	0	0
Corporate Governance	7,407	0	0	0	0	0	0
Economic Development	42	0	0	0	0	0	0
Health and Social Care	5,680	0	0	0	0	0	0
Services for Communities (SFC)	77,149	0	0	0	0	0	0
SFC - Asset Management Programme	14,516	0	0	0	0	0	0
Other Capital Projects	3,014	0	0	0	0	0	0
Chief Executive	0	15,789	1,125	0	0	0	0
Communities and Families	0	44,308	27,278	12,984	6,709	165	165
Edinburgh Integrated Joint Board	0	4,532	108	0	0	0	0
Place	0	89,210	125,659	32,154	72,698	19,835	19,835
Resources	0	0	0	0	0	0	0
Resources - Asset Management Works	0	16,307	11,132	7,229	27,107	14,000	14,000
Recommended Expenditure Priorities (Appendix 3)	0	0	4,202	11,889	17,369	7,020	450
Recommended Expenditure Priorities (SG grant)	0	0	2,278	0	0	0	0
Unallocated - indicative 5 year plan funding	0	0	0	0	0	0	7,000
Total General Services Capital Expenditure	155,989	170,146	171,782	64,256	123,883	41,020	41,450

Note that the 2017-2022 CIP includes slippage / acceleration brought forward based on projected capital expenditure reported at the nine month stage.

	Capital Expenditure Housing Revenue Account						
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual £000	Estimate £000	Estimate £000	Estimate £000	Estimate £000	Estimate £000	Estimate £000
Housing Revenue Account	35,626	39,808	79,459	100,933	97,414	105,849	147,388

Indicator 2 - Ratio of Financing Costs to Net Revenue Stream

Estimates of the ratio of financing costs to net revenue stream for the current and future years and the actual figures for 2015/16 are:

	Ratio of Financing Costs to Net Revenue Stream						
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual %	Estimate %	Estimate %	Estimate %	Estimate %	Estimate %	Estimate %
General Services	11.51	12.16	11.78	11.84	11.73	11.53	N/A
HRA	36.35	34.51	37.61	39.58	42.28	44.79	46.76

Note: Figures for 2018/19 onwards are indicative as the Council has not set a General Services or HRA budget for these years. The figures for General Services are based on the current long term financial plan that extends to 2025/26. HRA figures are based on the business plan which was reported to Finance and Resources Committee on 19 January 2017.

The estimates of financing costs include current commitments and the proposals in this budget.

Indicator 3 - Capital Financing Requirement

Estimates of the end of year capital financing requirement for the authority for the current and future years and the actual capital financing requirement at 31 March 2016 are:

	Capital Financing Requirement						
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m	£m	£m
General Services	1,275	1,276	1,272	1,211	1,240	1,171	1,095
HRA	358	357	381	418	469	506	566

The capital financing requirement measures the authority's underlying need to borrow for a capital purpose. In accordance with best professional practice, the Council does not associate borrowing with particular items or types of expenditure. The authority has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. The Council has, at any point in time, a number of cashflows both positive and negative, and manages its treasury position in terms of its borrowings and investments in accordance with its approved treasury management strategy and practices. In day to day cash management, no distinction can be made between revenue cash and capital cash. External borrowing arises as a consequence of all the financial transactions of the authority and not simply those arising from capital spending. In contrast, the capital financing requirement reflects the authority's underlying need to borrow for a capital purpose.

CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following as a key indicator of prudence:

"In order to ensure that the medium term debt will only be for a capital purpose, the local authority should ensure that debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years."

	Gross Debt and the Capital Financing Requirement						
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m	£m	£m
Gross Debt	1,578	1,518	1,456	1,393	1,332	1,268	1,212
Capital Financing requirements	1,633	1,633	1,653	1,629	1,709	1,677	1,661
(Over) / under limit by:	55	115	197	236	377	409	449

The authority does not currently envisage borrowing in excess of its capital financing requirement over the next few years. This view takes into account current commitments, existing plans and assumptions around cash balances and the proposals in this budget. The figures do not include any expenditure and associated funding requirements, other than projects specifically approved by Council, for the Local Development Plan (LDP) or City Deal.

Indicator 4 – Authorised Limit for External Debt

The authorised limit should reflect a level of borrowing which, while not desired, could be afforded, but may not be sustainable. Previously, the definition of long term liabilities was used to include funding required in respect of finance leases and PFI assets. Under the changes to Financing Regulations which came into force on 1 April 2016, the definition of 'credit arrangements' has been used to calculate the authorised and operational limits requiring both the short and long term liabilities relating to finance leases and PFI assets to be considered rather than solely long term liabilities as before. In respect of its external debt, it is recommended that Council approves the following authorised limits for its total external debt gross of investments for the next five financial years. These limits separately identify borrowing under credit arrangements including finance leases and PFI assets. Council is asked to approve these limits and to delegate authority to the Acting Executive Director of Resources / Head of Finance, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and credit arrangements, in accordance with option appraisal and best value for money for the authority. Any such changes made will be reported to the Council at its meeting following the change:

	Authorised Limit for External Debt				
	2017/18	2018/19	2019/20	2020/21	2021/22
	£m	£m	£m	£m	£m
Borrowing	1,970	1,960	1,990	1,900	1,800
Credit Arrangements	220	200	200	230	220
	<u>2,190</u>	<u>2,160</u>	<u>2,190</u>	<u>2,130</u>	<u>2,020</u>

These authorised limits are consistent with the authority's current commitments, existing plans and the proposals in this budget for capital expenditure and financing, and with its approved treasury management policy statement and practices. They are based on the estimate of most likely, prudent but not worst case scenario, with in addition sufficient headroom over and above this to allow for operational management, for example unusual cash movements. Risk analysis and risk management strategies have been taken into account, as have plans for capital expenditure, estimates of the capital financing requirement and estimates of cashflow requirements for all purposes.

Indicator 5 – Operational Boundary for External Debt

The Council is also asked to approve the following operational boundary for external debt for the same time period. The proposed operational boundary equates to the estimated maximum of external debt. It is based on the same estimates as the authorised limit but reflects directly the estimate of the most likely, prudent but not worst case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements. The operational boundary represents a key management tool for in year monitoring. Within the operational boundary, figures for borrowing and credit arrangements are separately identified. The Council is also asked to delegate authority to the Acting Executive Director of Resources / Head of Finance, within the total operational boundary for any individual year, to effect movement between the separately agreed figures for borrowing and credit arrangements, in a similar fashion to the authorised limit. Any such changes will be reported to the Council at its next meeting following the change:

	Operational Boundary for External Debt				
	2017/18	2018/19	2019/20	2020/21	2021/22
	Estimate	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m
Borrowing	1,580	1,570	1,610	1,600	1,590
Credit Arrangements	220	200	200	230	220
	<u>1,800</u>	<u>1,770</u>	<u>1,810</u>	<u>1,830</u>	<u>1,810</u>

The Council's actual external debt at 31st March 2016 was £1,396.210m, comprising borrowing (including sums repayable within 12 months). Of this sum, £18.203m relates to borrowing carried out by the Council on behalf of the former Police and Fire Joint Boards.

In taking its decisions on this budget, the Council is asked to note that the estimate of capital expenditure determined for 2016/17 (see paragraph 1 above) will be the statutory limit determined under section 35(1) of the Local Government in Scotland Act 2003.

Indicator 6 – Impact on Council Tax and House Rents

The estimate of the incremental impact of capital investment decisions proposed in this budget, together with changes in projected interest rates, over and above capital investment decisions that have previously been taken by the Council are:

	2017/18	2018/19	2019/20	2020/21	2021/22
	£	£	£	£	£
a) for the band "D" Council Tax	-0.27	-0.75	-0.50	-0.93	N/A
b) for average weekly housing rents	0.27	1.22	2.39	3.19	4.97

In calculating the incremental impact of capital investment decisions on the band "D" Council Tax, investment decisions relating to National Housing Trust Phases have been omitted. As agreed with the Scottish Government, the borrowing and associated interest costs related to this expenditure are directly rechargeable to the Limited Liability Partnerships (LLPs) at agreed periods in the future. As such, there is no cost to the Council in relation to this element of borrowing and therefore it has been omitted in calculating the incremental impact of capital investment decisions.

Consideration of options for the capital programme

In considering its programme for capital investment, Council is required within the Prudential Code to have regard to:

- affordability, e.g., implications for Council Tax / House Rents;
- prudence and sustainability, e.g., implications for external borrowing;
- value for money, e.g., option appraisal;
- stewardship of assets, e.g., asset management planning;
- service objectives, e.g., strategic planning for the authority;
- practicality, e.g., achievability of the forward plan.

A key measure of affordability is the incremental impact on the Council Tax / rents, and the Council could consider different options for its capital investment programme in relation to their differential impact on the Council Tax / rents.

Indicators included in Treasury Management Strategy

The Council's treasury management strategy and annual plan for 2017/18 will include the following:

- The Council has adopted the CIPFA Code of Practice for Treasury Management in the Public Services;

- It is recommended that the Council sets an upper limit on its fixed interest rate exposures for 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22 of 100% of its net outstanding principal sums;

-It is further recommended that the Council sets an upper limit on its variable interest rate exposures for 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22 of 75% of its net outstanding principal sums;

-This means that the Acting Executive Director of Resources / Head of Finance will manage fixed interest rate exposures within the range 25% to 100% and variable interest rate exposures within the range 0% to 75%. This reflects the need for a high level of liquidity to assist in managing counterparty exposure in the current market environment;

-It is recommended that the Council sets upper and lower limits for the maturity structure of its borrowing as follows.

Amount of projected borrowing that is fixed rate maturing in each period as a percentage of total projected borrowing that is fixed rate:

	Upper Limit	Lower Limit
	%	%
under 12 months	25	0
12 months and within 24 months	25	0
24 months and within 5 years	50	0
5 years and within 10 years	75	0
10 years and above	100	20

The maximum total principal sum which may be invested with a maturity of up to 3 years is £100m.

In relation to Gross and Net Debt, the Council will continue its current practice of monitoring throughout the year that the projected Gross Debt position for the financial year does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

Appendix 2

(As referred to in Act of Council No 2 of 9 February 2017)

REVENUE BUDGET 2017/18

CAPITAL INVESTMENT PROGRAMME/PLAN 2017/18 to 2024/25

**HOUSING REVENUE ACCOUNT – BUDGET STRATEGY 2017/18 TO
2021/22**

2017-21 REVENUE AND CAPITAL BUDGET FRAMEWORK

CONSERVATIVE GROUP AMENDMENT

Council:

Considers there has been a failure by the current Council Administration to maximise efficiency and effectiveness of Council Services meaning five wasted years without an effective transformation strategy. This compounds the failings under the previous Administration which have contributed to five years of waste in the use of taxpayers' money. Notes that this failure means increasing pressure on services that are facing further financial restrictions and that, without greater efficiencies, investment and improved productivity the Council will be unable to sustain service levels and improve service performance in future years.

- 1) Continues to regret the rejection of the proposed Alternative Business Model Programme (ABM) in 2011/12 which would have delivered £40m of additional savings in comparison to the Public Sector Comparator and notes that this shortfall has now increased to at least £75m. Notes that the iPFM programme delivered negligible savings against the estimated annual savings of £8m which were underpinned by contractual commitments within the partnership arrangements which were recommended to the Council.
- 2) Agrees that the Council must give absolute priority to ensuring that savings identified are both achievable and delivered. Notes the risks involved in the Administration's future savings plans and their poor track record of delivery to date with missed targets and under achievement of cost reductions in programmes and services including Asset Management; Environment; and Health and Social Care.
- 3) Notes that the failure by the current and previous Administrations to maximise efficiency and effectiveness of Council Services means increasing pressure on services with estimated underlying deficits in Waste Services and non-delivery of savings in Health and Social Care requiring to be offset by the identification of additional savings and non-recurring funding in 2016/17.

- 4) Welcomes the belated moves by the Administration to implement measures in areas previously proposed by the Conservative Group including workforce planning and prioritisation; management reductions; productivity improvements; and savings on stair lighting and shared repairs. However, Council notes that these programmes could have been delivered over a longer timescale, with less stress for staff, at a lower cost to the taxpayer and with more measured changes to services had they been begun when first proposed by the Conservative Group.

Budget 2017/18

- 5) Considers that there has been a failure by the Administration to provide leadership in the development of a sufficiently comprehensive change plan to address the financial challenges over the medium term and that proposals to date by the Administration do not fully address the savings required or set out in an open and comprehensive manner how changes will be implemented or services delivered in future.

On specific budgetary proposals Council:

- 6) Rejects the Administration's proposals to increase pay and display parking charges by up to 20% in 2017/18 which will have a damaging effect on city centre retail and commerce. Agrees to freeze city centre charges in 2017/18 and limit remaining increases in peripheral and extended zones to 20p per hour.
- 7) Rejects further development of the Administration's network of 20mph roads and agrees that there are other road safety measures which should be prioritised such as fixing potholes and broken pavements which would improve safety for pedestrians, cyclists and public transport and other vehicle drivers.
- 8) Agrees that the cost of energy for stair lighting should be passed to owners providing equity between factored and non-factored properties and making a saving in the Council budget by relieving the general taxpayer of this burden which benefits only a limited number of residents in an inequitable manner.
- 9) Reverses the Administration's implementation of a shared repairs service and agrees to provide an emergency repairs service only. Instructs the Acting Executive Director of Resources to investigate new methods of providing information and advice to owners on legal and other mechanisms to achieve property repairs and to further investigate mechanisms to ensure residents pay for their own professional advice in relation to their properties. This with a view to reducing the unrecoverable burden on the general taxpayer over the coming years.
- 10) Reverses the Administration's previous decision to reduce gully cleaning.

- 11) Instructs the Executive Director of Place to assess the condition of public toilets closed following the 2015/16 budget and report back the outcome, highlighting which could be reopened in the 2017/18 financial year and costs of upgrading others.
- 12) Agrees to terminate the Council's membership of the Convention of Scottish Local Authorities.
- 13) Recognises the negative impact the Scottish Government's increases of between 7.5% and 22.5% in council tax for bands E to H will have on property rich/cash poor households and considers the impact of this considerable increase for some Council Taxpayers, outwith the Council's control, means that preventing a further hike in charges is imperative. Notes that making no change to general Council Tax rates will prevent further pain for those in bands E to H while ensuring there is no increase for hard pressed taxpayers in Bands A to D, many of whom often have the least resources.
- 14) Rejects the Administration's proposal to remove a 10% Council Tax discount for second homes. Noting that an important principle of Council Tax is that it was intended to reflect a charge for services as well as a tax on property and that second homes, by their nature, do not place as high a burden on services as a primary residence.
- 15) Agrees that a Band D Council Tax of £1,169 (no change) be set for 2017/18; this to demonstrate a willingness of the Council to be more efficient and effective and limit increases in taxation on hard working families in the City to assist in building the City's economic prosperity for the future.

Priority Areas

- 16) Council agrees to reverse the decision to proceed with phase 1 of the Tram extension project at this time and reprioritises dividend income from Lothian Buses for investment of £7.5m over three years in a programme of schemes to relieve traffic congestion including effective road repairs in heavily trafficked bus lanes and at bus stops; and improvement in traffic management / traffic signal controls at key junctions and on major public transit routes.
- 17) Approves £2.5m of additional revenue funding for effective and efficient repair of property to prolong the life of the repairs delivered.
- 18) Agrees to proceed with the procurement of an Enterprise Wide Strategic Partner for Asset Management which offers additional annual savings of around £3m.
- 19) Approves £43.2m of additional capital investment to address the implications of rising school rolls; deliver a new primary school in South Edinburgh; provide the Dumbryden care home; provide for essential investment at North

Bridge; earmark funding to rebuild Meadowbank Sports Centre; and provide an additional £1.5m for investment in Asset Management.

- 20) Agrees to additional investment of £1.5m including provision of a hospital discharge team to reduce delayed discharge and investment in hand held devices for social care workers to improve efficiency and increase contact time with home care clients.
- 21) Rejects the Administration's proposed reductions of library expenditure and instructs the Acting Executive Director of Communities and Families to examine alternative models of service delivery including consideration of innovative ways in which volunteers can be used to enhance library services.
- 22) Approves additional investment of £1m in a Waste and Street Cleaning Task Force which will prioritise street cleaning and address ongoing service issues with overflowing communal bins.
- 23) Approves additional expenditure of £25,000 for compacting bins to improve street cleanliness and achieve greater efficiency in refuse collection. Further approves revenue expenditure of £15,000 to instigate a gull de-nesting service and £20,000 to support provision of Festive lights in local neighbourhoods.
- 24) Agrees to ring-fence any capital receipts arising from Panmure School pending assessment of any associated capital investment requirements arising from the proposed increase in pupils attending Gorgie Mills School.
- 25) Notes the Administration's pledge to commit 5% of the roads and transport budget to cycling has risen to 10% and recognises that the backlog in road and footway works makes this commitment unaffordable and continues to reject the Administration's ring-fencing of funds for cycling. These resources should to be committed to roads and pavements repairs to improve safety for all road and pavement users prioritising routes heavily used by pedestrians and cyclists.

Risks and Reserves

Council:

- 26) notes the report by the Acting Executive Director of Resources setting out the significant risks associated with the Administration's budget proposals including:
 - Risks associated with the delivery of major projects, savings proposals and service transformation;
 - The risk that the current level of provision for demographic changes may not be sufficient to meet the actual cost pressures;

- assumptions on Financial Settlements and wider fiscal policy considerations;
- the deliverability of services within the baseline level of available resources.

Budget 2017/18 – Development of a Sustainable Financial Strategy

Council:

- 27) Agrees that the priority for the Council must be the efficient delivery of front line services and that it will engage positively in transformational change to ensure the Council: serves the citizens of Edinburgh more efficiently; puts the customer at the heart of all the Council does; and delivers high quality services at the best possible price.
- 28) Recognises that it is the quality of service that is important and commits to considering all methods of service delivery to improve quality and reduce cost to the taxpayer thus maintaining and improving services in line with the Councils strategic Best Value duty which has been ignored by the current Administration.
- 29) Agrees to remove the self imposed political restrictions of the Administration with a view to creating a far more impactful change plan that will deliver greater channel shift and new and efficient partnership ways of working whilst also putting these modern working practices in place prior to any newly planned changes to structures.
- 30) Council agrees to reprioritise £2m from the strategic acquisition fund to develop a comprehensive change plan to address the financial challenges over the medium term including:-
 - Market testing of Roads and Environmental services to provide quality services at the best possible price, improving services and delivering significant savings from 2018/19.
 - Procurement of an Enterprise Wide Strategic Partner for Asset Management.
 - The greatly accelerated development of Shared services proposals which have shown very limited impact under this and previous administrations.
 - Recovery of the energy costs of tenement stair lighting.
 - Acceleration and maximisation of savings through Channel Shift.
 - Implementation of a cultural trust and examination of opportunities to extend this to include libraries and other services.

The entirety of the above to transform the service delivery, quality and efficiency of the Council, delivering better services for less.

Conclusions

Council notes:

- Items 4.1 (b) and 4.2 by the Acting Executive Director of Resources setting out the Revenue and Capital Budget framework;
- Item 4.1(c) by the Acting Executive Director of Resources setting out the risks associated with the Revenue Budget framework;
- Item 4.1 (d) by the Executive Director of Place setting out the proposals for the Housing Revenue Account 2017/22 Budget Strategy.
- Item 4.4 by the Acting Executive Director of Resources setting out proposals for the review of the council tax discount for second homes.

Council approves:

- The revenue budget 2017/18 set out in the reports, subject to the amendments set out in Annex 1 to this motion
- A band D Council Tax of £1,169 for 2017/18;
- The Council Tax and Rating resolution as set out in Annex 2 to this motion;
- The 2017-22 Capital Investment Programme as set out in the report by the Acting Executive Director of Resources, subject to the amendments set out in Annex 3 to this motion;
- Continuation of the Council Tax 10% discount for Second Homes;
- The recommendation by the Executive Director of Place to increase rents by 2% in 2017/18 and the outline 5 year Housing Revenue Account Capital Programme for 2017/2022.

A further report to be submitted to seek approval of revised charges for Council services, the outcomes of which are contained in Annex 1 to this amendment.

REVENUE BUDGET 2017/21
APPENDIX 1 TO THE CONSERVATIVE GROUP AMENDMENT

	2017/18		Indicative 2018/19		Indicative 2019/20		Indicative 2020/21	
	£000	£000	£000	£000	£000	£000	£000	£000
Expenditure to be Funded								
- Resource Allocation Totals	941,715							
- Add: Expenditure funded through Specific Grants	<u>16,195</u>							
		957,910						
- General Revenue Funding and Non Domestic Rates	(685,371)							
- Ring Fenced Funding	<u>(16,195)</u>							
		<u>(701,566)</u>						
To be Funded by Council Tax		<u>256,344</u>						
Council Tax at Band D		£1,169.00						
Increase on Previous Year		£ -						
- Percentage Increase		0.0%						
Funding Requirement		256,344						
Council Tax Income		259,274						
Funding (Excess) / Shortfall at Council Tax increase above as reported to Finance and Resources Committee January 2017, as revised by supplementary report to Council, 9 February		(2,930)	7,068		22,468		33,357	
Service Investment (see Annex 1)	10,287		1,920		2,920		170	
Add / Less: Amendments to Draft Revenue Budget Framework (see Annex 1)	2,860		1,428		1,810		1,810	
Less: Additional Savings (see Annex 1)	<u>(3,137)</u>		<u>(9,416)</u>		<u>(11,798)</u>		<u>(8,607)</u>	
		10,010	(6,068)		(7,068)		(6,627)	

Use of Reserves

Contribution from Strategic Acquisition Fund	(4,580)	(1,000)	-	-
Contribution from Lothian Buses Earmarked Fund	(2,500)	-	-	-
Balance of Available Resources	<u>-</u>	<u>-</u>	<u>15,400</u>	<u>26,730</u>

The residual funding requirements shown in future years are based on the assumptions contained within the budget framework report considered by the Finance and Resources Committee on 19 January 2017. The report notes, however, that these projections may need to be revised in light of additional information concerning future years' settlements when this becomes available.

**REVENUE BUDGET 2017/21
ANNEX 1 TO THE CONSERVATIVE GROUP AMENDMENT**

	2017/18	2018/19	2019/20	2020/21
SERVICE INVESTMENT	£000	£000	£000	£000
Property repairs and maintenance	2,500	0	0	0
Roads repairs and maintenance	3,000	1,750	2,750	0
Health and Social Care	1,500	0	0	0
Street Cleaning and Waste Task Force	1,000	0	0	0
Gully cleaning	177	110	110	110
Gull de-nesting	15	15	15	15
Compacting bins	25	25	25	25
Public Conveniences	50	0	0	0
Festive Lights	20	20	20	20
Establishment of a Development / Change Fund	2,000	0	0	0
TOTAL SERVICE INVESTMENT	10,287	1,920	2,920	170
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2017/21				
Libraries	1,798	0	0	0
Parking	700	1066	1448	1448
Council Tax Second Homes Discount	362	362	362	362
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	2,860	1,428	1,810	1,810
ADDITIONAL SAVINGS	£000	£000	£000	£000
COSLA	0	(247)	(247)	(247)
Cultural Trust	(130)	(260)	(260)	(260)
Asset Management	(1,500)	(400)	(2,600)	(2,600)
Shared Repairs	(500)	(500)	(500)	(500)
Lothian Buses Dividend	(1,007)	(3,009)	(3,191)	0
Transformation Savings Programme	0	(5,000)	(5,000)	(5,000)
TOTAL ADDITIONAL SAVINGS	(3,137)	(9,416)	(11,798)	(8,607)

**COUNCIL TAX/RATING RESOLUTION
APPENDIX 2 TO THE CONSERVATIVE GROUP AMENDMENT**

To recommend that in respect of the year to 31st March, 2018:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £259.274m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act), Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax	Band	Council Tax
	£		£
A	779.33	E	1,535.94
B	909.22	F	1,899.63
C	1,039.11	G	2,289.29
D	1,169.00	H	2,864.05

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Executive Director of Resources by	14 July 2017
Hearing of Appeals by the Rating Authority	15 September 2017

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Resources	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
Hearing of Appeals by the Rating Authority	Periodically

3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows the necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2017-22
ADDITIONS TO REVISED PROGRAMME
APPENDIX 3 TO THE CONSERVATIVE GROUP AMENDMENT**

	Total £000
Available Additional Resources for Distribution	
Additional capital resources as reported to Finance and Resources Committee January 2017:	
Unallocated additional grant, 2017/18	6,930
Unallocated funding, 2019/20	7,000
Unallocated funding, 2020/21	7,000
Contribution from Capital Fund	20,000
	2,278
Further anticipated grant funding (February 2017), 2017/18	2,278
Resources Available for Distribution	43,208

	2017-18 £000	2018-19 £000	2019-20 £000	2020-21 £000	2021-22 £000	Total £000
Additional Investment						
Rising School Rolls	1,500	6,000	0	0	0	7,500
Asset Management Works	1,474	0	0	0	0	1,474
Dumbryden Care Home	0	69	1,528	0	0	1,597
Meadowbank Sports Centre	1,422	3,950	2,528	0	0	7,900
South Edinburgh Primary School	530	1,274	8,613	2,320	0	12,737
North Bridge	750	1,400	4,700	4,700	450	12,000
	5,676	12,693	17,369	7,020	450	43,208

Appendix 3

(As referred to in Act of Council No 2 of 9 February 2017)

REVENUE BUDGET 2017/18

CAPITAL INVESTMENT PROGRAMME/PLAN 2017/18 to 2024/25

HOUSING REVENUE ACCOUNT – BUDGET STRATEGY 2017/18 TO
2021/22

2017-21 REVENUE AND CAPITAL BUDGET FRAMEWORK

GREEN GROUP AMENDMENT

Introduction

1. The Green Group welcomes the opportunity to contribute to the debate about the city's budget and we pay tribute to the hard work of staff in preparing the budget papers and delivering the council services funded by the budget.
2. We also thank all the people in Edinburgh who took time to give us their views on the budget, both this year and last year. The best way of showing appreciation is that we, as a council, take heed of what they tell us. We note, for example, that proposed changes to **library services** have caused anxiety for residents who rightly see the local library as part of the fabric of their community. We also remind members of the findings of last year's budget consultation that **63% of budget responses supported increasing the council tax** as one of the means by which the council should bridge the budget gap.
3. Local government funding remains in need of fundamental reform. While the unfreezing of council tax and revisions of bands are both welcome, the revenue raising flexibility is still severely constrained by central government. Non-domestic rates remain centralised. Powers such as tourism and parking levies, considered as the norm by councils elsewhere in Europe or the UK, remain unavailable in Scotland's capital city. We have recognised the case made by both Unite and Unison for reducing the debt burden on Scotland's local authorities and have also sought further exploration of funding capital programmes through issuing of municipal bonds. In all of those respects the prospectus for reform leaves much to be done.
4. The Green Group also believes that it is perfectly legitimate to be critical of a funding system and an individual funding settlement, while still seeking to improve it within the means available. Indeed, to fail to do the latter is to fail the citizens who depend on public services. So this motion presents choices within that context and within the updated settlement issued on 2 February 2017.

Green budget choices

5. The Green Group has sought to prioritise its budget plans to reflect three headline areas:
 - Tackling the pressure on community facilities: libraries, swimming pools, schools, safe and clean streets.
 - Protecting the interests of our citizens on the lowest incomes: tenants, and users of welfare advice and homelessness services.
 - Investing in change which reduces cost pressures in years to come: waste and energy
6. In making these choices we have drawn upon the **additional £12.3 million** made available on 2 February; in addition to around **£3 million in additional savings** to meet the above priorities.

Community facilities

7. The council is in the midst of a transformation programme which impacts on all services. It is right and proper to ensure that all services adapt to meet the evolving needs and demands of service users. However, we also note that, in libraries, residents value the role played by professional staff. **Therefore our budget rejects in full the remaining £1.8m cut to library services** in 2017-18, with a further year being allowed to develop alternative proposals for a reduced savings target of £900k.
8. Swimming pools and sports halls are also highly valued by residents and we note continued concerns about potential closures as a result of pressures on Edinburgh Leisure budgets. So we **reject in full an additional cut to Edinburgh Leisure budget of £407k**. We also earmark **almost £600k for Edinburgh Leisure to target free access** to services for groups of citizens who, for reasons of income or other barriers, are unable to access leisure facilities.
9. The budget debate comes at the same time as the release of the report of the Cole Inquiry into standards and construction of PPP1 schools. As well as specific issues for the PPP1 schools, the report inevitably heightens debate around school conditions generally. We note that there is a funding gap of £8 million per year for the council estate as a whole, of which the school estate is part. So we seek to make some inroads into that funding gap **by allocating £3m for backlog repairs in schools in 2017-18**.
10. Finally, community facilities are more than just buildings. Critical to people's perceptions of their neighbourhood is safety and cleanliness of streets and public places. Over the last 6 months we have engaged actively with managers and trade unions on an action plan to improve waste and recycling services and that remains a top priority. But we also believe that more needs to be done at a neighbourhood level. Therefore we have allocated **extra**

funding for two more environmental wardens in each locality (eight in total) plus a significant increase in **litter-cart street by street cleaning** throughout the council area.

Protecting the interests of low income residents

11. We have looked very carefully at the proposals for council housing and have listened carefully to the arguments put forward by Edinburgh Tenants Federation. We applaud the wide-ranging and ambitious investment programme put forward for council housing by the housing team. However, taking account of the reserves for and continuous flow of income into the council tax discount fund of over £2 million each year, we consider the investment programme can be substantially delivered over the programme period while also recognising the real pressures faced by council tenants in recent years. As paper 4.1(d) on the agenda recognises, the incomes of those people in the lowest 20% by income in Edinburgh have reduced by almost a third since 2008, while highest incomes have risen over the same period. We also note that in 2016-17, the average council rent in Edinburgh is £94.61 a week, compared to a Scottish average of £67.76. The next highest rent to Edinburgh's is £75.50 while our neighbouring councils in the same Lothian housing market area have rents which range from £56.84 to £69.40. For all of these reasons we believe that the time is right to give council tenants respite from the harsh winds of rising costs and falling incomes. **Therefore we propose a council house rent freeze in 2017-18.**
12. The crisis of rising housing costs is not simply felt by council tenants. Average private rents in the city hover at around £1000 a month with far too many tenants facing a service utterly at odds with such high prices. At the end of 2017 the city council will be granted new powers to declare Edinburgh a "Rent Pressure Zone" to limit inflation-busting rent increases. The Green Group believes the City Council should be in the vanguard of using those new powers so we have allocated £60,000 from the surpluses derived from landlord registration income to **fund a feasibility study with a view to preparing a submission to Scottish ministers on a Rent Pressure Zone.**
13. Further, on housing, we have looked carefully at the experience of other local authorities in investing in a dedicated empty homes officer and, note that, on average, a **£50k investment in a dedicated private sector empty homes post yields an extra £100,000 per year** in additional council tax income. So we propose such a post in Edinburgh.
14. Finally, we have considered carefully the savings targets proposed for **welfare advice and homelessness services** and do not believe that these can be justified at a time of acute pressure on the residents with lowest incomes.

Save for the future

15. We recognise the strength of the argument which says that additional resources available now should be used now to build resilience in future budgets. In two areas – energy costs at £13m and landfill / waste costs at £10m, the council has significant and, other things being equal, rising, cost burdens. Therefore we propose additional resources in a “**Save for the Future**” fund to bring forward or accelerate proposals in three key areas: **energy efficiency** and energy management; future income opportunities from **renewables**; and reduced landfill or waste handling costs through **waste prevention**.

Capital priorities

16. We support the Capital Coalition in its identification of capital programme priorities, particularly with regard to a replacement Meadowbank, new care home, and new school provision or capacity. The additional £2.278m of capital made available on 2 February allows other, more modest options to be considered:
- As above, we seek to restore revenue **funding to provision of public toilets** but recognise that this needs to be accompanied by capital investment to build or improve facilities, to which we allocate £1 million.
 - As in 2016-17, we have rejected the city council’s withdrawal from repair and maintenance of stair lighting in common stairs, believing it to be at odds with the safety and security of residents. We therefore propose that the service is re-introduced either through a direct service from the council or through a social enterprise partner, with residents charged for the service. However, we also recognise that a programme of **modernising lighting** will both reduce energy costs (which the council still funds) and reduce frequency of repairs and replacements, so we allocate £1 million to that as well.
 - Finally, we have seen some excellent examples of how **children’s play areas in parks and other locations have been made more welcoming to children with disabilities** so we allocate £278k to that.
17. The Green Group’s budget proposals seek to set priorities at a time of significant strain on council funding and sit alongside our increasing appetite to explore and pioneer new ways of investing in and protecting public service.

Recommendations

Council notes:

- The reports by the Acting Executive Director of Resources setting out the revenue and capital budget framework.
- The report by the Acting Executive Director of Resources setting out the risks associated with the revenue budget framework.
- The report by the Executive Director of Place setting out the Housing Revenue Account budget strategy

Council approves:

- The revenue budget set out in the reports, subject to the amendments set out in Appendix 1 to this motion
- A band D Council Tax of £1,204.07
- The Council Tax and Rating resolution as set out in Annex 2 to this motion;
- The 2017 to 2022 capital budget as set out in the report by the Acting Executive Director of Resources, subject to the amendments set out in Annex 3 to this motion;
- The removal of the council tax discount for second homes as set out in report 4.4 by the Acting Executive of Resources.
- A further report to be submitted to seek approval of revised charges for Council services, the outcomes of which are contained in Annex 1 to this amendment
- The recommendations contained in the Housing Revenue Account report by the Executive Director of Place, subject to a revised proposal to retain rents at 2016-17 levels as set out in Annex 4, and the outline 5 year HRA capital programme for 2017 to 2022, subject to revised proposals on transfer from the ring-fenced council tax discount fund.

REVENUE BUDGET 2017/21 ANNEX 1 TO GREEN GROUP AMENDMENT

	2017/18		Indicative 2018/19		Indicative 2019/20		Indicative 2020/21	
	£000	£000	£000	£000	£000	£000	£000	£000
Expenditure to be Funded								
- Resource Allocation Totals	941,715							
- Add: Expenditure funded through Specific Grants	<u>16,195</u>							
		957,910						
- General Revenue Funding and Non Domestic Rates	(685,371)							
- Ring Fenced Funding	<u>(16,195)</u>							
		(701,566)						
To be Funded by Council Tax		<u>256,344</u>						
Council Tax at Band D		£ 1,204.07						
Increase on Previous Year		£ 35.07						
- Percentage Increase		3.0%						
Funding Requirement		256,344						
Council Tax Income	266,342							
Additional income from empty homes pilot	100		100		100		100	
		266,442						
Funding (Excess) / Shortfall at Council Tax increase above as reported to Finance and Resources Committee January 2017, as revised by supplementary report to Council, 9 February		(10,098)		(100)		15,300		26,189
Service Investment (see Appendix 1)	9,995		1,353		1,253		1,253	
Add / Less: Amendments to Draft Revenue Budget Framework	2,933		1,817		1,783		1,783	
Less: Additional Savings (see Appendix 1)	<u>(2,720)</u>		<u>(3,020)</u>		<u>(3,220)</u>		<u>(3,420)</u>	
		10,208		150		(184)		(384)
Amendments to proposals								
		0		0		0		0
Contribution from licensing income reserve		(60)		-		-		-
Contribution from Council Tax Discount Fund		(50)		(50)		(50)		(50)
Use of Reserves		(110)		(50)		(50)		(50)
Balance of Available Resources		-		-		15,066		25,755

The residual funding requirements shown in future years are based on the assumptions contained within the budget framework report considered by the Finance and Resources Committee on 19 January 2017. The report notes, however, that these projections may need to be revised in light of additional information concerning future years' settlements when this becomes available.

REVENUE BUDGET 2017/21
APPENDIX 1 TO GREEN GROUP AMENDMENT

	2017/18	2018/19	2019/20	2020/21
SERVICE INVESTMENT	£000	£000	£000	£000
Save for the Future: energy efficiency, energy production and landfill reduction proposals	5,000	0	0	0
Backlog repairs and maintenance in schools	3,000	0	0	0
Edinburgh Leisure equal access project	582	0	0	0
Stairlighting - reinstatement of repairs and maintenance, part-supported through charging	500	500	400	400
Street cleaning	300	300	300	300
Public toilet provision	300	300	300	300
Environmental wardens	203	203	203	203
Rent pressure zone study (funded from licensing income)	60	0	0	0
Dedicated empty homes post (funded from Council Tax Discount Fund)	50	50	50	50
TOTAL SERVICE INVESTMENT	9,995	1,353	1,253	1,253
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2017/21				
Libraries	1,798	900	900	900
Edinburgh Leisure	407	407	407	407
Support staff in special schools	292	440	440	440
Parks	236	236	236	236
Advice services	200	200	200	200
Winter festivals	-	(366)	(400)	(400)
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	2,933	1,817	1,783	1,783
ADDITIONAL SAVINGS	£000	£000	£000	£000
Waste handling costs	(500)	(600)	(700)	(800)
Parking charges	(300)	(400)	(400)	(400)
Marketing Edinburgh	(500)	(500)	(500)	(500)
Energy costs and temperature control	(500)	(600)	(700)	(800)
Resources - Finance	(176)	(176)	(176)	(176)
Resources - Legal and Risk	(139)	(139)	(139)	(139)
Chief Executive - Democratic Services (including Members' Services, Lord Provost and Councillors' catering)	(107)	(107)	(107)	(107)
Chief Executive - Communications	(168)	(168)	(168)	(168)
Chief Executive - Strategy and Insight	(178)	(178)	(178)	(178)
Chief Executive - Digital and ICT	(152)	(152)	(152)	(152)
TOTAL ADDITIONAL SAVINGS	(2,720)	(3,020)	(3,220)	(3,420)

COUNCIL TAX / RATING RESOLUTION ANNEX 2 TO GREEN GROUP AMENDMENT

To recommend that in respect of the year to 31st March, 2018:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £266.442m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act as follows:

Band	Council Tax £	Band	Council Tax £
A	802.71	E	1,582.01
B	936.50	F	1,956.61
C	1,070.28	G	2,357.97
D	1,204.07	H	2,949.97

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Executive Director of Resources by	14 July 2017
Hearing of Appeals by the Rating Authority	15 September 2017

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Resources	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
---	--

Hearing of Appeals by the Rating Authority	Periodically
--	--------------

3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows the necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2016-2021
ADDITIONS TO REVISED PROGRAMME
ANNEX 3 TO GREEN GROUP AMENDMENT**

	Total £000
Available Additional Resources for Distribution	
Additional capital resources as reported to Finance and Resources Committee January 2017:	
Unallocated additional grant, 2017/18	6,930
Unallocated funding, 2019/20	7,000
Unallocated funding, 2020/21	7,000
Contribution from Capital Fund	20,000
Further anticipated grant funding (February 2017), 2017/18	2,278
Resources Available for Distribution	43,208

	2017-18	2018-19	2019-20	2020-21	2021-22	Total
	£000	£000	£000	£000	£000	£000
Additional Investment						
New South Edinburgh Primary School	530	1,274	8,613	2,320	-	12,737
North Bridge	750	1,400	4,700	4,700	450	12,000
Meadowbank Sports Centre	1,422	3,950	2,528	-	-	7,900
Rising School Rolls	1,500	5,196	-	-	-	6,696
Dumbryden Care Home	-	69	1,528	-	-	1,597
Public toilets in high-footfall areas	1,000	-	-	-	-	1,000
LED stairlighting	1,000	-	-	-	-	1,000
Disabled-friendly play equipment in public parks	278	-	-	-	-	278
	6,480	11,889	17,369	7,020	450	43,208

**HOUSING REVENUE ACCOUNT
ANNEX 4 TO GREEN GROUP AMENDMENT**

Proposed change in weekly rent	0%
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Appendix 4

(As referred to in Act of Council No 2 of 9 February 2017)

REVENUE BUDGET 2017/18

CAPITAL INVESTMENT PROGRAMME/PLAN 2017/18 to 2024/25

**HOUSING REVENUE ACCOUNT – BUDGET STRATEGY 2017/18 TO
2021/22**

2017-21 REVENUE AND CAPITAL BUDGET FRAMEWORK

LIBERAL DEMOCRAT GROUP AMENDMENT

1. Context

Council notes the balanced budget position presented for 2017/18 but regrets the Labour/SNP administration's past decisions which have exacerbated the current financial difficulties. The Labour/SNP administration inherited a stable financial situation with increased reserves and balanced budget but have not maintained this. There have been missed opportunities to secure financial stability by avoiding tough decisions on ABM Environmental Services, which projected to deliver £27m of savings over seven years. The level of savings foregone could have managed many of the current pressures and led to service improvements.

Avoiding tough decisions has left the Council in a compromised financial position and made it increasingly difficult to support the most vulnerable and in need.

Council notes that the Edinburgh Guarantee was created in August 2011, under the former Liberal Democrat led administration and is therefore not a key achievement of the Labour/SNP administration.

Council notes the Local Government Finance Settlement, announced on 15 December 2016 by the Scottish Government, resulting in an overall grant funding reduction for Edinburgh of £37.1m in 2017/18 compared to 2016/17, before factoring in the additional income available from the changes to Council Tax bandings and the revised funding announced on 2 February 2017. It's a missed opportunity to meet the challenges of slipping educational performance, see a transformational investment in education and a step change in mental health services.

2. Budget process

Financial planning

Council regrets the short term approach taken in setting the budget since 2012 with the negative impact on vulnerable groups. Council regrets that the budget in 2017/8 has again suffered from the lack of longer term vision by the administration. Substantial changes to the budget approach would undoubtedly have helped set the city on a stronger, more liberal path, giving people the chance to succeed and reach their potential whatever their background.

3. Budget proposals

Maximising resources for frontline services and the city's priorities

Council rejects the Labour/SNP administration blanket policy of no compulsory redundancies in a city with low unemployment, as this imposes restrictions on the flexibility and extent of the Transformational Change proposals. This policy does not promote the best use of resources, having the right staff in the right jobs and breeds inefficiency. The principles of the massive transformational change which the council is working towards cannot be achieved without significant workforce changes and we are unconvinced that this is achievable by voluntary actions alone.

Council views a significant number of the Labour/SNP administration's previously approved budget savings proposals to be out of alignment with Council's priorities, adversely affecting frontline services and vulnerable groups. A Liberal Democrat led Council would have rejected in whole or in part several savings proposals and chosen different options to achieve the required savings. These savings would have been utilised to continue supporting those services and groups most in need. This is demonstrated by budget motions previously proposed by the Liberal Democrat Group.

Council furthermore again regrets the Labour/SNP administration's decision not to close Castlebrae High School and the consequent reduction in investment available for schools, care services and roads and pavements, as well as poorer likely outcomes for the pupils directly affected.

Additional targeted and sustainable investment

In keeping with our priorities to keep the city clean there will be further investment in street cleansing to increase the number of barrow beats.

To improve mental health in the city, funding will be provided to enhance the training provision for carers, along with other targeted preventative activity.

To ensure that the city is a great place to walk, cycle and use public transport, a significant amount of the revised funding will be invested in roads and pavements.

Council proposes a further investment in care at home capacity to ensure that integration is properly funded and that our most vulnerable citizens are properly cared for.

To provide diversity of provision, choice for parents and an excellent early learning experience for preschool children, there will be investment in a wider pilot of outdoor nurseries.

To improve health and wellbeing, further investment in Active Schools has been proposed for Friday afternoons. In addition to this investment, out of school activities will also benefit from further funding. This will create opportunity for school children across the city.

4. Recommendations

Council notes:

- The reports by the Acting Executive Director of Resources setting out the revenue and capital budget framework;
- The report by the Chief Executive setting out the 2017-21 Budget Proposal overview of feedback and engagement;
- The Risks and Reserves report by the Acting Executive Director of Resources setting out the planned use of reserves and the current and emerging risks facing the revenue and capital budget framework;
- The report by the Executive Director of Place setting out the Housing Revenue Account budget;
- The report by the Chief Executive setting out the Council Business Plan 2016-20;

Council approves:

- The revenue budget as set out in the report, subject to the amendments outlined in Annex 1 to this motion;
- The Council Tax and Rating resolution as set out in Annex 2 to this motion;
- The 2017/22 capital budget as set out in the report, subject to the amendments outlined in Annex 3 to this motion;
- A band D Council Tax of £1,204.07;
- The removal of the Council Tax discount for Second Homes as set out in item 4.4 by the Acting Executive Director of Resources;

- The recommendations contained in the report by the Executive Director of Place to increase rents by 2% and the outline five-year Housing Revenue Account Capital Programme for 2017/22.

REVENUE BUDGET 2017/21
ANNEX 1 TO LIBERAL DEMOCRAT GROUP AMENDMENT

	2017/18		Indicative 2018/19		Indicative 2019/20		Indicative 2020/21	
	£000	£000	£000	£000	£000	£000	£000	£000
Expenditure to be Funded								
- Resource Allocation Totals	941,715							
- Add: Expenditure funded through Specific Grants	<u>16,195</u>							
		957,910						
- General Revenue Funding and Non Domestic Rates	(685,371)							
- Ring Fenced Funding	<u>(16,195)</u>							
		(701,566)						
To be Funded by Council Tax		<u>256,344</u>						
Council Tax at Band D	£	1,204.07						
Increase on Previous Year	£	35.07						
- Percentage Increase		3.0%						
<hr/>								
Funding Requirement		256,344						
Council Tax Income		266,342						
Funding (Excess) / Shortfall at Council Tax increase above as reported to Finance and Resources Committee January 2017, as revised by supplementary report to Council, 9 February		(9,998)	-		15,400		26,289	
Service Investment (see Appendix 1)	8,200		-		-		-	
Add / Less: Amendments to Draft Revenue Budget Framework	1,798		900		900		900	
Less: Additional Savings (see Appendix 1)	<u>-</u>		<u>(900)</u>		<u>(900)</u>		<u>(900)</u>	
		9,998	-		-		-	
Amendments to proposals								
		<u>0</u>	<u>0</u>		<u>0</u>		<u>0</u>	<u>0</u>
Use of Reserves		-	-		-		-	
Balance of Available Resources		<u>-</u>	<u>-</u>		<u>15,400</u>		<u>26,289</u>	

The residual funding requirements shown in future years are based on the assumptions contained within the budget framework report considered by the Finance and Resources Committee on 19 January 2017. The report notes, however, that these projections may need to be revised in light of additional information concerning future years' settlements when this becomes available.

REVENUE BUDGET 2017/21
APPENDIX 1 TO LIBERAL DEMOCRAT GROUP AMENDMENT

	2017/18	2018/19	2019/20	2020/21
SERVICE INVESTMENT	£000	£000	£000	£000
Additional Care at Home Capacity	2,000			
Preventative activity - (e.g. mental health training)	2,000			
Roads and Pavement Repairs	1,700			
Street Cleansing	1,000			
Parks Maintenance and Improvement	500			
Friday Afternoon School Activities (e.g. physical education, languages)	500			
Outdoor Nurseries	500			
TOTAL SERVICE INVESTMENT	<u>8,200</u>	<u>0</u>	<u>0</u>	<u>0</u>
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2017/21				
Libraries	1,798	900	900	900
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	<u>1,798</u>	<u>900</u>	<u>900</u>	<u>900</u>
ADDITIONAL SAVINGS	£000	£000	£000	£000
Dressing lampposts and roundabout advertising		(350)	(350)	(350)
Savings from preventative activity - (e.g. mental health training)		(550)	(550)	(550)
TOTAL ADDITIONAL SAVINGS	<u>-</u>	<u>(900)</u>	<u>(900)</u>	<u>(900)</u>

**COUNCIL TAX / RATING RESOLUTION
ANNEX 2 TO LIBERAL DEMOCRAT GROUP AMENDMENT**

To recommend that in respect of the year to 31st March, 2018:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £266.342m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax	Band	Council Tax
	£		£
A	802.71	E	1,582.01
B	936.50	F	1,956.61
C	1,070.28	G	2,357.97
D	1,204.07	H	2,949.97

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Executive Director of Resources by	14 July 2017
Hearing of Appeals by the Rating Authority	15 September 2017

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Resources	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
---	--

Hearing of Appeals by the Rating Authority	Periodically
--	--------------

3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows the necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2017-2022
ADDITIONS TO REVISED PROGRAMME
ANNEX 3 TO LIBERAL DEMOCRAT GROUP AMENDMENT**

	Total £000
Available Additional Resources for Distribution	
Additional capital resources as reported to Finance and Resources Committee January 2017:	
Unallocated additional grant, 2017/18	6,930
Unallocated funding, 2019/20	7,000
Unallocated funding, 2020/21	7,000
Contribution from Capital Fund	20,000
Further anticipated grant funding (February 2017), 2017/18	2,278
Resources Available for Distribution	43,208

	2017-18	2018-19	2019-20	2020-21	2021-22	Total
	£000	£000	£000	£000	£000	£000
Additional Investment						
North Bridge	750	1,400	4,700	4,700	450	12,000
New South Edinburgh Primary School	530	1,274	8,613	2,320	-	12,737
Meadowbank Sports Centre	1,422	3,950	2,528	-	-	7,900
Dumbryden Care Home	-	69	1,528	-	-	1,597
Rising School Rolls	2,500	5,196	-	-	-	7,696
Carriageways and Footways	1,278	-	-	-	-	1,278
	6,480	11,889	17,369	7,020	450	43,208

Item no 5.1

QUESTION NO 1

By Councillor Corbett for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 16 March 2017

Question

What percentage of the council's annual revenue budget for 2016-17 was allocated through "participatory budgeting"?

Answer

Item no 5.2

QUESTION NO 2

By Councillor Main for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 16 March 2017

Question

In light of the Education Minister's recent announcement about review of schools meals standards, does he agree that his call to source local food is very welcome?

Answer

Item no 5.3

QUESTION NO 3

By Councillor Main for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 16 March 2017

Question

Edinburgh College's curriculum is being developed to ensure that Edinburgh is able to provide the skilled labour force that will meet Edinburgh's future needs. This will include a vibrant construction sector, as Edinburgh builds many thousand new homes and the infrastructure, including schools. Has Edinburgh College been brought into discussions about the implementation of the Cole Report recommendations regarding training in the construction industry?

Answer

Item no 5.4

QUESTION NO 4

By Councillor Burgess for answer by the Convener of the Health, Social Care and Housing Committee at a meeting of the Council on 16 March 2017

Question

In each year since 2012-13, how many council tenants were a) evicted or b) abandoned their home while legal action was in place, in each case detailing whether the action was for rent arrears or some other reason.

Answer

Item no 5.5

QUESTION NO 5

By Councillor Burgess for answer by the Convener of the Health, Social Care and Housing Committee at a meeting of the Council on 16 March 2017

Question

What preparation has been or is being made by the council to use new powers on rent pressure zones when they commence?

Answer

Item no 5.6

QUESTION NO 6

**By Councillor Bagshaw for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 16 March 2017**

Question

The City of Edinburgh Council has committed itself to a target of 15% of journeys being made by bicycle by 2020.

Does it have a similar target for the number of journeys being made by public transport and on foot and, if not, what plans does it have to introduce such a target?

Answer

Item no 5.7

QUESTION NO 7

**By Councillor Rose for answer by the
Convener of the Finance and
Resources Committee at a meeting
of the Council on 16 March 2017**

Question (1) How many enquiries regarding domestic title deeds and registration of domestic title have been handled by the Corporate Governance Department in each of the past three years?

Answer (1)

Question (2) How many staff are allocated to handle this caseload?

Answer (2)

Question (3) What is the average time taken to resolve cases?

Answer (3)

Question (4) How many have subsequently been the subject of complaints (all stages)?

Answer (4)

Item no 5.8

QUESTION NO 8

By Councillor Rose for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 16 March 2017

Question (1) What is the budget per pupil allocated to Sciennes Primary school over each of the last five years?

Answer (1)

Question (2) How does that compare with

- a) the Edinburgh average
- b) the Scottish average?

Answer (2)

Item no 5.9

QUESTION NO 9

By Councillor Rose for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 16 March 2017

Named Person Scheme

In relation to the Supreme Court decision on the implementation of the named person policy

Question (1) In the City of Edinburgh Council, what is the current advice and practice as to in which circumstances information be shared without the consent of parents or children?

Answer (1)

Question (2) What distinction is currently being drawn between 'child protection' and 'child wellbeing' in advice and in practice?

Answer (2)

Question (3) Are 'wellbeing assessments' being undertaken within any City of Edinburgh schools? If so, are these being done with or without the consent or knowledge of parents? If so, are pupils participating identified or are they anonymous?

Answer (3)

Item no 5.10

QUESTION NO 10

By Councillor Heslop for answer by the Convener of the Communities and Neighbourhoods Committee at a meeting of the Council on 16 March 2017

Question

Will you support my request to make the Foodbank Working Group a permanent body?

Answer

Item no 5.11

QUESTION NO 11

**By Councillor Heslop for answer by
the Convener of the Regulatory
Committee at a meeting of the
Council on 16 March 2017**

Public Acts of Demonstration

Question

Can you advise legal and practical grounds which may be used to limit repeated public acts of demonstration by the same groups, whilst recognising everyone has a democratic right to assemble?

Answer

Item no 5.12

QUESTION NO 12

By Councillor Booth for answer by the Convener of the Health, Social Care and Housing Committee at a meeting of the Council on 16 March 2017

Question (1) For each of the last 24 months where figures are available, will the convener please list:

How many people in each month were waiting for longer than three days for discharge from hospital.

Answer (1)

Question (2) Of those listed in answer to question 1, how many people in each month were waiting for a care home place.

Answer (2)

Question (3) Of those listed in answer to question 1, how many people in each month were waiting for arrangements to be made for them to go home with social care support.

Answer (3)

Question (4) How many people in each month had complex care needs and were therefore excluded from the headline figure on late discharge given in answer to question 1).

Answer (4)



March 2017

Make your vote count!



In just under eight weeks' time, Scotland will head to the polls for the Scottish Council elections – your chance to have your say on how services are delivered where you live.

In 2012, less than half (43%) of the electorate turned out to vote and so I really would encourage you and your family to take part.

As with last year's Scottish Parliament elections, 16 and 17-year-olds are eligible to vote on 4 May – a first for Council elections. But remember that they – and anyone else who's eligible – MUST be registered first before they can take part. And if you've recently changed address, don't forget that you'll need to re-register to vote.

Registration ends at midnight on Monday 17 April. Visit gov.uk/register-to-vote today to make sure your vote counts.

Cooperative Capital

When we launched our Cooperative Capital framework back in 2012, we aspired to develop a new relationship with service users, citizens, communities and partner agencies across the City, with more focus placed upon *'doing things with people'*, rather than *'to them'*.

Since then, we've reported back regularly on progress and at our [annual conference](#) held late last year, 80 delegates from across the public, third and community sectors reflected upon the main successes and challenges of the Framework to date.

These included an increase in the number of coops and social enterprises; improvements in community engagement through Neighbourhood Partnerships, such as participatory budgeting; asset transfer projects; more transparency in council decision making; and the implementation of the living wage.

I am delighted with the progress we have made over the past five years – and sincerely hope it provides a platform for the Council to continue to 'do good things' with the people of Edinburgh in future.

Our Edinburgh

We all know how frustrating dropped litter, fly-tipping and overflowing bins can be, that's why we've been making every effort to address issues like this through our Waste and Cleansing Improvement Plan, which is already making progress.

As part of this, we've seen the innovative *Our Edinburgh* campaign make great strides to generate pride in our surroundings amongst the public, discouraging things like littering, dog fouling and the misuse of communal bins with bright posters, online videos and community engagement.

That's why I'm very pleased to hear the campaign has been shortlisted as a finalist for both 'Best Campaign' and 'Programme of the Year' at this year's [Keep Scotland Beautiful Awards](#), recognising efforts to improve the cleanliness and quality of the environment for the public. Good luck to all those involved!

Award winning designs

More positive news for our schools building programme as James Gillespie's High School scooped two awards at the recent [Scottish Property Awards](#) winning both Public Buildings categories in the Architectural Excellence and Development of the Year categories.

This academic year has seen two new state-of-the-art high schools for James Gillespie's and Portobello High open with more in the pipeline. The new Boroughmuir will open in August and, just this week, final demolition work started on the tower block on the old Portobello High School site which will result in a new St John's RC Primary opening in August 2018.

With an additional £6.7m to tackle rising rolls in next year's budget, this shows our commitment to providing our young learners with the best possible educational environment to thrive in.

20mph rollout

Our 18-month rollout of slower speeds for residential, shopping and city streets took a big step forward with the 'go live' of Phase 2 in North and South Central / East Edinburgh on 28 February. From Granton to Portobello to Duddingston to Morningside, 20 is now plenty on many more of our roads, with a strategic network of streets maintained at 30 or 40mph.

We carried out [extensive public consultation and research](#) in planning this rollout, which found that most people in the Capital want speeds brought down around homes, shops and in the city centre. Slower speeds don't just make our streets safer for everyone, they also make them a nicer place to be.

Find out which streets have changed, and when 20mph is coming to your area, on our dedicated [20mph for Edinburgh](#) pages.

Leith Street works planned

Work is already under way on the £1 billion [Edinburgh St James](#) development, a hugely important project for the Capital which will create thousands of jobs and deliver millions of pounds to the local economy.

Later this month, the Transport and Environment Committee will consider a report outlining plans by the developer to carry out major essential works on Leith Street.

Provisionally scheduled to begin after this summer's festivals, the work would include closing Leith Street between its junction at Waterloo Place down to Calton Road to cars, buses and vans for 44 weeks. Access for pedestrians, cyclists and emergency services will be maintained throughout the works.

We have been working extremely closely with the developer to identify the best way of carrying out these works safely and in a way that keeps the closure period to a minimum. We will continue to monitor the impact of the work and ensure the developer keeps the public properly informed at all times.

Supreme Court to sit in Edinburgh

Following an approach to the Council, it has been agreed that the UK Supreme Court will sit in the Edinburgh City Chambers in June. This is the first time that the UK's highest court has sat outside London.

Several appeals will be heard during the week commencing 12 June, with at least five of the Supreme Court Justices sitting over the course of the visit. The list of cases to be heard during the visit are in the process of being finalised.

Provision will be made for extensive public seating for those interested in observing proceedings at first hand while court staff will also use the opportunity to offer public talks about its work when the Justices are not sitting. [Further information](#) will be available from their website in due course.

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• EDINBURGH •
THE CITY OF EDINBURGH COUNCIL

The City of Edinburgh Council

10.00am, Thursday, 16 March 2017

Appointment to the Local Authority Pension Fund Forum (LAPFF)

Item number	7.1
Report number	
Executive/routine	
Wards	All

Executive summary

The Lothian Pension Fund is a founding member of the Local Authority Pension Fund Forum (LAPFF) when it was established in 1990. The Pensions Committee agreed to submit Councillor Rankin's name for nomination to the LAPFF executive. The nomination was submitted to the LAPFF Executive at the Annual General Meeting in January 2017 and was approved. The Council are now asked to approve the appointment.

Links

Coalition pledges

Council outcomes

[CO26](#)

Single Outcome Agreement

Appointment to the Local Authority Pension Fund Forum (LAPFF)

1. Recommendations

- 1.1 Council is requested to approve the appointment of Councillor Rankin to the Executive Committee of the LAPFF.

2. Background

- 2.1 LAPFF provides an opportunity for local authority pension funds across the UK to come together for focused discussion and the sharing of ideas and working practices in relation to investment issues and shareholder engagement.
- 2.2 The LAPFF promotes the long-term investment interests of local authority pension funds and aims to maximise their influence as shareholders to promote corporate social responsibility and high standards of corporate governance amongst the companies in which they invest, commensurate with statutory regulation. Its membership has increased over the recent years (currently 71 of the 110 UK local government pension schemes).
- 2.3 Until January 2017, Councillor Cameron Rose has been Vice Chair of the Executive Committee of the LAPFF for a number of years and served on the Executive Committee since 2007.

3. Main report

- 3.1 The Pensions Committee of 6 December 2016 endorsed the nomination of Councillor Rankin to the LAPFF Executive Committee. At its meeting January 2017, the LAPFF appointed Councillor Rankin to its Executive Committee. This report seeks ratification of this appointment by the City of Edinburgh Council.
- 3.2 The role involves travel to meetings with companies and other entities such as regulatory bodies, primarily within the UK and occasionally overseas. The Pension Funds meet associated costs from within their budget.

4. Measures of success

- 4.1 The interests of Lothian Pension Fund are served by the constructive engagement on key issues affecting local government pension schemes.

5. Financial impact

- 5.1 There are no direct financial implications arising from this report . The costs of Councillor Rankin’s participation in LAPFF are included in the pension funds’ budget.

6. Risk, policy, compliance and governance impact

- 6.1 The Environmental Social and Governance (ESG) activity of the Fund, that is being responsible informed and involved investors, is expected to reduce risk.

7. Equalities impact

- 7.1 There are no adverse equalities impacts arising from this report.

8. Sustainability impact

- 8.1 ESG activity is expected to contribute to the sustainability of the Funds’ investments.

9. Consultation and engagement

- 9.1 Approval by the City of Edinburgh Council will ensure the Lothian Pension Fund continues to engage and consult with partners and stakeholders.

10. Background reading / external references

- 10.1 Responsible Investment http://www.lpf.org.uk/info/68/responsible_investment
10.2 Local Authority Pension Fund Forum <http://www.lapfforum.org/>

Hugh Dunn

Acting Executive Director of Resources

Contact: Susan Handyside, Customer Service and Compliance Officer
E-mail: susan.handyside@edinburgh.gov.uk | Tel: 0777 137 8238

11. Links

Coalition pledges

Council outcomes CO26 - The Council engages with stakeholders and works in partnerships to improve services and deliver agreed objectives.

Single Outcome Agreement Appendices

10.00am, Thursday, 16 March 2017

Chief Officer Appointments - Executive Directors: Resources and Communities & Families

Item number 8.1(a)

Report number

Executive/routine

Wards

Executive Summary

This report asks Council to approve the recommendations of the Recruitment Committee and appoint to the following roles:

Executive Director of Resources; and

Executive Director of Communities and Families.

Links

Coalition Pledges

Council Priorities

Single Outcome Agreement

Chief Officer Appointments - Executive Directors: Resources and Communities & Families

1. Recommendations

- 1.1 That subject to the appropriate pre-employment checks Council appoint:
- Stephen Moir, as Executive Director of Resources; and
 - Alistair Gaw, as Executive Director of Communities and Families.

2. Background

- 2.1 In line with the current framework arrangement, FWB Park Brown Limited were engaged to support the Council in identifying a strong field of candidates with the right level of skills, experience and attributes for the role of Executive Director of Resources and Executive Director of Communities and Families.
- 2.2 As well as traditional search methods, FWB Park Brown Limited used external online advertising and social media to source candidates.

3. Main report

- 3.1 The composition of the Recruitment Committee was Councillors, Burgess, Burns, Day, Rankin, Rose and Ross.
- 3.2 The Recruitment Committee shortlisted applications on Tuesday, 21 February 2017 and those shortlisted were invited to attend a Recruitment Committee assessment centre held on Thursday, 2 March 2017.
- 3.3 Following the assessment centre the Recruitment Committee met on 10 March 2017 and agreed to recommend the following candidates:
- Stephen Moir as Executive Director of Resources; and
 - Alistair Gaw as Executive Director of Communities and Families.

4. Measures of success

- 4.1 That individuals with the right levels of skills, experience and attributes are appointed to undertake role of Executive Director of Resources and Executive Director of Communities and Families.

5. Financial impact

- 5.1 The roles are currently within the Council's Chief Officer structure and the costs will therefore be contained within current budgets.
- 5.2 The use of FWB Park Brown Limited was in with line the procurement exercise approved by the Chief Executive in June 2016.

6. Risk, policy, compliance and governance impact

- 6.1 The Council's recruitment and selection policy for the recruitment of Chief Officers has been followed.

7. Equalities impact

- 7.1 The appointment process complies with relevant equalities legislation.

8. Sustainability impact

- 8.1 There is no direct sustainability impact as a result of this report.

9. Consultation and engagement

- 9.1 The recruitment process has been conducted in an open and transparent manner.

10. Background reading/external references

- 10.1 [Recruitment and Selection Procedure – Senior Officers, Report to Corporate Policy and Strategy Committee, 6 September 2016](#)

Andrew Kerr

Chief Executive

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11. Links

Coalition Pledges

Council Priorities

**Single Outcome
Agreement**

Appendices

10.00am, Thursday, 16 March 2017

Chief Officer Appointments: Place Directorate

Item number 8.1(b)
Report number
Executive/routine
Wards

Executive Summary

This report asks Council to approve the recommendations of the Recruitment Committee and appoint to the following roles:

- Head of Place Development; and
- Head of Place Management.

Links

Coalition Pledges
Council Priorities
Single Outcome Agreement

Chief Officer Appointments: Place Directorate

1. Recommendations

- 1.1 That subject to the appropriate pre-employment checks Council appoint:
- Michael Thain, as Head of Place Development; and
 - Gareth Barwell, as Head of Place Management.

2. Background

- 2.1 Following approval to change the Chief Officer structure within the Place Directorate at the Corporate Policy and Strategy Committee on 8 November 2016, FWB Park Brown Limited were engaged to support the Council in identifying a strong field of candidates with the right level of skills, experience and attributes for two roles, Head of Place Development and Head of Place Management.
- 2.2 As well as traditional search methods, FWB Park Brown Limited used external online advertising and social media to source candidates.

3. Main report

- 3.1 The composition of the Recruitment Committee was Councillors, Burgess, Burns, Hinds, Mowat, Rankin, and Ross.
- 3.2 The Recruitment Committee shortlisted applications on Tuesday, 21 February 2017 and those shortlisted were invited to attend a Recruitment Committee assessment centre held on Wednesday, 1 March 2017.
- 3.3 Following the assessment centre the Recruitment Committee met on 10 March 2017 and agreed to recommend the following candidates:
- Michael Thain, as Head of Place Development; and
 - Gareth Barwell, as Head of Place Management.

4. Measures of success

- 4.1 That individuals with the right levels of skills, experience and attributes are appointed to undertake role of Head of Place Development and Head of Place Management.

5. Financial impact

- 5.1 The costs of appointment will be contained within current budgets.
- 5.2 The use of FWB Park Brown Limited was in with line the procurement exercise approved by the Chief Executive in June 2016.

6. Risk, policy, compliance and governance impact

- 6.1 The Council's recruitment and selection policy for the recruitment of Chief Officers has been followed.

7. Equalities impact

- 7.1 The appointment process complies with relevant equalities legislation.

8. Sustainability impact

- 8.1 There is no direct sustainability impact as a result of this report.

9. Consultation and engagement

- 9.1 The recruitment process has been conducted in an open and transparent manner.

10. Background reading/external references

- 10.1 [Recruitment and Selection Procedure – Senior Officers, Report to Corporate Policy and Strategy Committee, 6 September 2016](#)
- 10.2 [Place Directorate – Proposed Changes to Chief Officer Structure, Report to Corporate policy and Strategy Committee, 8 November 2016](#)

Andrew Kerr
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11. Links

Coalition Pledges

Council Priorities

Single Outcome

Agreement

Appendices

10.00am, Thursday, 16 March 2017

Edinburgh Tram Board - Appointment of Executive Director

Item number	8.2
Report number	
Executive/routine	Routine
Wards	All

Executive Summary

Transport for Edinburgh (TfE) was established in October 2013 as the parent company for Lothian Buses (LB) and Edinburgh Trams (ET). This report recommends Council approves the appointment of Mr Lea Harrison to the Board of Edinburgh Trams as an Executive Director.

Links

Coalition Pledges	P19 , P50
Council Priorities	CP7 , CP8 , CP9 , CP12
Single Outcome Agreement	SO1

Edinburgh Tram Board - Appointment of Executive Director

1. Recommendations

- 1.1 It is recommended that Council agrees to approve the appointment of the Trams General Manager, Mr Lea Harrison to the Board of Edinburgh Trams as an Executive Director.

2. Background

- 2.1 Transport for Edinburgh (TfE) was established in October 2013 as the parent company for Lothian Buses (LB) and Edinburgh Trams (ET). TfE is an Arms Length External Organisation (ALEO) wholly owned by the City of Edinburgh Council. This arrangement is governed by a shareholder agreement between the City of Edinburgh Council, and TfE.

3. Main report

- 3.1 When Mr Lea Harrison was appointed General Manager of ET, the Board decided not to immediately appoint him as an Executive Director, leaving a position on the Board vacant.
- 3.2 The Board agreed to review this position after 12 months and based on a very positive performance recommendation made by the ET Remuneration Committee the ET Board agreed to appoint him to the Board as an Executive Director. This decision was reported to, and ratified by, the Board of TfE on 25 November 2016.
- 3.3 The Shareholder Agreement between the Council and TfE requires the consent of the Council to appoint a Director and the purpose of this report is to seek approval.

4. Measures of success

- 4.1 Delivery of a safe, efficient and cost effective integrated transport operation for the city.

5. Financial impact

- 5.1 There are no financial impacts as a result of this report. Mr Lea Harrison's remuneration will not change as a result of being appointed to the position of Executive Director.

6. Risk, policy, compliance and governance impact

- 6.1 The appointment of both executive and non executive directors to the Board of ET helps to ensure there is good governance, and management of operational and financial risk.

7. Equalities impact

- 7.1 TfE and ET follow recruitment policies which comply with relevant equalities legislation. Following recruitment Mr Harrison was appointed as Tram General Manger. As planned ET Board reviewed this after 12 months and based on a positive performance assessment, agreed to appoint Mr Harrison to the vacant board position of Executive Director.

8. Sustainability impact

- 8.1 The principle operation undertaken by ET contributes greatly towards a high quality, accessible and well integrated public transport system. This reduces dependency on car travel, reduces congestion and emissions.

9. Consultation and engagement

- 9.1 ET Board appointed Mr Harrison as Tram General Manager and agreed to review this after 12 months. The review was undertaken by ET Remuneration Committee based on performance made a very positive recommendation to ET Board to appoint Mr Harrison as an Executive Director.

10. Background reading/external references

None

Paul Lawrence

Executive Director of Place

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11. Links

Coalition Pledges	P19 – Keeping Lothian Buses in public hands and encourage the improvement of routes and times P50 – Meet greenhouse gas targets, including the national target of 42% by 2020
Council Priorities	CP7 – Access to work and learning CP8 – A vibrant, sustainable local economy CP9 – An attractive city CP12 – A built environment to match our ambition
Single Outcome Agreement	SO1 – Edinburgh’s economy delivers increased investment, jobs and opportunities for all
Appendices	None

10am, Thursday, 16 March 2017

Urgent Revisions to Polling Places

Item number 8.3
Report number
Executive/routine
Wards

Executive Summary

Council are asked to note an urgent decision taken under paragraph A4 of the Council's committee terms of reference and delegated functions to designate revised Polling Places for the Polling Districts WW01C, NC05I and NC11A. The previously designated venues have become unavailable at short notice due to building works.

Links

Coalition Pledges [P33](#)
Council Priorities
Single Outcome Agreement [SO4](#)

Urgent Revision to Polling Places

1. Recommendations

- 1.1 That Council notes that the Chief Executive in consultation with the Lord Provost, as the Convener of the City of Edinburgh Council, has designated three new Polling Places as a matter of urgency to be used at the Scottish Local Government Elections to the City of Edinburgh Council on 4 May 2017.

2. Background

- 2.1 The Council has a statutory responsibility under the Representation of the People Act (1983) and the Electoral Registration and Administration Act (2013) to designate a Polling Place for each Polling District in the wards that make up the council area.
- 2.2 Following the recent review of councillor numbers and the associated revisions to ward boundaries Council agreed a new set of Polling Places for the city at their meeting on 24 November 2016.

3. Main report

- 3.1 Three of the Polling Places recently designated by Council have become unavailable for use in the imminent City of Edinburgh Council elections due to building works.
- 3.2 These Places are Dalmeny Parish Church Hall (district WW01C in the Almond Ward), Bellevue Chapel (district NC05I in the Inverleith Ward) and The Roxburghe Hotel (district NC11A in the City Centre Ward). All are subject to building works which will make the venue unsuitable for use in polling on 4 May 2017.
- 3.3 Following a review of local facilities suitable alternative polling places have been identified for each of these Polling Places. These would be, respectively, Dalmeny Primary School, Broughton St. Mary's Parish Church and The Principal Edinburgh (formerly The George Hotel).
- 3.4 These three venues have been surveyed, are accessible to voters, have appropriate facilities, are suitably located and are easily recognised, prominent local buildings.
- 3.5 Designation of replacement Polling Places for these districts was needed as a matter of urgency outwith the normal decision processes of the Council due to the production schedules for poll cards. Data for poll cards needs to be passed to the printer on 2 March 2017 to allow poll cards to be posted on 14 March. This data includes the location of the elector's polling place.

- 3.6 Paragraph A4 of the Council's Committee Terms of Reference and Delegated Functions provides that if a decision which would normally be made by the Council requires to be made urgently between meetings of the Council, the Chief Executive, may take action, subject to the matter being reported to the next meeting of the Council.
- 3.7 The Chief Executive in consultation with the Lord Provost, as the Convener of the City of Edinburgh Council, has agreed that:
- 3.7.1 Dalmeny Primary School be designated as the Polling Place for the WW01C Polling District for the 4 May 2017 Scottish Local Government Elections to the City of Edinburgh Council;
- 3.7.2 Broughton St. Mary's Parish Church be designated as the Polling Place for the NC05I Polling District for the 4 May 2017 Scottish Local Government Elections to the City of Edinburgh Council; and
- 3.7.3 The Principal Edinburgh be designated as the Polling Place for the NC11A Polling District for the 4 May 2017 Scottish Local Government Elections to the City of Edinburgh Council.
- 3.8 Relevant ward councillors have been consulted with respect to these proposals and have been supportive.
- 3.9 The entire Primary School estate will be closed to pupils on 4 May 2017 for an in-service training day so the use of Dalmeny Primary will not introduce any additional disruption for pupils, parents or carers.
- 3.10 The poll cards will highlight to electors that they should attend a new Polling Place for this election. This will be supported by communications messages to electors across the city to encourage them to check their poll cards closely for these polls as due to the revised ward boundaries the polling locations for a number of voters will have changed.
- 3.11 The Polling Places will revert to those agreed in November 2016 for subsequent polls assuming that building work is completed.

4. Measures of success

- 4.1 The aim in designating Polling Places is to provide optimal facilities to promote turnout in electoral events. The polling arrangements proposed should support participation in the political process. Turnout will be reviewed after these polls to assess any impact of the change in venue.

5. Financial impact

- 5.1 Costs associated with these transfers will be included in the overall costs of the electoral events.

- 5.2 The hire of Polling Places for the use at electoral events is a major cost element at each poll. For the City of Edinburgh Council elections these costs fall wholly to the Council.

6. Risk, policy, compliance and governance impact

- 6.1 The Council has a statutory responsibility under the Representation of the People Act (1983) and the Electoral Registration and Administration Act (2013) to designate an appropriate Polling Place for each Polling District in the wards that make up the council area.

7. Equalities impact

- 7.1 The local authority has a duty to review the accessibility of all Polling Places to disabled voters and to ensure that each is accessible to disabled voters as far as is reasonable and practicable.
- 7.2 Dalmeny Primary School, Broughton St. Mary's Parish Church and The Principal Edinburgh (formerly The George Hotel) have been as appropriately accessible either as they are or with minor reasonable adjustments such as the provision of access ramps.

8. Sustainability impact

- 8.1 There is no direct sustainability impact as a result of this report.

9. Consultation and engagement

- 9.1 Due to the urgency of these changes, opportunities for public consultation have been limited. There has been some consultation with elected members and council officers involved in the delivery of elections and local services.
- 9.2 Following these electoral events the experience of using these venues will be assessed and any lessons learnt will be considered and incorporated into future planning.

10. Background reading/external references

- 10.1 [Electoral Commission Guidance On Polling Place Reviews](#)

Andrew Kerr

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11. Links

Coalition Pledges	P33 Strengthen Neighbourhood Partnerships and further involve local people in decisions on how Council resources are used
Council Priorities	
Single Outcome Agreement	SO4 Edinburgh's communities are safer and have improved physical and social fabric
Appendices	None

10.00am, Thursday, 16 March 2017

The Cooperative Capital Framework 2012/17: Final Progress Report

Item number 8.4
Report number
Executive/routine
Wards

Executive Summary

This Cooperative Capital Framework 2012/17 final progress report identifies the significant achievements delivered across all six themes of the Framework. It also provides a detailed update on the progress achieved with regard to the Cooperative Capital Coalition Pledges, and proposes how this progress could be sustained over the coming years.

Links

Coalition Pledges	P6, P11, P15, P28, P37, P53
Council Priorities	CO7, CO8, CO10, CO14, CO23, CO26
Single Outcome Agreement	SO1, SO2, SO3, SO4

The Cooperative Capital Framework 2012/17: Final Progress Report

Recommendations

- 1.1 The Council is asked to:
 - 1.1.1 note the significant progress made in the delivery of the Cooperative Capital Coalition Pledges, and other commitments in the Cooperative Capital Framework 2012/17; and
 - 1.1.2 agree the proposed approach to sustaining Cooperative Capital achievements from 2017/18 onwards, outlined in Appendix 1.

Background

- 2.1 The Capital Coalition's vision is 'To build a cooperative and more prosperous Edinburgh in which every resident and community benefits'.
- 2.2 In October 2012, Council agreed the 'Framework to Advance a Cooperative Capital 2012/17' which described five core strategic themes. In June 2013, the Communities and Neighbourhoods Committee approved an additional sixth theme related to cooperative corporate social responsibility.
- 2.3 The Cooperative Capital Framework themes and related objectives are summarised below:

Cooperative Capital Themes	Intended Change Objectives
Cooperative Societies	<i>"Changing the market and economic infrastructure"</i>
Cooperative Community Engagement	<i>"Changing our relationship with communities"</i>
Cooperative Procurement	<i>"Changing the way we buy and grant aid goods and services"</i>
Cooperative Education	<i>"Changing the culture of schools and childcare"</i>
Cooperative Service Delivery	<i>"Changing the way we review and design services"</i>
Cooperative Corporate Social Responsibility	<i>"Changing Corporate Social Responsibility to meet city outcomes"</i>

- 2.4 The Framework aspired to develop a new relationship with service users, citizens, communities and partner agencies across the City, where more focus is placed upon *'doing things with people'*, rather than *'doing things to, or for people'*.
- 2.5 The Framework has also helped shape the Council Transformation Programme, locality working, budget engagement, and wider community planning and partnership developments.

- 2.6 Framework themes were aligned to the findings of the Christie Commission, and included many commitments which are currently reflected in new legislation. For example, the Community Empowerment (Scotland) Act 2015, the Public Bodies (Joint Working) (Scotland) Act 2014, and the Children and Young People (Scotland) Act 2014, all of which emphasise the importance of co-production, partnership working, and empowering citizens and communities.
- 2.7 Delivery and evaluation of the Framework was overseen and coordinated by a multi agency project team, with regular reports to Council committees. This final progress report was produced by the Project Team, who drew on information gathered at the Cooperative Capital Conference in November 2016, entitled 'The Big Look Back, and the Big Look Forward'. The outcomes from this conference are provided at Appendix 1.

Main report

- 3.1 This report provides a summary of the progress achieved as a result of delivery of the Cooperative Capital Framework 2012/17. More detailed information is provided at Appendix 1, informed by the November 2016 conference, which also indicates proposed approaches to sustaining the good progress made to date.

Capital Coalition Cooperative Pledges and the Cooperative Development Unit

- 3.2 The Council set up a Cooperative Development Unit in late 2012, which was established to coordinate delivery of the Framework, and provide support to cooperative projects and social enterprises. The Unit set up a multi agency project Team to assist in the delivery of the Framework.
- 3.3 The Unit also coordinated the Council's work with the national Cooperative Council Innovation Network (<http://www.councils.coop/>), which the Council leader chaired for the last two years.
- 3.4 Four of the Capital Coalition pledges focussed specifically on cooperative initiatives. All of these pledges have been achieved. The following summarises the key achievement of each pledge:



Pledge 6 - Establish city-wide childcare cooperatives for affordable childcare for working parents.

1. The Council recognises that investment in Early Years is a key aspect of successful early intervention and in tackling inequalities. It has developed staff using the Early Years and Childcare Academy to ensure appropriately qualified staff are enabled to support the ambition that 'all children to have the best start in life'.
2. The Council has expanded its capacity to deliver early learning and childcare to eligible two year olds, and this is now available across 19 local authority managed establishments, including Early Years Centres, nursery classes and nursery schools.

3. Children from 81 of the 88 Local Authority managed Primary Schools can now access a Breakfast Club. Work continues to establish access to Breakfast Clubs in the remaining seven Primary Schools.
4. There are 35 voluntary playgroups or nurseries in Edinburgh. Ten are run in partnership with City of Edinburgh Council to deliver 600 hours of early learning and childcare to three and four year olds.
5. Regular cooperative meetings have been established between the voluntary playgroups in each of the four localities. A small cooperative grant was established to support cooperative working and was awarded to develop a joint play area and to run GIRFEC training.



Pledge 11 - Encourage the development of cooperative housing arrangements.

1. Since 2013 the Housing Service has initiated or supported over 20 co-operative and/or collaborative projects and initiatives.
2. Development and implementation of the Tenant Participation Strategy (TPS), including setting up the Tenants Panel, which has around 240 members.
3. Cooperative community engagement was delivered in new Council led housing developments, piloted in Greendykes and West Pilton Crescent.
4. The Council supported tenants to join 'Our Power', a community benefit society aimed at tackling fuel poverty through the supply of affordable and renewable energy to social housing tenants. 'Our Power' is now the preferred default energy supplier for empty Council homes.



Pledge 37 - Examine ways to bring the Council, care home staff and users together into cooperatives to provide the means to make life better for care home users and care provides.

1. Work was undertaken to improve quality of life for people who live in care homes and people who need support to remain in their own home. The focus was on creating a cooperative culture in health and social care services, and the development of cooperative businesses, owned and run by and for their members whether they are customers, employees or residents.
2. A range of activity has taken place in care homes for older people to foster and embed a cooperative culture and ethos.
3. Through the "Working Together to Achieve Excellent Care" programme, the project team has worked with residents, relatives, providers and NHS Lothian colleagues, to review care home resident participation strategies; providing meaningful activities for residents in a way that recognises their own life stories and interests; and progressing a variety of workforce development initiatives which draw on the expertise to be found in the communities in which care homes are located.



Pledge 53 – Encourage the development of Community Energy Cooperatives

1. The Edinburgh Solar Cooperative was registered on 30th December 2013 and in August 2015 the Council appointed three Directors to their Board. Over £1M was raised from a community share offer made by the Board to fund capital works. A number of schools now have solar panels installed, and the initial round of community benefit awards will be invested in participating schools.
2. The Council has established an Energy Services Company (ESCo) to deliver a number of key energy efficiency projects across the City with community planning partners, including renewal of street lighting, and retrofit energy efficiency measures in Council buildings.
3. The Council is a partner (since May 2016) in the Tower Power, project based in Dumbiedykes. A community services company has been established with the support of the Local Energy Challenge Fund. With the innovative use of technology and aggregation of energy demand and purchasing should result in a reduction to residents' fuel costs.

Cooperative Service Design and Co-production

- 3.5 Good practice in co-production is being actively applied in a range of settings, for example:
- compilation of the of the Edinburgh Partnership Community Plan 2015-18, IJB Strategic Plan 2016/17, and Compact Strategic Framework 2015-20;
 - development of City Vision 2050, and Locality Improvement Plans 2017/22;
 - development of grant and contract investment programmes by Executive Committees;
 - the approach to the design of Citizen, Community and Locality based services by the Council Transformation Programme;
 - emerging consortium solutions in the Third Sector for the Care-at-Home market; and
 - health and social care services, and children's services, integration programmes.
- 3.6 Co-production approaches are central themes within the Transformation Programme's localities workstream. A Locality Working Project Plan has been agreed, and provides the platform for extensive community, colleague and partner co-production activity.
- 3.7 Four Locality Leadership Teams are now in place, and cooperative practice is a key value that underpins the work of these teams. These teams will develop, publish and deliver Locality Improvement Plans 2017/22 (required as a result of the Community Empowerment (Scotland) Act 2015).
- 3.8 These plans will focus specifically on actions to address poverty and inequality, to better meet the needs of families and individuals with complex needs, and drive forward the public service reform agenda, through cooperative approaches.

Cooperative Procurement

- 3.9 In spite of a number of challenges, good progress has been made with regard to the co-production of new grant and contract programmes.
- 3.10 An improved approach to community benefit clauses in Council contracts is well underway.
- 3.11 Significant progress has been made in implementing the Living Wage for Council colleagues, and through Council funded third parties.

Cooperative Education

- 3.12 20 Council schools are now accredited 'Scottish Schools of Cooperation', a scheme facilitated by the Cooperative Educational Trust.
- 3.13 Pupil and Parent Councils across the City are engaging in more partnership activities with school management teams, to improve the wellbeing and achievement of pupils.
- 3.14 The integration of Council and NHS children and young people's services continues to progress well, with a new Integrated Children and Young People's Plan for 2017/20 embedding cooperative principles and practice.

Cooperative Community Engagement and Empowerment

- 3.15 The Council developed and approved an Asset Transfer policy that has led to a number of innovative asset transfer projects across the City.
- 3.16 The Council is developing its approach to community participation requests, which will empower communities with a formal mechanism to request co-production activities to improve outcomes in their communities.
- 3.17 The work of Neighbourhood Partnerships continues to improve the quality of community engagement and empowerment work, and work to inform Locality Improvement Plans is building on this good practice.
- 3.18 Work to improve approaches to participatory budgeting continues to progress well, with plans coming forward for more work in this area aligned to locality working.

Cooperative Corporate Social Responsibility

- 3.19 This additional six theme was added to the Framework in June 2013. It reflected the desire of the business and economic development services to be better profiled within the Framework.
- 3.20 Achievements to date have included the development of the Lord Provost's One City Trust, the One City/One Edinburgh Corporate Social Responsibility Plan, and the growth in employee supported volunteering across the public and private sectors.

Measures of success

- 4.1 Successes and actions of the Cooperative Capital Framework are reported annually to the City of Edinburgh Council with referral to the Communities and Neighbourhoods Committee.
- 4.2 Progress on the related pledge commitments was presented to the City of Edinburgh Council in June and December 2016.

Financial impact

- 5.1 Resources for Cooperative Capital Framework activities are contained within service area budgets.
- 5.2 Cooperative engagement and co-production of services form a key element of the Council Transformation Programme Localities model, and activities will be contained within allocated budgets.

Risk, policy, compliance and governance impact

- 6.1 The key strategic risks of the Cooperative Capital Framework were related to achieving the four relevant Capital Coalition Pledges. These risks have been mitigated by the cooperative efforts of the Cooperative Development Unit, the Cooperative Capital Project Team, and engagement with a wide variety of community planning partners.
- 6.2 Police, compliance and governance matters were all managed by the Cooperative Capital Project Team, which reported into various Council committees.

Equalities impact

- 7.1 The development and implementation of the Framework has assisted the Council to deliver key equality and rights outcomes. It has also enabled the Council to meet the Equality Act 2010 public sector equality duties to advance equality of opportunity, and foster good relations.

Sustainability impact

- 8.1 The development and implementation of the Framework enables the Council to meet the Climate Change (Scotland) Act 2009 public sector duties. The Framework also contributes to the delivery of Sustainable Edinburgh 2020 objectives, in particular the advancement of vibrant flourishing communities, social and economic wellbeing and an efficient and effectively managed city.

Consultation and engagement

- 9.1 In addition to the annual report to Committee and Council, the following has also taken place:
 - Convenor's presentation to the Scottish Parliament's Cross-party Group on Cooperatives – March 2015 (with Glasgow City Council);
 - Launch of new Compact Strategy - May 2015;

- Refreshed staff guidance on the Orb and including case studies – June 2015;
- Updated profile of Edinburgh activities on the CCIN Network – June 2015;
- ‘Enhancing coproduction across the Capital’, Edinburgh Partnership in Conference – June 2015;
- Two Council Leader’s briefing to children and families staff and commissioning and procurement staff in May in September 2015 respectively;
- Two meetings of the Cooperative Capital Group – February and September 2015;
- ‘Let the 1,000 flowers bloom’ seminar – November 2015;
- ‘The Big Look Back and the Big Look Forward’ Conference November 2016.

Background reading/external references

- 10.1 [Transformation Programme: Progress Update](#), Finance and Resources Committee, 1 December 2016
- 10.2 [The Cooperative Capital Framework: Year Three Progress](#), Communities and Neighbourhood Committee, 24 November 2015
- 10.3 [The Cooperative Capital Framework: Year Two Progress Report](#), the City of Edinburgh Council, 20 November 2014
- 10.4 [A framework to advance a Cooperative Capital 2012-17 – Year One Report](#), the City of Edinburgh Council, 21 November 2013
- 10.5 [Council cooperative capital website pages](#)
- 10.6 [Cooperative Council Network](#)
- 10.7 [CCIN Network Scotland region information](#) and [film](#)

Andrew Kerr

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Coalition Pledges	<p>P6 - Establish city-wide co-operatives for affordable childcare for working parents</p> <p>P11 - Encourage the development of co-operative housing arrangements</p> <p>P15 - Work with public organisations, the private sector and social enterprise to promote Edinburgh to investors</p> <p>P28 - Further strengthen our links with the business community by developing and implementing strategies to promote and protect the economic well being of the city</p> <p>P37 - Examine ways to bring the Council, care home staff and users together into co-operatives to provide the means to make life better for care home users</p> <p>P53 - Encourage the development of Community Energy Co-operatives</p>
Council Priorities	<p>CO7 - Edinburgh draws new investment in development and regeneration</p> <p>CO8 - Edinburgh's economy creates and sustains job opportunities</p> <p>CO10 - Improved health and reduced inequalities</p> <p>CO11 - Preventative and personalised support in place</p> <p>CO14 - Communities have the capacity to help support people</p> <p>CO23 - Well engaged and well informed – Communities and individuals are empowered and supported to improve local outcomes and foster a sense of community</p> <p>CO26 – The Council engages with stakeholders and works in partnership to improve services and deliver on agreed objectives</p>
Single Outcome Agreement	<p>SO1 - Edinburgh's Economy Delivers increased investment, jobs and opportunities for all</p> <p>SO2 - Edinburgh's citizens experience improved health and wellbeing, with reduced inequalities in health</p> <p>SO3 - Edinburgh's children and young people enjoy their childhood and fulfil their potential</p> <p>SO4 - Edinburgh's communities are safer and have improved physical and social fabric</p>
Appendices	<p>Appendix 1 – 'The Big Look Back and The Big Look Forward' – November 2016 - Conference Outcomes</p>



Cooperative Capital

Building capacity

Appendix 1

The Big Look Back and The Big Look Forward

November 2016 - Conference Outcomes

Background

- The City of Edinburgh Capital Coalition's vision 2012/17 is 'To build a cooperative and more prosperous Edinburgh in which every resident and community benefits'.
- In October 2012, Council agreed the 'Framework to Advance a Cooperative Capital 2012/17' ('the Framework') which described five core strategic themes. In June 2013, the Council's Communities and Neighbourhoods Committee approved an additional sixth theme related to cooperative corporate social responsibility. The coalition agreement also contained specific pledge commitments on developing cooperatives and improving cooperative practice
- A Cooperative Development Unit was established to coordinate delivery of the Framework and pledge commitments, which was supported by a project team comprising of council officers, community planning partners and experts in the field of cooperatives and social enterprise.
- The six Framework themes and related objectives are summarised below:

A Framework to Advance a Cooperative Capital 2012/17

For more information go to: http://www.edinburgh.gov.uk/info/20234/cooperative_capital

1. Cooperative Societies <ul style="list-style-type: none">•Energy•Housing•Child Care•Adult Social Care•Cooperative Development Unit•Expert Group•Social Enterprise Strategy	2. Cooperative Community Engagement <ul style="list-style-type: none">•Neighbourhood Partnership Plans•Community Plan•Youth engagement•Asset Transfer•Learning and Development•Participatory Budgeting•Budget Framework•Compact Strategy•Council Transformation Programme	3. Cooperative Procurement <ul style="list-style-type: none">•Community Benefit Clauses•Cooperative Commissioning/ Co-production•Third Sector•Sustainable procurement•Maximising Social Value•Investing in Community Outcomes•Supply / Client Chain Development	4. Cooperative Education <ul style="list-style-type: none">•After School Clubs•ChildCare•School Clusters•Parent and Pupil Involvement•Community Learning and Development	5. Cooperative Service Design <ul style="list-style-type: none">•Total Place•Participatory Budgeting•Personalisation•Cooperative Place Making•Learning and Development•Cooperative Service Transfer	6. Cooperative Corporate Social Responsibility <ul style="list-style-type: none">•CSR Audit•Employee Supported Volunteering•Volunteer Strategy/Active Citizenship•Entrepreneurs•One City:One Edinburgh CSR Plan•One City Collaborative
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Introduction



- A recent cooperative capital conference, hosted by the City of Edinburgh Council in November 2016, and involving over 80 people from public, third and community sectors, discussed and reflected upon the main successes and challenges over the last 4.5 years of the Cooperative Capital Framework 2012/17.
- Workshop participants were asked to identify the five big successes and three big future actions. Described below is the product from 10 workshops facilitated at the conference:

Cooperative Energy



Big Achievements	Big Future Actions
Carbon reduction and community sager ownership by renewable energy generation (e.g. Harlaw Hydro / Edinburgh Solar)	Expansion of existing projects such as Edinburgh Solar
Carbon reduction by insulation (e.g. whole street projects by Changeworks)	Roll out insulation programmes and support development of 'batteries'
Affordable energy (e.g. Dumbiedykes / Our Power)	
Developing the community sector (e.g. Transition Group Edinburgh / Shrub Hub)	Consider the legal implications for solar projects based on multiple ownership roofs (e.g. Tenements)
Edinburgh Energy Services Company established.	



Cooperative Health and Social Care

Big Achievements	Big Future Actions
Progression of self directed support and direct payments	Greater recognition of the rights and importance of HSC employees as agents of cooperation and a cooperative culture
Improving HSC culture to a more person centred practice	
HSC cooperative innovation fund established with more HSC third sector collaboratives coming forward to deliver services	Expand community based support and community asset based approaches (e.g. LOOPs and connecting communities)
Improving cooperative practice in older peoples care homes between residents and staff	
Cooperative practice being improved through HSC locality working (e.g. HSC Hubs and Clusters)	Further improvements in people centred services and commissioning approaches

Cooperative Child Care



Big Achievements	Big Future Actions
Creation of a cooperative charter for after school care	After school clubs, breakfast clubs, nurseries and playgroups need to influence the outcomes in Locality Improvement Plans and be engaged in Children’s Services Management Groups
Development of a more cooperative culture in the Council of working with playgroups, after school clubs, breakfast clubs and youth clubs.	
Improved partnership work between voluntary playgroups and nurseries in localities (e.g. Improving outdoor play facilities and joint training programmes)	Support the increase in the provision of after school care across the City
Establishing local cooperative forums for voluntary playgroups and nurseries	
Integration of council and NHS children’s and young people’s services (e.g. Living well project in Wester Hailes)	Increase high quality early years provision to help give young children the best possible start in life and build the skills and confidence they need for the future

Cooperative Housing



Big Achievements	Big Future Actions
Edinburgh Student Housing Cooperative established – low rents and strong community links	Bring people together to share knowledge and skills and get better at promoting successful cooperative housing projects
Focus on tenant and community engagement and empowering local communities e.g. community garden projects and cooperative community pilots	
Our Power – good example of housing provider led project to tackle fuel poverty	Structural and legislative changes to funding programmes so that cooperatives can access wider range of grants or loans with lower interest rates to help regenerate derelict buildings and make better use of public sector assets
Partnership work with veterans charities and the armed forces as part of the Edinburgh Partnership’s Armed Forces Community Covenant	Explore opportunities to develop intergenerational housing cooperatives to help build resilient communities
Funding for Craigmillar Eco Housing Cooperative	

Cooperative Social Enterprise



Big Successes	Big Future Actions
Establishment of the business gateway staff post to support and develop more social enterprises	Increase support for social enterprises within the Council's economic development unit development agreements, and reduce rates and rent levels
Development of the Edinburgh Social Enterprise Network (ESEN) with over 140 members in 2016	The interim asset transfer policy need to be reviewed and simplified and a improvement plan agreed
'Social in the Square' – festival of social enterprise event 2014	
Development of the 'Doogie Goodstuff' campaign to improve the profile and sales of social enterprise goods and services	Develop a South East Scotland SE Hub and network where SEs can hot desk and share resources and skills
Increases in the number of social enterprises, with a tripling of revenue for SEs during 2013 to 2015	

Cooperative Education



Big Achievements	Big Future Actions
20 Edinburgh schools are accredited Scottish Schools of Cooperation	Increase the number of Scottish Schools of Cooperation with senior managers nominated in each locality to lead on this programme
Edinburgh students obtaining SQA awards through housing coop developments	
Children's Services Management Groups and teams around the cluster partnership work	Improving voluntary and community sector engagement and participation schools
Total Place approaches (e.g. Total Craigroyston)	
Delivery of social entrepreneur programmes in schools	Improve approaches to peer education amongst pupils, parents and teachers from different schools about coops



Cooperative Procurement

Big Successes	Big Future Actions
Cooperative design of commissioning programmes with service users e.g. domestic abuse and alcohol + drug services + youth work funding	Improve early engagement with, providers, especially the 3 rd sector, to adapt to future needs
Improved partnership with the 3 rd sector with regard to co production of grant and contract programme	More systematic engagement on grant and contract design with citizens and communities in localities
Living wage accreditation for care workers and security workers through council contracts	
Developing alternatives to competitive tendering e.g. care at home innovations and collaborative + public social partnerships + disability play schemes	Continue to improve the approach to the application of community benefit clauses
Implementing community benefit clauses including more apprenticeships for looked after children	



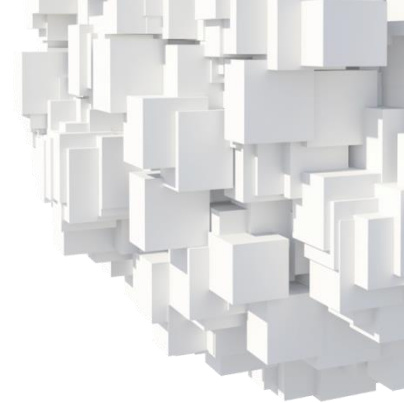
Cooperative Service Design

Big Successes	Big Future Actions
Publication and implementation of the council's asset transfer policy and developments regarding community participation requests	Improve evaluation and performance reporting to capture the service user / citizen experience
Wider implementation of self directed support within HSC and children's services	Change the culture amongst public services staff to enable them to empower and enable service users and citizens i.e. further development of the approach to 'do with' rather than 'do unto' across all public service staff
Edinburgh Youth Action, young people's mentors against violence project, and domestic abuse liaison project	
Locality working, customer services and channel shift developments involving service users and citizens in service design	Enable public services to take more risks with regard to cooperative service design
Establishment of the Family and Household Support locality teams	

Cooperative Community Engagement



Big Successes	Big Future Actions
<p>Community garden schemes and allotment developments – bringing communities together on shared projects</p>	<p>Improve engagement activity so that communities are engaged at the earliest point, their assets are utilised and they are treated as equal partners</p>
<p>Establishment of community hubs at libraries, council neighbourhood offices + community development trusts</p>	<p>Improve children’s and young people’s engagement in communities through active citizenship and civic participation</p>
<p>Neighbourhood Partnership activities and groups enabling wide variety of citizens and communities to deliver projects e.g. participatory budgeting</p>	
<p>Improved use of digital technologies to engage communities and improve transparency of decision making – whilst acknowledging the need to maintain face to face engagement</p>	<p>Improve community engagement with IJB / HSC services in order to shape preventative services and target those most in need – devolved locality budgets will be critical</p>
<p>Improvements in community engagement with development planners and the development of the community plan and locality improvement plans</p>	



Cooperative Corporate Social Responsibility

Big Successes	Big Future Actions
Championing the living wage and Scottish Business Pledge to SMEs including Chamber of Commerce Events in February 2016	Widen the city conversation on CSR with SMEs to improve workplace practice and inclusive job opportunities
Business Gateway workshops on ethical and fair work practices in Autumn 2015 and development of the Responsible Business Checklist	Invest in the rights skills and training for business to improve their impact on the workplace, local communities and the environment
CEC formal accreditation as living wage employer in November 2016	
Economic Development Partnership inclusive growth programme	Incentivise good behaviours of employers across the City
Specific examples e.g. Tayburn and The Yard + Sandemans and the Grassmarket Project + DJ Alexanders and the Rock Trust	

Summary

- The information above indicates significant progress against all six core themes of the Cooperative Capital Framework 2012/17, and a significant legacy of work delivered as a result of the Framework
- Specifically; increases in the number of coops and social enterprises (with key developments in energy, housing, childcare and HSC coops and growth of the social enterprise sector); improvements in community engagement and empowerment practice through Neighbourhood Partnerships including participatory budgeting; improvements in grant and contract co-production practice and the application of community benefit clauses; school cluster accreditation with the cooperative educational trust; asset transfer projects; transparency of council decision making; and CSR and Council programmes to implement the living wage.
- This information, plus other data, will be included in the Final Progress Report on the 'Framework' scheduled for the City of Edinburgh Council meeting on 16 March 2017. Importantly, this report will also include a set of recommendations that will ensure the legacy of good work associated with the Framework is mainstreamed into relevant plans and strategies. A summary of this mainstreaming approach is described in the next slide:

Mainstreaming Recommendations

Future Actions Themes	Lead Organisation + Plan +/- Strategy
Energy	Council - Sustainable Energy Action Plan
Health and Social Care	Edinburgh HSC Partnership - The HSC Strategic Plan
Child Care	Council – Early Years Plan and Integrated C+YP Plan
Housing	Council + RSLs – Housing Investment Strategy + RTOs Engagement plan
Social Enterprise	ESEN and Social Enterprise Strategy + Hub
Education	Council – School Improvement Plans and Integrated C+YP Plan
Procurement	Council – Commercial and Procurement Strategy
Service Design	Locality leadership Teams – Locality Improvement Plans / Council – Customer Strategy
Community Engagement	Locality leadership Teams – Locality Improvement Plans
Corporate Social Responsibility	Council – Economic Strategy and ESEN and Social Enterprise Hub

The City of Edinburgh Council

10.00am, Thursday 16 March 2017

Annual Treasury Strategy 2017/18 - referral report from the Finance and Resources Committee

Item number 8.5
Report number
Executive/routine
Wards

Executive Summary

On the 23 February 2017 the Finance and Resources Committee considered a report that that proposed a Treasury Management strategy for the Council for 2017/18 that included an Annual Investment Strategy and a Debt Management Strategy. The report has been referred to the City of Edinburgh Council for approval of the Treasury Management Strategy and would be subsequently referred to the Governance, Risk and Best Value Committee for scrutiny.

Links

Coalition Pledges	See attached report
Council Priorities	See attached report
Single Outcome Agreement	See attached report

Terms of Referral

Annual Treasury Strategy 2017/18

Terms of Referral

- 1.1 The report set out a Treasury Management Strategy for 2017/18 that included estimates of funding requirements, an economic forecast and borrowing and investment strategies.
- 1.2 Under the provisions of the Treasury Policy Statement, a report should be submitted on the proposed Treasury Management Policy for the ensuing year. The Treasury Strategy aimed to ensure that the Council had sufficient and appropriate facilities available to meet its short term and long-term borrowing requirements and funding needs, to secure new funding at the lowest cost and to ensure that surplus funds were invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds that were consistent with those risks.
- 1.3 The Finance and Resources Committee agreed:
 - 1.3.1 To note the Treasury Management Strategy for 2017/18.
 - 1.3.2 To refer the report to the City of Edinburgh Council for approval of the Treasury Strategy for 2017/18 and subsequent referral to the Governance, Risk and Best Value Committee for scrutiny.

For Decision/Action

- 2.1 The City of Edinburgh Council is asked to approve the Treasury Management Strategy for 2017/18 and subsequently refer it to the Governance, Risk and Best Value Committee for scrutiny.

Background reading/external references

Minute of the Finance and Resources Committee, 23 February 2017

Laurence Rockey

Head of Strategy and Insight

Contact: Veronica MacMillan, Team Leader, Committee Services

E-mail: veronica.macmillan@edinburgh.gov.uk | Tel: 0131 529 4283

Links

Coalition Pledges	See attached report
Council Priorities	See attached report
Single Outcome Agreement	See attached report
Appendices	See attached report

Finance and Resources Committee

10.00am, Tuesday, 23 February 2017

Annual Treasury Strategy 2017/18

Item number	7.9
Report number	
Executive/routine	
Wards	

Executive summary

The report proposes a Treasury Management strategy for the Council for 2017/18, including an Annual Investment Strategy and a Debt Management strategy.

Links

Coalition Pledges	P30
Council Priorities	CP13
Single Outcome Agreement	SO1

Annual Treasury Strategy 2017/18

1. Recommendations

- 1.1 It is recommended that the Committee:
- 1.1.1 notes the Treasury Management Strategy for 2017/18; and
 - 1.1.2 refers the report to Council for approval and remit to the Governance, Risk and Best Value Committee for scrutiny.

2. Background

- 2.1 This report sets out a Treasury Management Strategy for 2017/18 including estimates of funding requirements, an economic forecast and borrowing and investment strategies.
- 2.2 The Council's Treasury Management activities are carried out in accordance with the Council's Treasury Policy Statement. Under the provisions of the Treasury Policy Statement, a report should be submitted on the proposed Treasury Management Strategy for the ensuing year. The Treasury Strategy aims to:
- ensure that the Council has sufficient and appropriate facilities available to meet its short and long-term borrowing requirements and funding needs;
 - secure new funding at the lowest cost; and
 - ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks.
- 2.3 Treasury Management is undertaken with regard to CIPFA's Code of Practice for Treasury Management in the Public Services and the Prudential Code. It also adheres to the statutory requirements in Scotland which require this report, including Capital Programme and Prudential Indicators to be approved by the full Council. Appendix 2 gives details of the capital investment programme and prudential indicators which were approved by Council as part of the budget process.

3. Main report

3.1 Key Points

3.1.1 The key points in the report are that:

- The Council's total capital expenditure is forecast to be £973m between 2017/18 and 2021/22;
- The Council's underlying need to borrow at 31 March 2022 is forecast to be £1.463bn, down from the 31 March 2015 figure of £1.510bn;
- Between 1 April 2016 and 31 March 2022, £318m of the Council's external debt is due to mature;
- It is intended to continue to fund the Council's Capital Financing Requirement from temporary investment balances over the next year; and
- Investment return is forecast to remain low in absolute terms as no increase in UK Bank Rate is anticipated in 2017/18.

3.2 Capital Expenditure

Overview

3.2.1 This section summarises the Council's anticipated capital expenditure in the period to March 2022 based on the Capital Investment Programme. It also details how that expenditure will be funded.

Total Capital Expenditure (Prudential Indicator 1)

3.2.2 Tables 1 and 2 below show the anticipated expenditure on capital assets for both General Services and the Housing Revenue Account.

Capital Expenditure - General Services

	2015/16 Actual £000	2016/17 Estimate £000	2017/18 Estimate £000	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000	2021/22 Estimate £000
General Services							
Children and Families	48,181	0	0	0	0	0	0
Corporate Governance	7,407	0	0	0	0	0	0
Economic Development	42	0	0	0	0	0	0
Health and Social Care	5,680	0	0	0	0	0	0
Services for Communities (SFC)	77,149	0	0	0	0	0	0
SFC - Asset Management Programme	14,516	0	0	0	0	0	0
Other Capital Projects	3,014	0	0	0	0	0	0
Chief Executive	0	15,789	1,125	0	0	0	0
Communities and Families	0	44,308	27,278	12,984	6,709	165	165
Edinburgh Integrated Joint Board	0	4,532	108	0	0	0	0
Place	0	89,210	125,659	32,154	72,698	19,835	19,835
Resources	0	0	0	0	0	0	0
Resources - Asset Management Works	0	16,307	11,132	7,229	27,107	14,000	14,000
Recommended Expenditure Priorities	0	0	4,202	11,889	17,369	7,020	450
Unallocated	0	0	2,278	0	0	0	0
Unallocated - indicative 5 year plan funding	0	0	0	0	0	0	7,000
Total General Services Capital Expenditure	155,989	170,146	171,782	64,256	123,883	41,020	41,450

Table 1 - Capital Expenditure on General Services

Capital Expenditure - Housing Revenue Account

	2015/16 Actual £000	2016/17 Estimate £000	2017/18 Estimate £000	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000	2021/22 Estimate £000
HRA Core Programme	28,513	29,550	37,320	39,951	35,985	34,655	32,057
21 st Century Homes	7,113	10,258	42,139	60,982	61,429	71,194	115,331
Total Housing Revenue Account Cap. Ex.	35,626	39,808	79,459	100,933	97,414	105,849	147,388

Table 2 - Capital Expenditure on the Housing Revenue Account

Funding Capital Expenditure

3.2.3 Tables 3 and 4 below show how the capital expenditure in Tables 1 and 2 is going to be funded by the Council.

	2015/16 Actual £000	2016/17 Estimate £000	2017/18 Estimate £000	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000	2021/22 Estimate £000
General Services Capital Expenditure	155,989	170,146	171,782	64,256	123,883	41,020	41,450
Receipts -:							
Central Government Grants -:							
Government Capital Grants	57,461	41,626	53,708	44,500	48,264	38,000	38,000
Cycling, Walking and Safer Streets	729	540	683	0	0	0	0
Development Funding	31,663	29,248	29,115	0	0	0	0
Trams Funding (Scot Govt grant and 3rd party)	-350	0	0	0	0	0	0
Total Central Government Grants	89,503	71,414	83,506	44,500	48,264	38,000	38,000

Use of Capital Receipts	107,572	14,412	28,111	4,538	9,318	3,000	3,000
Use of Capital Receipts - Transfer to Capital fund	-51,889	0	-5,559	0	0	0	0
Other Capital Contributions	18,354	13,846	174	0	585	0	0
Draw down of capital fund - per budget update	6,600	0	0	9,161	10,369	20	450
Total Receipts	170,140	99,672	106,232	58,199	68,356	41,020	41,450
GF Cap Ex to be funded by Borrowing	-14,151	70,474	65,550	6,057	55,347	0	0

Table 3 - Funding for General Services Capital Expenditure

	2015/16 Actual £000	2016/17 Estimate £000	2017/18 Estimate £000	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000	2021/22 Estimate £000
HRA Core Programme	28,513	29,550	37,320	39,951	35,985	34,655	32,057
CFCR	0	0	12,500	13,000	11,000	11,000	10,500
Receipts from other HRA Assets	0	1,607	1,560	2,250	0	0	0
Capital Receipts and other income	24,087	12,400	3,800	2,800	2,800	2,800	2,800
Total Funded	24,087	14,007	17,860	18,050	13,800	13,800	13,300
HRA Core to be funded by Prudential Borrowing	4,426	15,543	19,460	21,901	19,935	18,605	16,507
21st Century Homes	7,113	10,258	42,139	60,982	61,429	71,194	115,331
Strategic Housing Investment Fund	0	0	9,500	17,740	2,000	7,500	15,480
HRA Reserves – CFCR	2,298	3,533	0	0	0	0	0
21 st Century Homes Receipts	1,527	2,332	0	0	0	0	0
Capital Grant Drawdown	2,000	0	0	0	0	0	0
Developers Contributions	0	0	1,439	1,541	332	3,848	6,972
Scottish Government Subsidy	1,288	4,247	8,215	5,821	5,871	16,701	22,537
Total Funded	7,113	10,112	19,154	25,102	8,203	28,049	44,989
21st C H to be funded by Prudential Borrowing	0	146	22,985	35,880	53,225	43,145	70,342
Total HRA Cap Ex to be funded by Borrowing	4,426	15,689	42,445	57,781	73,160	61,750	86,849

Table 4 - Funding for HRA Capital Expenditure

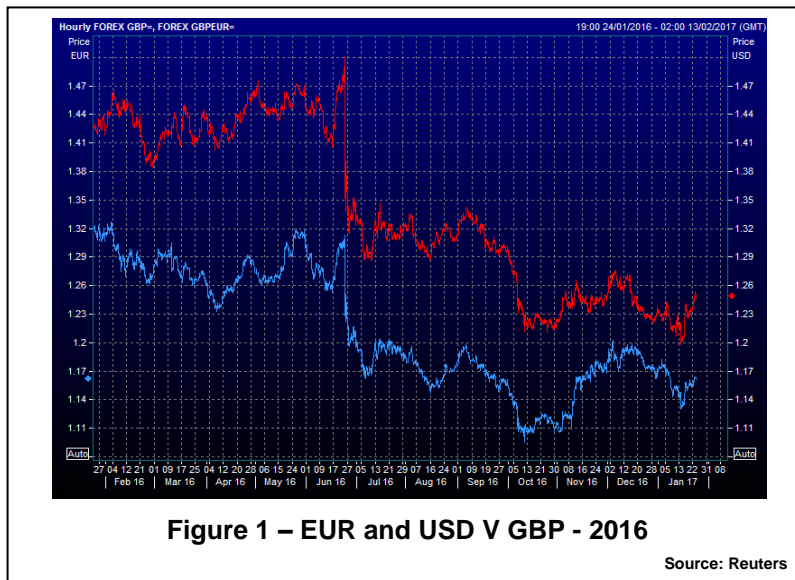
3.3 Economic and Market Outlook

Overview

- 3.3.1 The major influence on the UK and global economy will be the UK's progress in triggering Article 50 and negotiating a smooth exit from the European Union. Negotiations will start after the UK formally triggers exit, which is widely expected to be in early 2017, and will last for at least two years. Uncertainty over future economic prospects will therefore remain throughout 2017/18.

World Economy

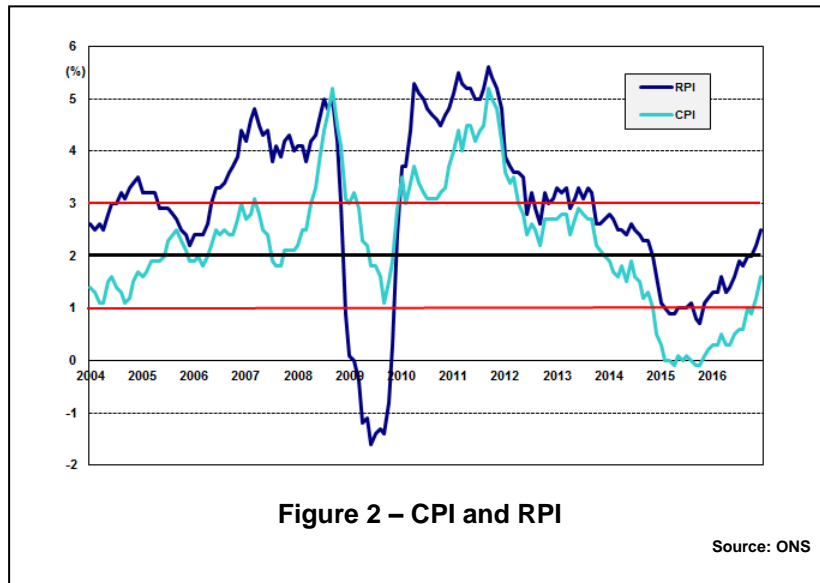
3.3.2 The Global environment continues to be riddled with uncertainty, with repercussions for financial market volatility and long term interest rates. Events such as the unexpected result of the UK's EU Brexit referendum and the result at the US polls electing Donald Trump as the 45th President of the United States will continue to create uncertainty.



3.3.3 Figure 1 shows the continuing depreciation of Sterling against both the Euro and the US Dollar following the result of the EU Referendum and after the announcement of a Brexit press conference from PM Theresa May Sterling hit a new 31 year low against the USD. The fall and continuing weakness in Sterling and near doubling in price of oil in 2016, from a low base, have combined to drive inflation expectations higher. On the 24 January it was announced at the Supreme Court that Parliament must vote on whether the government can start the Brexit process meaning Theresa May cannot begin talks with the EU until MPs and peers give their backing.

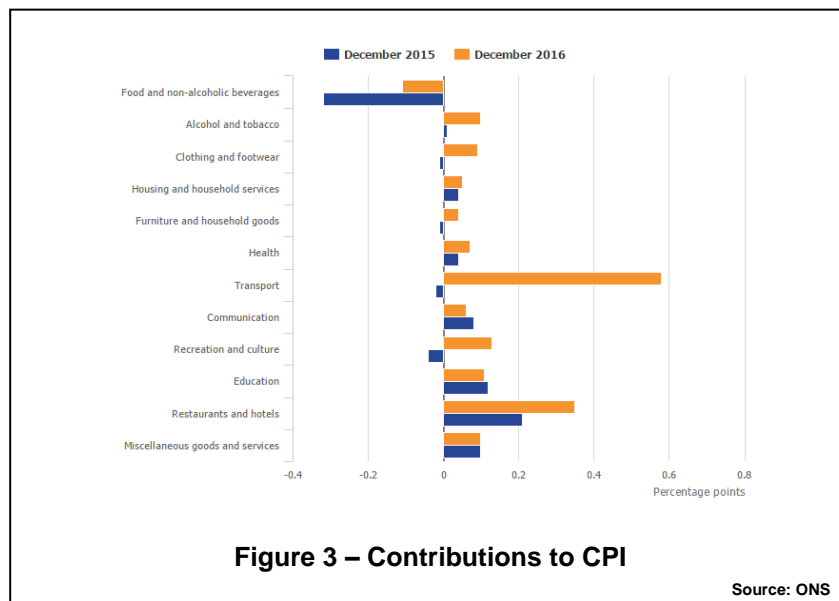
UK Inflation Outlook

3.3.4 Figure 2 below shows CPI and RPI since March 2004.

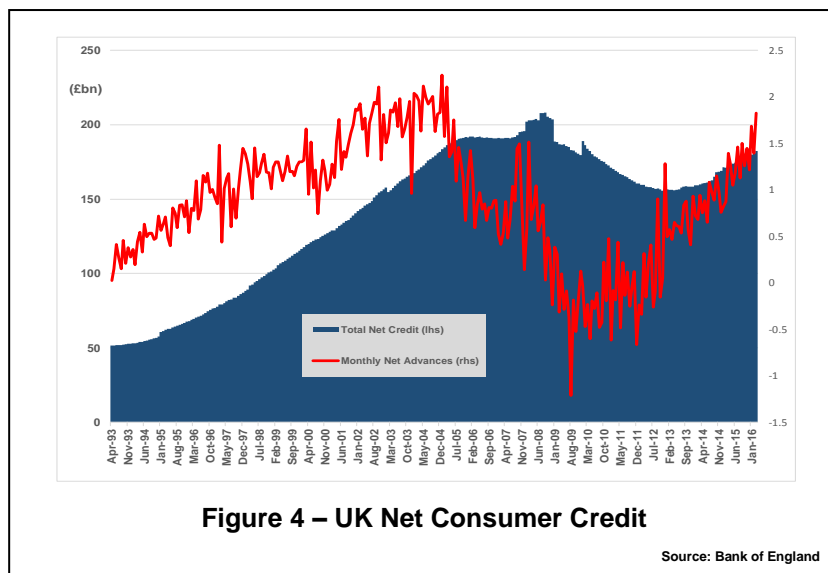


3.3.5 The Government’s preferred measure of inflation, CPI, was at 1.6% in December 2016. At 1.6% the annual rate of inflation (CPI) is at the highest it has been for over two years and is within the Bank of England’s target range of 2% +/- 1.

3.3.6 CPI inflation will continue to increase and is expected to overshoot its target range in 2017 and through 2018. The Bank of England have forecast that growth will slow in 2017 as a result of the higher inflation weighing down on consumer spending.



3.3.7 As can be seen in figure 3 above, the increase in CPI to 1.6% in December was due mainly to the effect of transport and increased food costs as well as the depreciation in sterling. Increasing inflation may have a knock on to GDP growth. Companies such as Next and Premier Foods (owner of Mr Kipling, Bachelors and Bisto brands) have warned of lower profits due to rising costs. The weaker pound has pushed up prices on costs and will have an effect on prices at the tills. If spending slows then growth may follow suit.



3.3.8 Figure 4 shows the total net UK Consumer Credit Outstanding (ex-Student Loans and Seasonally Adjusted) along with the net monthly advances. Net new advances are nearly back to pre-Global Financial Crisis (GFC) levels. However, it is interesting to note that the balance of the new advances has changed. Of the net £1.926bn credit advanced in November 2016, £0.558bn was in credit card loans, £0.495bn was in loans from banks / other financial institutions, and £0.873bn was in other unsecured consumer lending. This compares with the pre-GFC peak in January 2005 where net advances were £2.234bn, made up of £0.942bn in credit card loans, £0.813bn in loans from banks / other financial institutions, and £0.479bn in other unsecured consumer lending. Although banks have stepped back from personal unsecured lending (other than via credit cards), other options such as “Personal Contract Purchase” allowing individuals to take out contract hire style leasing contracts for vehicle acquisition have filled the gap.

Interest Rate Outlook

3.3.9 Table 5 below, the Reuters poll of up to 53 economists, taken 7 December, shows their forecasts for UK Bank Rate until Quarter 1 2018. This shows most economists polled believe that the UK Bank Rate will remain at 0.25% through to Q1 2018. This is in line with our long standing forecast.

	2017				2018
	Q1/17	Q2/17	Q3/17	Q4/17	Q1/18
Median	0.25	0.25	0.25	0.25	0.25
Mean	0.24	0.23	0.23	0.24	0.26
Mode	0.25	0.25	0.25	0.25	0.25
Min	0.05	0.05	0.05	0.05	0
Max	0.25	0.5	0.75	1	1.25
Count	53	53	53	52	38

Table 5 – Economic Forecasts for UK Bank Rate
Source: Reuters

3.3.10 At its December meeting the US Federal Reserve Board (FED) opted to raise its interest rate to between 0.50% and 0.75% and indicated three more rate hikes in 2017, followed by three hikes in each of 2018 and 2019. The minutes of the December meeting said “the upside risks to their forecasts for economic growth had increased as a result of prospects for more expansionary fiscal policies in coming years” which may mean the central bank might be forced to quicken the pace of interest rate increases due to higher inflation. Uncertainty surrounds whether President Trump will make good on the fiscal, regulatory and policy initiatives and changes which were central to his campaign and, if so, their timing, size and effect on growth, employment and inflation both domestically and globally.

3.3.11 The European Central Bank (ECB) maintained its benchmark interest rate at 0% since March 2016 and its overnight deposit rate also remained at -0.40%. Annualised inflation in the Euro Area for the year to December was 1.1%, the highest rate in more than 3 years. This was a sharp rise from 0.6% in November and the highest rate since September 2013, which was also 1.1%. It remains under the 2% target of the ECB. GDP growth grew a modest 0.3% in the second and third quarter of 2016 and is expected to grow by 0.5% in quarter four. Germany ended the year with its strongest growth in five years expanding in quarter 4 by 0.5% and in 2016 by 1.9%.

3.4 Treasury Management Strategy – Debt

Overview

3.4.1 The overall objectives of the Council’s Strategy for Debt Management are to:

- forecast average future interest rates and borrow accordingly;
- secure new funding at the lowest cost in a manner that is sustainable in the medium term;

- ensure that the Council's interest rate risk is managed appropriately;
- ensure smooth debt profile with a spread of maturities; and
- reschedule debt to take advantage of interest rates.

Loans Fund Borrowing Requirement

3.4.2 Table 6 below shows the anticipated out-turn for the current year and summarises how much the Council needs to borrow for the following five years, based on the capital investment programme summarised in Tables 1 to 4 above.

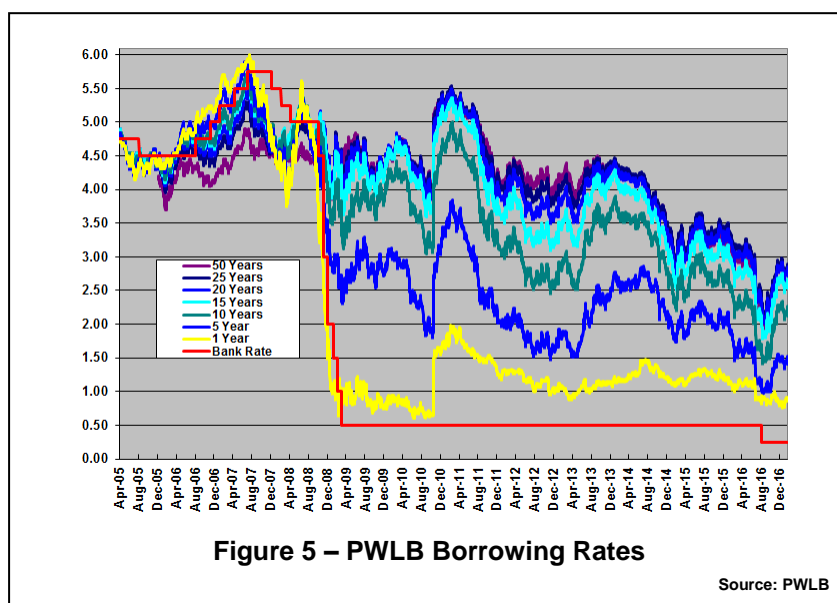
Capital Funding v. External Debt	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	£000	£000	£000	£000	£000	£000	£000
Debt b/fd	1,412,998	1,369,745	1,317,761	1,263,406	1,258,446	1,304,865	1,299,298
Cumulative Capital Expenditure b/fd	1,510,154	1,424,417	1,432,579	1,460,742	1,444,683	1,493,319	1,469,548
Over/underborrowed b/fd	-97,156	-54,672	-114,818	-197,335	-186,237	-188,454	-170,250
GF Capital Financed by borrowing	-14,151	70,474	65,550	6,057	55,347	0	0
HRA Capital Financed by borrowing	16,705	15,689	42,446	57,781	73,161	61,750	86,849
less scheduled repayments by GF	-57,883	-58,454	-59,077	-58,206	-57,058	-60,008	-65,959
less scheduled repayments by HRA	-27,156	-16,585	-18,275	-20,116	-22,297	-24,969	-27,069
less scheduled repayments by Joint Boards	-3,252	-2,962	-2,481	-1,575	-517	-544	-556
Underlying Need to Borrow	-85,737	8,162	28,162	-16,059	48,636	-23,771	-6,734
plus total maturing debt	43,605	51,984	54,355	54,960	53,581	55,567	47,238
Total Borrowing Requirement	-42,132	60,146	82,517	38,901	102,217	31,796	40,504
Planned PWLB or short borrowing for year	352	0	0	50,000	100,000	50,000	60,000
Debt at end of the year	1,369,745	1,317,761	1,263,406	1,258,446	1,304,865	1,299,298	1,312,060
Cumulative Capital Expenditure	1,424,417	1,432,579	1,460,742	1,444,683	1,493,319	1,469,548	1,462,814
Cumulative Over/Under Borrowed	-54,672	-114,818	-197,335	-186,237	-188,454	-170,250	-150,754

Table 6 - Capital Funding v. External Debt

3.4.3 Table 6 shows that the Council's underlying need to borrow (shown as the Cumulative Capital Expenditure funded by borrowing) projected at 31 March 2022 is £1,463m, down from the figure at 31 March 2015. Current projections show that the Council's under-borrowed position is projected to increase from £55m to £115m at the end of the 2016/17 financial year. The Council's investments are therefore projected to reduce by £60m to temporarily fund capital expenditure in the current financial year. Based on the projections in the

table, the Council can continue to fund its borrowing requirement by reducing investments further during 2017/18.

- 3.4.4 The underlying need to borrow is forecast to increase by £28m in 2017/18 and thereafter is forecast to be a total of £2m in the next four years. In addition, there is around £50m of debt maturing each year. Some of this was borrowed at much higher interest rates in the 1990s, and some of it is more recent and was designed to give some flexibility in a period when the level of the Council's underlying need to borrow was unclear. However, within the underlying need to borrow there is a substantial net HRA funding requirement for the HRA Core Programme and more specifically, the 21st Century Homes programme for affordable housing.
- 3.4.5 On top of the projects included in the Capital Investment Programme, there are other projects which will require significant funding if they go ahead, in particular the Edinburgh and East of Scotland City Region Deal, Edinburgh Homes, and the extension of the Trams network. However, the quantum and tenure of the borrowing requirement for these is still being developed as part of the business cases.
- 3.4.6 The Council's last borrowing from the PWLB was undertaken in mid-December 2012. Since then, the Council's strategy has been to reduce its temporary investment balances to fund capital expenditure in the short term. Figure 5 below shows the interest rates for borrowing new maturity loans from the Government via the Public Works Loans Board since April 2005.



- 3.4.7 Figure 5 shows the sharp reduction in yields immediately after the result of the UK's EU referendum in June, and their reversal over the course of the following few months. Consideration was given to taking some debt in the period following the referendum result. However in light of the significant cost of carry

along with the uncertainty over the Council's potential future borrowing requirement it was decided to continue with the existing strategy. It is proposed to continue to fund the borrowing requirement by reducing investments further at present. Discussions are continuing with external organisations to explore all the alternatives to PWLB borrowing.

3.4.8 The reduction in Loans Charges relating to PWLB debt which is maturing at higher interest rates has already been included within the Council's long term financial plan.

3.4.9 Appendix 1 lists the maturity of the Council's debt as of January 2016.

Loans Fund Repayment Policy

3.4.10 The Council operates a consolidated loans fund under the terms of the Local Authority (Capital Finance and Accounting) (Scotland) Regulations 2016. Capital payments made by services are financed by capital advances from the loans fund. All advances from the loans fund in the current year have a repayment profile set out using Option 1 – the statutory method. All capital advances from the loans fund are being repaid using the previous hybrid annuity structure with fixed principal repayments.

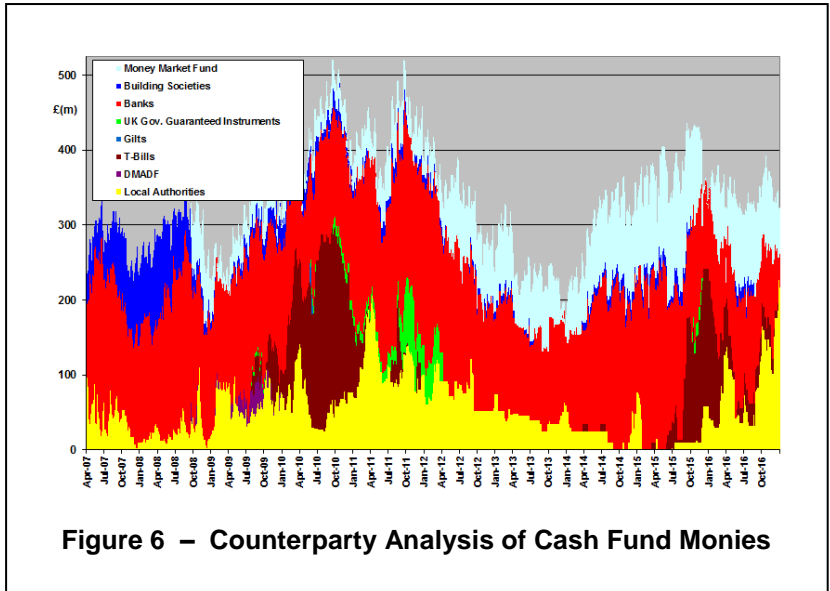
3.4.11 The Council operates the loans fund to manage historic debt and the balance therefore represents historic borrowing for capital spend. Table 5 above shows the cumulative, current and projected capital advances from the loans fund.

3.5 Treasury Management Strategy – Investment of Surplus Funds

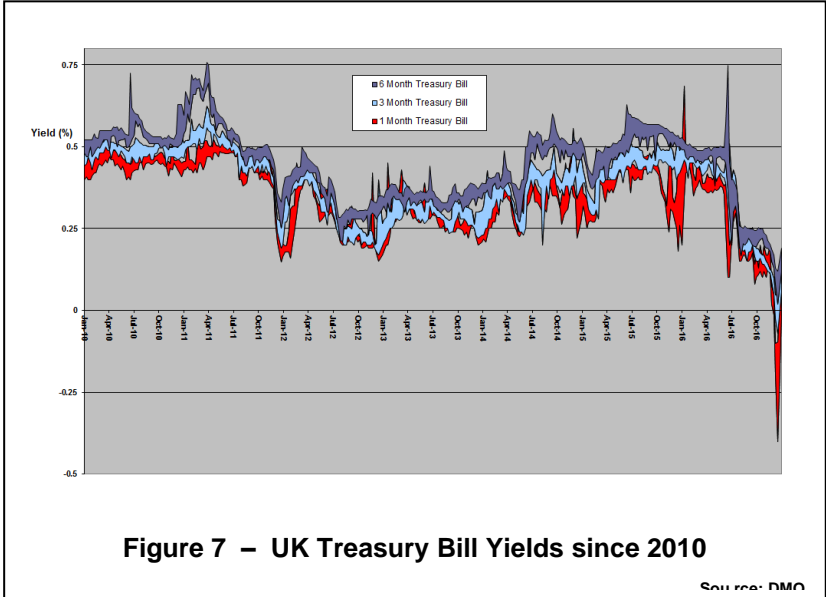
3.5.1 In line with CIPFA's Code of Practice, the overall objectives of the Council's Strategy for Investment Management are to:

- ensure the security of funds invested;
- ensure that the Council has sufficient liquid funds to cover its expenditure commitments; and
- pursue optimum investment return within the above two objectives.

3.5.2 The Council's cash balances are pooled and invested via the Treasury Cash Fund subject to the limits set out in the Treasury Management Policy Statement. The Cash Fund's Investment Strategy continues to be based around the security of the investments. Figure 6 below shows the distribution of Cash Fund deposits since inception.



3.5.3 As can be seen in Figure 6 above the large amount invested in UK Treasury Bills at the end of 2015 has been replaced at the end of 2016 by a large amount of fixed deposits with Local Authorities. Yields available on UK Treasury Bills reduced greatly and in December 2016 with both 1 and 3 month Treasury Bills being priced at negative yields in two successive auctions. Investing in fixed deposits with Local Authorities has provided the Council with a higher yield whilst retaining a pseudo sovereign exposure. Figure 7 below shows the lowest and highest accepted yields in the Treasury Bill auctions since 2010. This clearly shows the drop in UK Treasury Bill yields into negative territory in December 2016.



3.5.4 It is intended to continue the current investment strategy centred around the security of the investments, taking advantage of longer rates where liquidity allows. Investment will continue to be made via the Cash Fund arrangement and there are no major changes to the investment instruments or counterparty limits in the Cash Fund Treasury Policy Statement.

3.6 Other Issues

New Borrowing Regulations

3.6.1 A new set of regulations governing local authority borrowing came into force on 1 April 2016, with Scottish Government Guidance on them issued later in the year. Changes to the old regulations, which dated from 1975, were required to support City Deal structures in Scotland. Following the perceived success of the 2010 Investment Regulations, the Scottish Government took a similar “prudential” approach to the regulations. The old list of what types of borrowing could be undertaken and what constituted capital expenditure have been replaced with a general borrowing power and capital defined by proper accounting practice, subject to appropriate governance and risk management.

3.6.2 One of the key changes is that there are now a number of options available to repay the principal on capital advances. The options now available to a Council for the Prudent Repayment of loans fund advances are:

- Option 1: The Statutory Method
(only until 31 March 2021);
- Option 2: The Depreciation Method;
- Option 3: The Asset Life Method; and
- Option 4: The Funding / Income Method.

3.6.3 The major implications for the Council are twofold. Firstly, Option 4 gives the Council the ability to sculpt capital advance repayments to the income that will be generated by the expenditure or other future funding. This is essential to the Council for the delivery of the Edinburgh and South East of Scotland City Region Deal and is likely to be very helpful in designing the business cases of other CEC projects. However, given the risks regarding future income streams, robust business cases will be required to justify any borrowing. Secondly, it is likely that the Council will use Option 3 for most of its capital advances. However, the presumption is that this option would use Equal Instalments of Principal (EIP) rather than the previous “Annuity” repayments, which will result in increase costs to the Council in the early years of loan repayments, unless the benefits of the expenditure can be shown to be weighted towards the latter part of the project. This is why it was agreed that there would be a five year period where the existing repayment arrangements could be used for new advances up until 2021 (Option 1).

MiFID II

- 3.6.4 The Financial Conduct Authority (FCA) has undertaken a third consultation on the introduction of the EU Directive “Markets in Financial Instruments Directive” (MiFID) II. The directive originates in the EU’s concern over the mis-selling of derivative products to some local authorities in continental Europe which resulted in some Municipalities incurring large losses during the financial crisis. As a result, it is the FCA’s intention under the new directive that local authorities are classified as Retail rather than Professional Investors. There will be an option for local authorities to choose to opt up but subject to certain qualitative and quantitative criteria and the process would be administratively burdensome. The case has been made to the FCA that large authorities such as the City of Edinburgh Council should automatically be treated as Professional Investors as we are at present using a principles based approach, but we await the outcome of the consultation.

Review of the Prudential Code

- 3.6.5 CIPFA is going to undertake a review of the Prudential Code for Capital Finance in Local Authorities during 2017. They are therefore undertaking a consultation on the Code and the associated Prudential Indicators early in the year. Any comments from Elected Members on the Code or Indicators would be welcome.

4. Measures of success

- 4.1 The success of the Treasury Section can be measured by the out-performance of the Treasury Cash Fund against its benchmark and managing the Council’s debt portfolio to minimise the cost to the Council while mitigating risk.

5. Financial impact

- 5.1 The Council continues to manage its debt portfolio so as to minimise the medium term cost of funding its capital projects. Provision for the revenue implications arising from this report have already been included in the Council’s long term financial plan.
- 5.2 The Treasury Cash Fund has generated significant additional income for the Council.

6. Risk, policy, compliance and governance impact

- 6.1 The changes to the Treasury Management Policy Statement and strategy are designed to manage and mitigate the risk to which the Council is exposed.

7. Equalities impact

- 7.1 There are no adverse equality impacts arising from this report.

8. Sustainability impact

- 8.1 There are no adverse sustainability impacts arising from this report.

9. Consultation and engagement

- 9.1 None.

10. Background reading / external references

- 10.1 None.

Hugh Dunn

Acting Executive Director of Resources

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Links

Coalition pledges	P30 - Continue to Maintain a sound financial position including long-term financial planning
Council priorities	CP13 – Deliver lean and agile Council services
Single Outcome Agreement	SO1 - Edinburgh's Economy Delivers increased investment, jobs and opportunities for all
Appendices	Appendix 1 – Maturing Debt Profile as at January 2017 Appendix 2 – Prudential Indicators Appendix 3 – Treasury Management Policy Statement – The City of Edinburgh Council Appendix 4 – Treasury Management Policy Statement – Treasury Cash Fund

Debt January 2017

Market Debt (non LOBO)

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
30/03/1992	M	30/03/2017	1,000,000.00	10.25	102,500.00
21/08/1992	M	21/08/2017	500,000.00	9.75	48,750.00
21/08/1992	M	21/08/2017	500,000.00	9.75	48,750.00
30/06/2005	M	30/06/2065	5,000,000.00	4.4	220,000.00
07/07/2005	M	07/07/2065	5,000,000.00	4.4	220,000.00
21/12/2005	M	21/12/2065	5,000,000.00	4.99	249,500.00
28/12/2005	M	24/12/2065	12,500,000.00	4.99	623,750.00
14/03/2006	M	15/03/2066	15,000,000.00	5	750,000.00
18/08/2006	M	18/08/2066	10,000,000.00	5.25	525,000.00
01/02/2008	M	01/02/2078	10,000,000.00	3.95	395,000.00
			64,500,000.00		

Market Debt (LOBO)

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
12/11/1998	M	13/11/2028	3,000,000.00	4.75	142,500.00
15/12/2003	M	15/12/2053	10,000,000.00	5.25	525,000.00
18/02/2004	M	18/02/2054	10,000,000.00	4.54	454,000.00
28/04/2005	M	28/04/2055	12,900,000.00	4.75	612,750.00
01/07/2005	M	01/07/2065	10,000,000.00	3.86	386,000.00
24/08/2005	M	24/08/2065	5,000,000.00	4.4	220,000.00
07/09/2005	M	07/09/2065	10,000,000.00	4.99	499,000.00
13/09/2005	M	14/09/2065	5,000,000.00	3.95	197,500.00
03/10/2005	M	05/10/2065	5,000,000.00	4.375	218,750.00
23/12/2005	M	23/12/2065	10,000,000.00	4.75	475,000.00
03/04/2006	M	01/04/2066	10,000,000.00	4.875	487,500.00
03/04/2006	M	01/04/2066	10,000,000.00	4.875	487,500.00
03/04/2006	M	01/04/2066	10,000,000.00	4.875	487,500.00
07/04/2006	M	07/04/2066	10,000,000.00	4.75	475,000.00
06/03/2006	M	04/03/2066	5,000,000.00	4.625	231,250.00
17/03/2006	M	17/03/2066	10,000,000.00	5.25	525,000.00
05/06/2006	M	07/06/2066	20,000,000.00	5.25	1,050,000.00
05/06/2006	M	07/06/2066	16,500,000.00	5.25	866,250.00
26/02/2010	M	26/02/2060	5,000,000.00	8.2	410,000.00
26/02/2010	M	26/02/2060	10,000,000.00	8.2	820,000.00
25/02/2011	M	25/02/2060	15,000,000.00	8.245	1,236,750.00
25/02/2011	M	25/02/2060	10,000,000.00	8.245	824,500.00
			212,400,000.00		

PWLB

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
15/06/1951	E	15/05/2031	3,398.21	3	107.22
14/07/1950	E	03/03/2030	3,412.54	3	108.06
27/03/1992	M	25/09/2017	10,000,000.00	10.625	1,062,500.00
03/04/1992	M	25/03/2018	30,000,000.00	10.875	3,262,500.00
17/09/1992	M	15/05/2018	8,496,500.00	9.75	828,408.75
17/09/1993	M	15/11/2018	5,000,000.00	7.875	393,750.00
20/09/1993	M	14/09/2023	2,997,451.21	7.875	236,049.28
20/09/1993	M	14/09/2023	584,502.98	7.875	46,029.61
18/10/1993	M	25/03/2019	5,000,000.00	7.875	393,750.00
14/03/1994	M	11/03/2019	2,997,451.21	7.625	228,555.65
23/03/1994	M	15/11/2018	5,000,000.00	8	400,000.00
23/03/1994	M	15/11/2019	5,000,000.00	8	400,000.00
28/04/1994	M	25/09/2021	5,000,000.00	8.125	406,250.00
16/08/1994	M	03/08/2021	2,997,451.21	8.5	254,783.35
21/10/1994	M	15/05/2020	5,000,000.00	8.625	431,250.00
21/10/1994	M	15/05/2021	10,000,000.00	8.625	862,500.00
07/12/1994	M	15/11/2019	10,000,000.00	8.625	862,500.00
07/12/1994	M	15/05/2020	5,000,000.00	8.625	431,250.00
09/12/1994	M	15/11/2020	5,000,000.00	8.625	431,250.00
15/02/1995	M	25/03/2020	5,000,000.00	8.625	431,250.00
16/02/1995	M	03/02/2023	2,997,451.21	8.625	258,530.17
10/03/1995	M	15/05/2021	11,900,000.00	8.75	1,041,250.00
31/03/1995	M	25/09/2022	6,206,000.00	8.625	535,267.50
24/04/1995	M	25/03/2023	10,000,000.00	8.5	850,000.00
12/06/1995	M	15/05/2022	10,200,000.00	8	816,000.00
12/06/1995	M	15/05/2021	10,000,000.00	8	800,000.00
16/08/1995	M	03/08/2020	2,997,451.21	8.375	251,036.54
28/09/1995	M	28/09/2024	2,895,506.10	8.25	238,879.25
05/12/1995	M	15/05/2023	5,200,000.00	8	416,000.00
05/12/1995	M	15/11/2023	10,000,000.00	8	800,000.00
21/12/1995	M	21/12/2025	2,397,960.97	7.875	188,839.43
08/05/1996	M	25/09/2023	10,000,000.00	8.375	837,500.00
29/08/1997	M	15/11/2026	5,000,000.00	7	350,000.00
23/01/2006	M	23/07/2046	10,000,000.00	3.7	370,000.00
23/01/2006	M	23/07/2046	10,000,000.00	3.7	370,000.00
27/01/2006	M	27/07/2051	1,250,000.00	3.7	46,250.00
19/05/2006	M	19/11/2046	10,000,000.00	4.25	425,000.00
16/01/2007	M	16/07/2052	40,000,000.00	4.25	1,700,000.00
30/01/2007	M	30/07/2052	10,000,000.00	4.35	435,000.00
13/02/2007	M	13/08/2052	20,000,000.00	4.35	870,000.00
20/02/2007	M	20/08/2052	70,000,000.00	4.35	3,045,000.00
22/02/2007	M	22/08/2052	50,000,000.00	4.35	2,175,000.00

PWLB contd

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
08/03/2007	M	08/09/2052	5,000,000.00	4.25	212,500.00
30/05/2007	M	30/11/2052	10,000,000.00	4.6	460,000.00
11/06/2007	M	11/12/2052	15,000,000.00	4.7	705,000.00
12/06/2007	M	12/12/2052	25,000,000.00	4.75	1,187,500.00
05/07/2007	M	05/01/2053	12,000,000.00	4.8	576,000.00
25/07/2007	M	25/01/2053	5,000,000.00	4.65	232,500.00
10/08/2007	M	10/02/2053	5,000,000.00	4.55	227,500.00
24/08/2007	M	24/02/2053	7,500,000.00	4.5	337,500.00
13/09/2007	M	13/03/2053	5,000,000.00	4.5	225,000.00
12/10/2007	M	12/04/2053	5,000,000.00	4.6	230,000.00
05/11/2007	M	05/05/2057	5,000,000.00	4.6	230,000.00
10/12/2007	M	10/12/2037	10,000,000.00	4.49	449,000.00
07/01/2008	M	07/01/2048	5,000,000.00	4.4	220,000.00
15/08/2008	M	15/02/2058	5,000,000.00	4.39	219,500.00
09/10/2008	M	09/10/2017	5,000,000.00	4.39	219,500.00
12/11/2008	A	12/11/2019	1,583,825.88	3.96	77,256.58
01/12/2008	A	01/12/2019	1,566,340.12	3.65	70,501.07
30/03/2009	M	30/03/2019	5,000,000.00	3.46	173,000.00
21/04/2009	M	21/04/2019	10,000,000.00	3.4	340,000.00
21/04/2009	M	21/04/2020	10,000,000.00	3.54	354,000.00
23/04/2009	M	23/04/2018	15,000,000.00	3.24	486,000.00
23/04/2009	M	23/04/2019	5,000,000.00	3.38	169,000.00
23/04/2009	M	23/04/2022	5,000,000.00	3.76	188,000.00
12/05/2009	M	12/05/2020	10,000,000.00	3.96	396,000.00
09/06/2009	M	09/06/2018	5,000,000.00	3.75	187,500.00
13/10/2009	M	13/10/2023	5,000,000.00	3.87	193,500.00
01/12/2009	M	01/12/2019	5,000,000.00	3.77	188,500.00
01/12/2009	A	01/12/2025	9,482,868.43	3.64	369,162.00
14/12/2009	M	14/12/2019	10,000,000.00	3.91	391,000.00
14/12/2009	A	14/12/2024	6,002,174.17	3.66	237,165.61
10/05/2010	M	10/05/2024	10,000,000.00	4.32	432,000.00
10/05/2010	M	10/05/2025	5,000,000.00	4.37	218,500.00
10/05/2010	A	10/05/2021	2,250,909.52	3.09	80,227.02
02/06/2010	M	02/06/2021	5,000,000.00	3.89	194,500.00
14/06/2010	M	14/06/2022	10,000,000.00	3.95	395,000.00
06/09/2010	M	06/09/2028	10,000,000.00	3.85	385,000.00
06/09/2010	M	06/09/2031	20,000,000.00	3.95	790,000.00
14/07/2011	M	14/07/2029	10,000,000.00	4.9	490,000.00
14/07/2011	M	14/07/2030	10,000,000.00	4.93	493,000.00
09/08/2011	M	09/02/2046	20,000,000.00	4.8	960,000.00
08/09/2011	M	08/09/2038	10,000,000.00	4.67	467,000.00
15/09/2011	M	15/09/2036	10,000,000.00	4.47	447,000.00
15/09/2011	M	15/09/2039	10,000,000.00	4.52	452,000.00

PWLB contd

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
22/09/2011	M	22/09/2036	10,000,000.00	4.49	449,000.00
06/10/2011	M	06/10/2043	20,000,000.00	4.35	870,000.00
21/11/2011	M	21/05/2020	15,000,000.00	2.94	441,000.00
02/12/2011	M	02/06/2017	5,000,000.00	2.28	114,000.00
02/12/2011	M	02/12/2061	5,000,000.00	3.98	199,000.00
15/12/2011	M	15/06/2032	10,000,000.00	3.98	398,000.00
14/05/2012	M	14/11/2024	10,000,000.00	3.36	336,000.00
16/11/2012	M	16/05/2025	20,000,000.00	2.88	576,000.00
13/12/2012	M	13/06/2027	20,000,000.00	3.18	636,000.00
17/10/1996	M	25/03/2025	10,000,000.00	7.875	787,500.00
13/02/1997	M	18/05/2025	10,000,000.00	7.375	737,500.00
20/02/1997	M	15/11/2025	20,000,000.00	7.375	1,475,000.00
21/05/1997	M	15/05/2026	10,000,000.00	7.125	712,500.00
28/05/1997	M	15/05/2026	10,000,000.00	7.25	725,000.00
24/06/1997	M	15/11/2026	5,328,077.00	7.125	379,625.49
07/08/1997	M	15/11/2026	15,000,000.00	6.875	1,031,250.00
13/10/1997	M	25/03/2027	10,000,000.00	6.375	637,500.00
22/10/1997	M	25/03/2027	5,000,000.00	6.5	325,000.00
13/11/1997	M	15/05/2027	3,649,966.00	6.5	237,247.79
17/11/1997	M	15/05/2027	5,000,000.00	6.5	325,000.00
12/03/1998	M	15/11/2027	8,677,693.00	5.875	509,814.46
			1,022,166,390.97		

SALIX INTEREST FREE

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
07/01/2015	E	01/09/2021	394,785.70	0	0.00
31/03/2015	E	01/04/2023	1,171,883.31	0	0.00
22/09/2015	E	01/10/2023	307,719.58	0	0.00
			1,874,388.59		

Appendix 2

PRUDENTIAL INDICATORS

Indicator 1 - Estimate of Capital Expenditure

The actual capital expenditure that was incurred in 2015/16 and the estimates of capital expenditure to be incurred for the current and future years that are recommended for approval are:

	Capital Expenditure General Services						
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual £000	Estimate £000	Estimate £000	Estimate £000	Estimate £000	Estimate £000	Estimate £000
Children and Families	48,181	0	0	0	0	0	0
Corporate Governance	7,407	0	0	0	0	0	0
Economic Development	42	0	0	0	0	0	0
Health and Social Care	5,680	0	0	0	0	0	0
Services for Communities (SFC)	77,149	0	0	0	0	0	0
SFC - Asset Management Programme	14,516	0	0	0	0	0	0
Other Capital Projects	3,014	0	0	0	0	0	0
Chief Executive	0	15,789	1,125	0	0	0	0
Communities and Families	0	44,308	27,278	12,984	6,709	165	165
Edinburgh Integrated Joint Board	0	4,532	108	0	0	0	0
Place	0	89,210	125,659	32,154	72,698	19,835	19,835
Resources	0	0	0	0	0	0	0
Resources - Asset Management Works	0	16,307	11,132	7,229	27,107	14,000	14,000
Recommended Expenditure Priorities (Appendix 3)	0	0	4,202	11,889	17,369	7,020	450
Recommended Expenditure Priorities (SG grant)	0	0	2,278	0	0	0	0
Unallocated - indicative 5 year plan funding	0	0	0	0	0	0	7,000
Total General Services Capital Expenditure	155,989	170,146	171,782	64,256	123,883	41,020	41,450

Note that the 2017-2022 CIP includes slippage / acceleration brought forward based on projected capital expenditure reported at the nine month stage.

	Capital Expenditure Housing Revenue Account						
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	£000	£000	£000	£000	£000	£000	£000
Housing Revenue Account	35,626	39,808	79,459	100,933	97,414	105,849	147,388

Indicator 2 - Ratio of Financing Costs to Net Revenue Stream

Estimates of the ratio of financing costs to net revenue stream for the current and future years and the actual figures for 2015/16 are:

	Ratio of Financing Costs to Net Revenue Stream						
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	%	%	%	%	%	%	%
General Services	11.51	12.16	11.78	11.84	11.73	11.53	N/A
HRA	36.35	34.51	37.61	39.58	42.28	44.79	46.76

Note: Figures for 2018/19 onwards are indicative as the Council has not set a General Services or HRA has set a budget for these years. The figures for General Services are based on the current long term financial plan that ends to 2025/26. HRA figures are based on the business plan which was reported to Finance and Resources Committee on 19 January 2017.

The estimates of financing costs include current commitments and the proposals in this budget.

Indicator 3 - Capital Financing Requirement

Estimates of the end of year capital financing requirement for the authority for the current and future years and the actual capital financing requirement at 31 March 2016 are:

	Capital Financing Requirement						
	2015/16 Actual £m	2016/17 Estimate £m	2017/18 Estimate £m	2018/19 Estimate £m	2019/20 Estimate £m	2020/21 Estimate £m	2021/22 Estimate £m
General Services	1,275	1,276	1,272	1,211	1,240	1,171	1,095
HRA	358	357	381	418	469	506	566

The capital financing requirement measures the authority's underlying need to borrow for a capital purpose. In accordance with best professional practice, the Council does not associate borrowing with particular items or types of expenditure. The authority has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. The Council has, at any point in time, a number of cashflows both positive and negative, and manages its treasury position in terms of its borrowings and investments in accordance with its approved treasury management strategy and practices. In day to day cash management, no distinction can be made between revenue cash and capital cash. External borrowing arises as a consequence of all the financial transactions of the authority and not simply those arising from capital spending. In contrast, the capital financing requirement reflects the authority's underlying need to borrow for a capital purpose.

CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following as a key indicator of prudence:

“In order to ensure that the medium term debt will only be for a capital purpose, the local authority should ensure that debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.”

	Gross Debt and the Capital Financing Requirement						
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m	£m	£m
Gross Debt	1,578	1,518	1,456	1,393	1,332	1,268	1,212
Capital Financing requirements	1,633	1,633	1,653	1,629	1,709	1,677	1,661
(Over) / under limit by:	55	115	197	236	377	409	449

The authority does not currently envisage borrowing in excess of its capital financing requirement over the next few years. This view takes into account current commitments, existing plans and assumptions around cash balances and the proposals in this budget. The figures do not include any expenditure and associated funding requirements, other than projects specifically approved by Council, for the Local Development Plan (LDP) or City Deal.

Indicator 4 – Authorised Limit for External Debt

The authorised limit should reflect a level of borrowing which, while not desired, could be afforded, but may not be sustainable. Previously, the definition of long term liabilities was used to include funding required in respect of finance leases and PFI assets. Under the changes to Financing Regulations which came into force on 1 April 2016, the definition of 'credit arrangements' has been used to calculate the authorised and operational limits requiring both the short and long term liabilities relating to finance leases and PFI assets to be considered rather than solely long term liabilities as before. In respect of its external debt, it is recommended that Council approves the following authorised limits for its total external debt gross of investments for the next five financial years. These limits separately identify borrowing under credit arrangements including finance leases and PFI assets. Council is asked to approve these limits and to delegate authority to the Acting Executive Director of Resources / Head of Finance, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and credit arrangements, in accordance with option appraisal and best value for money for the authority. Any such changes made will be reported to the Council at its meeting following the change:

	Authorised Limit for External Debt				
	2017/18	2018/19	2019/20	2020/21	2021/22
	£m	£m	£m	£m	£m
Borrowing	1,970	1,960	1,990	1,900	1,800
Credit Arrangements	220	200	200	230	220
	<u>2,190</u>	<u>2,160</u>	<u>2,190</u>	<u>2,130</u>	<u>2,020</u>

These authorised limits are consistent with the authority's current commitments, existing plans and the proposals in this budget for capital expenditure and financing, and with its approved treasury management policy statement and practices. They are based on the estimate of most likely, prudent but not worst case scenario, with in addition sufficient headroom over and above this to allow for operational management, for example unusual cash movements. Risk analysis and risk management strategies have been taken into account, as have plans for capital expenditure, estimates of the capital financing requirement and estimates of cashflow requirements for all purposes.

Indicator 5 – Operational Boundary for External Debt

The Council is also asked to approve the following operational boundary for external debt for the same time period. The proposed operational boundary equates to the estimated maximum of external debt. It is based on the same estimates as the authorised limit but reflects directly the estimate of the most likely, prudent but not worst case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements. The operational boundary represents a key management tool for in year monitoring. Within the operational boundary, figures for borrowing and credit arrangements are separately identified. The Council is also asked to delegate authority to the Acting Executive Director of Resources / Head of Finance, within the total operational boundary for any individual year, to effect movement between the separately agreed figures for borrowing and credit arrangements, in a similar fashion to the authorised limit. Any such changes will be reported to the Council at its next meeting following the change:

	Operational Boundary for External Debt				
	2017/18	2018/19	2019/20	2020/21	2021/22
	Estimate	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m
Borrowing	1,580	1,570	1,610	1,600	1,590
Credit Arrangements	220	200	200	230	220
	<u>1,800</u>	<u>1,770</u>	<u>1,810</u>	<u>1,830</u>	<u>1,810</u>

The Council's actual external debt at 31st March 2016 was £1,396.210m, comprising borrowing (including sums repayable within 12 months). Of this sum, £18.203m relates to borrowing carried out by the Council on behalf of the former Police and Fire Joint Boards.

In taking its decisions on this budget, the Council is asked to note that the estimate of capital expenditure determined for 2016/17 (see paragraph 1 above) will be the statutory limit determined under section 35(1) of the Local Government in Scotland Act 2003.

Indicator 6 – Impact on Council Tax and House Rents

The estimate of the incremental impact of capital investment decisions proposed in this budget, together with changes in projected interest rates, over and above capital investment decisions that have previously been taken by the Council are:

	2017/18	2018/19	2019/20	2020/21	2021/22
	£	£	£	£	£
a) for the band "D" Council Tax	-0.27	-0.75	-0.50	-0.93	N/A
b) for average weekly housing rents	0.27	1.22	2.39	3.19	4.97

In calculating the incremental impact of capital investment decisions on the band "D" Council Tax, investment decisions relating to National Housing Trust Phases have been omitted. As agreed with the Scottish Government, the borrowing and associated interest costs related to this expenditure are directly rechargeable to the Limited Liability Partnerships (LLPs) at agreed periods in the future. As such, there is no cost to the Council in relation to this element of borrowing and therefore it has been omitted in calculating the incremental impact of capital investment decisions.

Consideration of options for the capital programme

In considering its programme for capital investment, Council is required within the Prudential Code to have regard to:

- affordability, e.g., implications for Council Tax / House Rents;
- prudence and sustainability, e.g., implications for external borrowing;
- value for money, e.g., option appraisal;
- stewardship of assets, e.g., asset management planning;
- service objectives, e.g., strategic planning for the authority;
- practicality, e.g., achievability of the forward plan.

A key measure of affordability is the incremental impact on the Council Tax / rents, and the Council could consider different options for its capital investment programme in relation to their differential impact on the Council Tax / rents.

Indicators included in Treasury Management Strategy

The Council's treasury management strategy and annual plan for 2017/18 will include the following:

- The Council has adopted the CIPFA Code of Practice for Treasury Management in the Public Services;
- It is recommended that the Council sets an upper limit on its fixed interest rate exposures for 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22 of 100% of its net outstanding principal sums;
- It is further recommended that the Council sets an upper limit on its variable interest rate exposures for 2017/18, 2018/19, 2019/20, 2020/21 and 2021/22 of 75% of its net outstanding principal sums;
- This means that the Acting Executive Director of Resources / Head of Finance will manage fixed interest rate exposures within the range 25% to 100% and variable interest rate exposures within the range 0% to 75%. This reflects the need for a high level of liquidity to assist in managing counterparty exposure in the current market environment;
- It is recommended that the Council sets upper and lower limits for the maturity structure of its borrowing as follows.

Amount of projected borrowing that is fixed rate maturing in each period as a percentage of total projected borrowing that is fixed rate:

	Upper Limit	Lower Limit
	%	%
under 12 months	25	0
12 months and within 24 months	25	0
24 months and within 5 years	50	0
5 years and within 10 years	75	0
10 years and above	100	20

The maximum total principal sum which may be invested with a maturity of up to 3 years is £100m.

In relation to Gross and Net Debt, the Council will continue its current practice of monitoring throughout the year that the projected Gross Debt position for the financial year does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

Treasury Management Policy Statement – The City of Edinburgh Council

The City of Edinburgh Council

Treasury Management Policy Statement

Summary

The Council has adopted the CIPFA Code of Practice on Treasury Management in the Public Services. As part of the adoption of that code, the Council agreed to create and maintain, as the cornerstones for effective treasury management:

- a Treasury Management Policy Statement (TMPS), stating the policies and objectives of its treasury management activities; and
- suitable Treasury Management Practices (TMPs), setting out the manner in which the organisation will seek to achieve those policies and objectives, and prescribing how it will manage and control those activities.

This document outlines the Council's Treasury Management Policy Statement which provides a framework for the Council's treasury management activities. Any reference in the Treasury Policy Statement to the Chief Financial Officer should be taken to be any other officer to whom the Chief Financial Officer has delegated his powers.

Approved Activities

The Council defines its treasury management activities as:

“The management of the Council's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks”.

Subject to any legal restrictions, this definition covers the following activities:

- arranging, administering and managing all capital financing transactions
- approving, arranging and administering all borrowing on behalf of the Council
- cash flow management
- investment of surplus funds
- ensuring adequate banking facilities are in place, negotiating bank charges, and ensuring the optimal use by the Council of banking and associated facilities and services

The Council regards the successful identification, monitoring and control of risk to be the prime criteria by which the effectiveness of its treasury management activities will be measured.

Accordingly, the analysis and reporting of treasury management activities will focus on their risk implications for the Council.

The Council also acknowledges that effective treasury management will provide support towards the achievement of its business and service objectives. It is therefore committed to the principles of achieving value for money in treasury management, and to employing suitable performance measurement techniques, within the context of effective risk management.

Treasury Management Strategy

The treasury management strategy for the cash fund is to:

- Secure both capital and revenue funding at the lowest cost in the medium term; and
- ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks

Approved Sources of Finance

Finance will only be raised in accordance with legislation and within this limit the Council has a number of approved methods and sources of raising capital finance. No other instrument other than those listed below may be used

- Bank Overdraft
- Temporary Loans
- Loans from the Public Works Loan Board and other government bodies
- Loans from the European Community institutions
- Long-Term Market Loans
- Bonds
- Stock Issues
- Negotiable Bonds
- Internal (such as Capital Receipts, capital income from third parties and Revenue Balances)
- Commercial Paper
- Medium Term Notes
- Finance and Operating Leases
- Deferred Purchase Covenant Agreements
- Government and European Community Capital Grants
- Lottery Monies
- Public and Private Partnership funding initiatives

Permitted Instruments

Where possible the Chief Financial Officer will manage all of the Council's temporary surplus funds together and invest them using the Council's Treasury Cash Fund. The investment restrictions contained in the Treasury Cash Fund Policy Statement therefore apply to the City of Edinburgh Council's monies.

However small operational balances will need to be retained with the Council's bankers, and in other cases – such as devolved schools – relatively small investment balances may be operated locally. Some allowance for temporary deposits has therefore been made.

In addition, the Council has some non-cash investment types and these are also included in the Policy Statement.

The Head of Finance may invest monies in accordance with the Council's requirements only by using the following instruments:

- (a) Temporary deposit with an approved institution of the Bank of England or with any other approved organisation for investment (see below)
- (b) Money Market Funds
- (c) Debt Management Office's Debt Management Agency Deposit Facility
- (d) Investment Properties
- (e) Loans to Other Organisations
- (f) Investment in share capital of Council Companies and Joint Ventures
- (g) Loans to / investment in the Loan Stock of Council Companies
- (h) Investment in Shared Equity Housing Schemes
- (i) Investment in the Subordinated Debt of projects delivered via the "HubCo" model

Approved Organisations for Investment

The approved counterparty limits are as follows:

- (a) *The Council's bankers with no limit.*
- (b) *DMO's DMADF with no limit.*
- (c) *AAA Money Market Funds with no limit.*
- (d) *financial institutions on the Bank of England's authorised list where the lowest of their long term ratings from the three main Credit ratings agencies, S&P, Moodys and Fitch is the equivalent of A- or above up to a maximum of £10 million per institution*
- (e) *building societies where the lowest of their long term ratings from the three main Credit ratings agencies, S&P, Moodys and Fitch is the equivalent of A- or above up to a maximum of £5 million per institution.*
- (f) *Subordinated debt of projects delivered via "HubCo" model up to a maximum of £1 million.*

In addition, there is no explicit limit at present for the non-cash investment types. However, it is anticipated that each specific investment of these types would be reported individually to Council and a full list of them will be contained in the Treasury Annual Report.

The investment risks and controls to mitigate those risks are outlined to the end of this document.

Policy on Delegation

Responsibility for the implementation and regular monitoring of the Council's treasury management policies and practices is retained by the Council.

The Council delegates responsibility for the execution and administration of Treasury Management decisions to the Chief Financial Officer who will act in accordance with the organisation's policy statement and TMPs and, if he/she is a CIPFA member, CIPFA's Standard of Professional Practice on Treasury Management.

The Council nominates the Governance, Risk and Best Value Committee to be responsible for the ensuring effective scrutiny of the treasury management strategy and policies.

Reporting Arrangements

This will include, as a minimum, an annual strategy and plan in advance of the year, and an annual report after its close, in the form prescribed in its TMPs. The Head of Finance will report to the Council as follows:

- (a) A Treasury Strategy prior to the commencement of the financial year.
- (b) A mid-term report during the financial year
- (c) A Treasury Annual Report as soon as practicable after the end of the financial year.
- (d) Ad hoc reports according to need.

Type of Investment	Treasury Risks	Mitigating Controls
a. Deposits with the Debt Management Account Facility (UK Government) (Very low risk)	This is a deposit with the UK Government and as such counterparty and liquidity risk is very low, and there is no risk to value. Deposits can be between overnight and 6 months.	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments.
b. Money Market Funds (MMFs) (low/medium risk)	Pooled cash investment vehicle which provides short term liquidity. It is difficult to effectively monitor the underlying counterparty exposure, so will be sparingly used.	Funds will only be used where the MMFs are Constant Net Asset Value (CNAV), and the fund has a “AAA” rated status from either Fitch, Moody’s or Standard & Pools.
c. Call account deposit accounts with financial institutions (banks and building societies) (Risk is dependent on credit rating)	<p>These tend to be moderately low risk investments, but will exhibit higher risks than the category (a) above. Whilst there is no risk to value with these types of investments, liquidity is high and investments can be returned at short notice.</p> <p>These will be used to provide the primary liquidity source for Cash Management</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody’s and Standard and Pools.</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence</p>
d. Term deposits with financial institutions (banks and building societies) (Low to medium risk depending on period & credit rating)	The risk on these is determined, but will exhibit higher risks than category (a) above. Whilst there is no risk to value with these types of investments, liquidity is low and term deposits can only be broken with the agreement of the counterparty, and penalties may apply	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody’s and Standard and Pools</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>
e. Investment properties	These are non-service properties which are being held solely for a longer term rental income stream or capital appreciation. These are highly illiquid assets with high risk to value (the potential for property prices to fall).	Property holding will be re-valued regularly and reported annually with gross and net rental streams.
f. Loans to third parties, including soft loans	These are service investments either at market rates of interest or below market rates (soft loans). These types of investments may exhibit substantial credit risk and are likely to be highly illiquid.	Each third party loan requires Member approval and each application is supported by the service rational behind the loan and the likelihood of partial or full default.
g. Loans to a local authority company	These are service investments either at market rates of interest or below market rates (soft loans). These types of investments may exhibit significant credit risk and are likely to be highly illiquid.	Each loan to a local authority company requires Member approval and each application is supported by the service rational behind the loan and the likelihood of partial or full default.

h. Shareholdings in a local authority company	These are service investments which may exhibit market risk and are likely to be highly illiquid.	Each equity investment in a local authority company requires Member approval and each application will be supported by the service rational behind the investment and the likelihood of loss.
i. Investment in Shared Equity Schemes	These are service investments which exhibit property market risk and are likely to be highly illiquid, with funds tied up for many years.	Each scheme investment requires Member approval and each decision will be supported by the service rational behind the investment and the likelihood of loss.
j. Investment in the Subordinated Debt of projects delivered via the "Hubco" model	These are investments which are exposed to the success or failure of individual projects and are highly illiquid	The Council and Scottish Government (via the SFT) are participants in and party to the governance and controls within the project structure. As such they are well placed to influence and ensure the successful completion of the project's term

The City of Edinburgh Council
Treasury Cash Fund
Treasury Management Policy Statement

Summary

The Council operates the Treasury Cash Fund on a low risk low return basis for cash investments on behalf of itself, Lothian Pension Fund and other associated organisations. This Policy Statement covers the type of investments which are permitted for monies held with the Cash Fund and should be read in conjunction with the Treasury Policy Statement for the City of Edinburgh Council.

Approved Activities

The activity undertaken in the management of cash balances and their investment in cash and near cash instruments. In undertaking this activity, the key objective is the security of the monies invested. Accordingly, the investment types and counterparty limits below represent a prudent attitude towards the instruments with which and the institutions with whom investment will be undertaken.

Treasury Management Strategy

The treasury management strategy for the cash fund is to ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks

Permitted Instruments

The Chief Financial Officer may invest monies in accordance with the Council's requirements only by using the following instruments:

- (a) Temporary deposit, Certificate of Deposit, collateralised deposit, structured deposit, commercial paper, floating rate note or Bonds with an approved institution of the Bank of England or with any other approved organisation for investment (see below)
- (b) UK Treasury Bills
- (c) Gilt-edged securities
- (d) Reverse Repurchase Agreements
- (e) Money Market Funds and Bond Funds
- (f) Debt Management Office's Debt Management Agency Deposit Facility

Limits on Investment

The approved limits on counterparties and investment types are as follows (where money limits and percentages are stated, the greater of the two should be applied):

- (a) DMO's DMADF, UK Treasury Bills and UK Gilts with no limit
- (b) UK local authorities with no limit.
- (c) other public bodies up to a maximum of £20 million per organisation.

- (d) The Council's bankers, where not otherwise permitted under (k) below, up to a limit of £20m on an overnight only basis other than when funds are received into the Council's bank account without pre-notification.
- (e) Money Market Funds with no limit in total but with no more than £30 million or 15% of the funds under management with any one Fund.
- (f) Bond Funds with no more than £20 million or 10% of the funds under management.
- (g) Supranational Bonds with a limit of £60 million or 20% of the fund in total.
- (h) financial institutions where the relevant deposits, CDs or Bonds are guaranteed by a sovereign government of AA or above up to a maximum of £60 million or 20 percent of the fund per institution for the duration of the guarantee in addition to the appropriate counterparty limit for the institution.
- (i) Local Authority Collateralised deposits up to a maximum of £30 million or 15 percent of the fund per institution up to a maximum of 5 years in addition to the appropriate counterparty limit for the institution.
- (j) Structured deposits up to a maximum of £20 million or 10 percent of the fund, subject to the appropriate counterparty limits for the institution also being applied.
- (k) financial institutions included on the Bank of England's authorised list under the following criteria:

Credit Rating	Banks Unsecured	Banks Secured	B. Socs. Unsecured	B. Socs. Secured
AAA	20% or £60m	20% or £60m	20% or £60m	20% or £60m
AA+	15% or £30m	20% or £60m	15% or £30m	20% or £60m
AA	15% or £30m	20% or £60m	15% or £30m	15% or £30m
AA-	15% or £30m	20% or £60m	10% or £20m	15% or £30m
A+	10% or £20m	15% or £30m	10% or £20m	10% or £20m
A	10% or £20m	15% or £30m	10% or £20m	10% or £20m
A-	10% or £20m	15% or £30m	5% or £20m	10% or £20m
BBB+	5% or £10m	5% or £10m	n/a	n/a
None	n/a	n/a	n/a	n/a

The credit ratings quoted in the above table are for the financial institution, instrument or security provided and are the lowest of the relevant long term ratings from the three main Credit ratings agencies, S&P, Moodys and Fitch.

Time Limits

In addition to the monetary limits above, the following maximum time limits will be placed on investments:

Category	Max. Time Limit
20% of Assets Under Management / £60m	5 Years
15% of Assets Under Management / £30m	1 Years
10% of Assets Under Management / £20m	6 months
5% of Assets Under Management / £10m	3 months

In addition to the above limits, no more than 25% of assets under management will have a maturity greater than 1 year.

In considering an investment, consideration is given to a wide range of information, not simply the credit ratings of the institution being considered. This will include financial information on the institution, relevant Credit Default Swaps and equity pricing data, and the general macro-economic, market and sector background. The investment risks and controls to mitigate those risks are outlined to the end of this document.

Policy on Delegation

The Treasury Cash Fund is operated under the Council's Treasury Policy Statement and the delegations are defined in that document.

Reporting Arrangements

This will include, as a minimum, an annual strategy and plan in advance of the year, and an annual report after its close, in the form prescribed in its TMPs. The Head of Finance will report to the Council as follows:

- (a) A Treasury Strategy prior to the commencement of the financial year.
- (b) A mid-term report during the financial year.
- (c) A Treasury Annual Report as soon as practicable after the end of the financial year.
- (d) Ad hoc reports according to need.

Type of Investment	Treasury Risks	Mitigating Controls
a. Deposits with the Debt Management Account Facility (UK Government) (Very low risk)	This is a deposit with the UK Government and as such counterparty and liquidity risk is very low, and there is no risk to value. Deposits can be between overnight and 6 months.	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments.
b. UK Treasury Bills (Very Low Risk)	These are marketable securities issued by the UK Government and as such counterparty and liquidity risk is very low, although there is potential risk to value arising from an adverse movement in interest rates unless held to maturity. Maturity at issue is only 1, 3 or 6 months so will be used mainly in the 1 to 3 month period to provide a high level of security but a better return than the DMADF in (a).	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments.
c. UK Gilts (Very Low Risk)	These are marketable securities issued by the UK Government and as such counterparty and liquidity risk is very low, although there is potential risk to value arising from an adverse movement in interest rates unless held to maturity. There is a risk to capital if the Gilt needed to be sold, so should only be used on a hold to maturity basis as a proxy for a slightly longer maturity Treasury Bill	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments. Would only be used on a hold to maturity basis at the very short end of the yield curve.
d. Deposits with other local authorities or public bodies (Very low risk)	These are considered quasi UK Government debt and as such counterparty risk is very low, and there is no risk to value.	Little mitigating controls required for local authority deposits, as this is a quasi UK Sovereign Government investment.
e. Money Market Funds (MMFs) (low/medium risk)	Pooled cash investment vehicle which provides short term liquidity. It is difficult to effectively monitor the underlying counterparty exposure, so will be used for only a small proportion of the Fund	Funds will only be used where the MMFs are Constant Net Asset Value (CNAV), and the fund has a "AAA" rated status from either Fitch, Moody's or Standard & Pools.
f. Bond Funds (low/medium risk)	AAA Rated Pooled cash investment vehicle investing in a range of Government, Financial Institutions and Government Bonds.	Fairly liquid vehicle investing in Bonds with a high average credit rating, will only be used for a relatively small proportion of the fund.
g. Call account deposit accounts with financial institutions (banks and building societies) (Risk is dependent on credit rating)	These tend to be moderately low risk investments, but will exhibit higher risks than the categories (a) to (d) above. Whilst there is no risk to value with these types of investments, liquidity is high and investments can be returned at short notice. These will be used to provide the primary liquidity source for Cash Management	The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools. On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.

<p>h. Term deposits with financial institutions (banks and building societies) (Low to medium risk depending on period & credit rating)</p>	<p>The risk on these is determined, but will exhibit higher risks than categories (a) to (d) above. Whilst there is no risk to value with these types of investments, liquidity is low and term deposits can only be broken with the agreement of the counterparty, and penalties may apply.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Poors</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>
<p>i. Certificates of deposits with financial institutions (risk dependent on credit rating)</p>	<p>These are short dated marketable securities issued by financial institutions and as such counterparty risk is low, but will exhibit higher risks than categories (a) to (d) above. There is risk to value of capital loss arising from selling ahead of maturity if combined with an adverse movement in interest rates. Liquidity risk will normally be low.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Poors.</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>
<p>j. Structured deposit facilities with banks and building societies (escalating rates, de-escalating rates etc.) (Low to medium risk depending on period & credit rating)</p>	<p>These tend to be medium to low risk investments, but will exhibit higher risks than categories (a) to (d) above. Whilst there is no risk to value with these types of investments, liquidity is very low and investments can only be broken with the agreement of the counterparty (penalties may apply).</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Poors.</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>
<p>k. Bonds (Low to medium risk depending on period & credit rating)</p>	<p>This entails a higher level of risk exposure than gilts and the aim is to achieve a higher rate of return than normally available from gilts. They do have an exposure to movements in market prices of assets held.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, on a hold to maturity basis. Bonds may also carry an explicit Government Guarantee.</p>
<p>l. Floating Rate Notes (Low to medium risk depending on credit rating)</p>	<p>These are Bonds on which the rate of interest is established periodically with reference to short term interest rates.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Poors.</p> <p>Will be used in an increasing interest rate environment but only for a limited proportion of the portfolio.</p>
<p>m. Commercial Paper (Low to medium risk depending on credit rating)</p>	<p>These are short term promissory notes issued at a discount par. They entail a higher level of risk exposure than gilts and the aim is to achieve a higher rate of return than normally available from gilts. They do have an exposure to</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, on a hold to maturity basis. They are relatively short maturity.</p>

	movements in market prices of assets held.	
n. Secured Investments (relatively low risk due to dual recourse)	These include Reverse Purchase Agreements (Repo) and Covered Bonds issued by banks and building societies.	Both Repo and Covered Bonds provide opportunities to lower credit risk by having any exposure supported by an enhanced level of high quality collateral such as Gilts in the case of Repo. The lower credit risk is reflected in the Cash Fund being able to invest larger % or value amounts as shown in the criteria for financial institutions in (k).